APPROVAL OF ACADEMIC COUNCIL OF THE COURSES

Master of Business Administration (MBA), Master in Computer Sc. (MCA),

Bachelor of Business Administration (BBA), Master in Education,

Bachelor of Arts (B.A) & Bachelor of Commerce (B.Com)

vide letter no. AC-Meet-120/34883/2000, dated: 29.04.2000, item no. 9.A,

9.B & 9.D.

UTKAL UNIVERSITY
VANI VIHAR : BHUBANESWAR-751004
....

No. AC-Meet-120/ 34883 /2000, Dated:
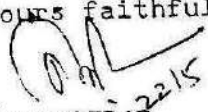29.4.2000

From:

The Registrar,
Utkal University.

To

All Officers of Utkal University,
Vani Vihar, Bhubaneswar.

Sir,

I am desired to send herewith a copy of the minutes
of the Ordinary meeting of the Academic Council held on 29.4.2000.
You are requested to take further course of action on the item(s)
concerning your department/section immediately.

Yours faithfully,

REGISTRAR

Memo No. AC-Meet-120/ 34884 /2000, Dated:
29.4.2000

Copy alongwith copy of the minutes of the Academic
Council held on 29.4.2000 forwarded to All Section Officers of
Utkal University for information and necessary action.

REGISTRAR

MINUTES OF THE ACADEMIC COUNCIL HELD ON 29.4.2000 AT 11.00 A.M.
IN THE M.K.C.G. AUDITORIUM, UTKAL UNIVERSITY
......

At the outset the Vice-Chancellor, Prof.G.Das extended
a warm welcome to the members of the Academic Council. He expressed
his condolence on account of sad demise of the following eminent
former members.

1. Prof. K.M.Pattanaik,
2. Dr. Bidhu Bhusan Das....
3. Prof. Braja Bandhu Mishra
4. Prof. Madan Mohan Nanda
5. Dr. Subash Chandra Hazary
6. Dr. Priti Mohapatra
7. Prof. K.C.Acharya.

The members stood in silence for a minute as a mark of
respect to the departed souls.

BUSINESS

1.   Considered confirmation of the minutes of the Academic
Council held on 30.4.99.

RESOLVED THAT : the minutes of the Academic Council
held on 30.4.99 be confirmed.

2.   Considered the proposal placed by the Registrar with the
approval of the Vice-Chancellor for co-option of the Director,
Regional Research Laboratory, Bhubaneswar as a member to the
Academic Council in place of the Principal, School of Mining
Engineering, Keonjhar as per the provision "11(i)(d)" of the
Orissa Universities Act, 1989 and clause 130 of the Orissa
Universities First Statute, 1990.

RESOLVED THAT : the proposal of the Registrar be
accepted.

3. Considered the proposal for re-institution of three year D.M.
(Cardiology) Course at S.C.B.Medical College, Cuttack from the
Academic Session 2000-2001.

RESOLVED THAT : the proposal for re-institution of three
year D.M.Cardiology Course at S.C.B.
Medical College, Cuttack from the
Academic Session 2000-2001 be accepted.

4. Considered the proposal for restructuring the course curriculum/Syllabus of M.A. Examination in Sociology.

> RESOLVED THAT : the proposal for restructuring the
> curriculum/syllabus of M.A.(Sociology)
> Examinations be approved.

5. Considered the institution of one year multidisciplinary sponsored course called P.G.Diploma in Rural Development under the P.G. Department of Sociology, Utkal University from the Academic Session 2000-2001.

> RESOLVED THAT : the institution of one year multidisciplinary
> sponsored course called P.G.Diploma in
> Rural Development in the P.G.Deptt. of
> Sociology from the Academic Session
> 2000-2001 be approved.

6. The proposal for re-introduction of M.A.(Private)Examination in Sociology is taken out of agenda.

7. Considered the proposal for institution of one year Master of Library & Information Science sponsored Course in the P. G. Deptt. of Library and Information Science, Utkal University from the Academic Session 2000-2001.

> RESOLVED THAT : the proposal of re-institution of one year
> Master of Library & Information Science
> sponsored course in the P.G.Deptt. of
> Library & Information Science,Utkal
> University from the Academic Session 2000-200
> be approved.

8. Considered the curriculum structure as recommended by the Joint Workshops of Universities(Berhampur,Sambalpur,North Orissa and Utkal University).

> RESOLVED THAT : the curriculum structure recommended by the
> Joint Workshops of Universities be approved
> with changes as suggested and the curriculum
> structure of +3 Degree examination be prepar
> accordingly for implementation.

9. A. Considered the recommendations of the Board of Studies and Expert Committee in approving the following Regulations and Courses of Studies offered by D.D. C.E.

    1. Diploma in Digital/Certificate Course in DTP/Web Page Designing.

    2. P. G. Diploma in Hotel Management & Tourism.

    3. M. C .A.

RESOLVED THAT : the recommendations of Board of Studies an

B.   Considered the recommendations of Board of Studies and Expert Committee in approving the following Regulations and Courses of Studies to be offered by DDCE.

1. Diploma in Hotel Management & Tourism.
2. 5 years Integrated MBA.
3. 3 year MBA
4. P.G.Diploma in Human Resource Management,
5. P.G.Diploma in Financial Management,
6. P.G.Diploma in Marketing Management,
7. P.G.Diploma in Tourism and Travel Management,
8. P.G.Diploma in Dietics and Nutrition Management,
9. Bachelor of Information Technology and Management,
10. Diploma in Commerce,
11. P.G.Diploma in Computer Applications,
12. 2 year B.Ed. Course,
13. M.A. in Education,
14. M.A. in Womens' Studies.

RESOLVED THAT : the Regulations and Courses recommended by respective Boards to be offered by DDCE be approved.

C.   Considered the recommendation of Board of Studies for revised Syllabus and Regulations of D.C.A. and P.G. Diploma in Women's Studies.

RESOLVED THAT : the revised Syllabus and Regulations of D.C.A. & P.G.Diploma in Women's Studies recommended by Board of Studies be approved.

D.   Considered the ratification decision taken by the Syndicate at its meeting held on 25.6.99 for institution/establishment of Open School B.A./B.Com.Programme under DDCE and to approve the Syllabus and Regulations for the said purpose.

RESOLVED THAT : institution of Open School B.A./B.Com. under DDCE and the Syllabus and Regulations thereof be approved.

10.   Considered the recommendations of the concerned Board of Studies for approval of the Regulations and Courses of Studies for introductions of Semester System in the following Post-Graduate subjects.

1. Physics, 2. Psychology, 3. PM&IR(Full term),4.Commerce.

RESOLVED THAT: the recommendation of the Board of Studies for approval of the Regulations and Courses of Studies and introduction of Semester System in M.Sc.Physics, M.A.Psychol M.A. P.M. & I.R., and M.Com. be approved.

RESOLVED THAT : the proposal for institution of the
above courses be accepted in principle.

15.   Considered the revised Syllabus and Regulations
recommended by the Board of Studies for different branches
of Engineering from the Academic Session as mentioned against
each.

1. Bachelor of Engineering in all branches from 2000
   admission.
2. B.Tech. Course in Textile Technology(from 2000 admission)
3. Bachelor Engineering Course in I.T.(From 1999 admission)

RESOLVED THAT : the above revisedsyllabus and regulations
recommended by the Board of Studies be
accepted and implemented from the Academic
session as suggested.

16.   Considered the revision of the following syllabus recommende
by the concerned Board of Studies from the session 2000-2001.

1. 3 Ydar M.C.A.
2. 2 Year Master course in Lib. and Information Science.
3. M.Sc. Course in Botany.

RESOLVED THAT : the revised Courses of Studies/ recommended
as
by   the respective Board of Studies

17.   Considered the ratification of action taken by the
Vice-Chancellor under Section 6(15) of O.U.Act 1989 in approving
the regulation and syllabus of 5 Year Integrated MBA Programme
under semester system from the Session 1999-2000.

RESOLVED THAT : the action taken by the Vice-Chancellor
under Sec. 6(15) of O.U.Act,1989 in
approving the Regulations & Syllabus of
5 Year MBA Examinations under Semester
system be ratified.

18.   Considered the recommendations of the Board of Studies in
Law to abolish private appearance in LL.M. & LL.B.Examinations.

RESOLVED THAT : the recommendation of Board of Studies to
abolish private LL.M. and LL.B. Examinations
be approved.

Sd/-S.N.Behera
DEPUTY REGISTRAR
dt. 22.5.2000.

Sd/-P.K.Panigrahi
REGISTRAR
dt. 22.5.2000.

Sd/-Dr.G.Das
VICE-CHANCELLOR
dt. 22.5.2000.

11. Considered the action taken by the Vice-Chancellor in approving the Regulation and Syllabus for introduction of Semester System in M.Sc.Geology from the session 1999-2000.

RESOLVED THAT : the action taken by the Vice-Chancellor in approving the Regulations and Syllabus for introduction of Semester System in M.Sc. Geology from the Session 1999-2000 be ratified.

12. a. Considered the ratification of the action taken by the Vice-Chancellor under 6(15) in approving the recommendations of different Board of Studies in revising different Syllabus during the Session 1998-99.

RESOLVED THAT : the action taken by the Vice-Chancellor under Sec.6(15) of the Act in approving the Syllabus recommended by different Board of Studies during the Session 1998-1999 be ratified.

b. Considered the approval of the recommendation of different Board of Studies for institution of the following courses.

1. 2 Year M.Sc. in Forest Science.
2. 2 Year M.Sc. in Environmental Science.
3. 2 Year M.Sc. in Bio-Technology.
4. 2 Year M.Sc. in .... Industrial Micro-Biology.
5. 2 Year M.Sc. in Molecular Biology.
6. 5 Year Integrated M C.A.(the Syllabus of BCA shall be the same as that of the Syllabus for Ist six semester of Integrated M.C.A.Course).
7. P.G.Diploma in Environmental Law.
8. P.G.Diploma in Transport Law and Management.
9. 2 Year M.Sc. in Material Science.

RESOLVED THAT : the recommendations of different Board of Studies for Institution of the above courses be approved.

13. Considered the proposal for institution of following courses under the School of Mathematics, Statistics and Computer Science.

1. 5 Year Integrated Course in Statistics and Computing.
2. 5 Year Integrated Course in Mathematics & Computing.
3. 5 Year Integrated Course in Computer Science.
4. 2 Year M.Sc. in Information Technology.

RESOLVED THAT : the above courses be instituted under School of Mathematics, Statistics and Computer Science.

14. Considered the proposal for institution of the following courses.

1. Master Course in Professional Economics.
2. P.G.Diploma in ....

CENTRE FOR DISTANCE AND ONLINE EDUCATION, UTKAL UNIVERSITY

PROGRAMME PROJECT REPORT-2023

MASTER OF COMPUTER APPLICATION

(COURSE CODE-020305)

DIRECTOR 30/8/23
Centre For Distance and Online Education
Utkal University, Vanivihar, Bhubaneswar-751007

DIRECTOR
Centre For Distance and Online Education

MASTER OF COMPUTER APPLICATIONS
(Course Code-20305)

OBJECTIVES

- To provide domain knowledge in Computer Science to fresher's as well as working executives.
- To impart knowledge and skill in various specialized areas of Computer Science
- To help individuals to discover and develop managerial skill to identify, critically analyze, formulate and develop computer applications

ELIGIBILITY:

The candidate should have passed BCA/Bachelor Degree in Computer Science Engineering or equivalent Degree OR passed B.Sc./B.Com./BA with Mathematics at 10+2 level or at Graduation Level (with additional Bridge Courses if required). Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination.

NO. OF SEATS: 64

COURSE DURATION: Two Academic Year (4 Semesters)
FEES STRUCTURE:

	At the time of admission	2nd Year
Cost of Form	600/-	
Course Fees	30,000/-	30,000/-
Exam Fees	3,180/-	3,380/-
Corpus Fund	3,600/-	
Total	37,280/-	33,380/-

MASTER OF COMPUTER APPLICATIONS
(Course Code-20305)

FIRST SEMESTER

PAPER	SUBJECT	FULL MARK	L–T–P	CREDIT
MCA 1.1	Mathematical Foundation of Computer Science	100	3-1-0	4
MCA 1.2	Data and File Structure	100	3-1-0	4
MCA 1.3	Computer System Architecture	100	3-1-0	4
MCA 1.4	Theory of Computation	100	3-1-0	4
MCA 1.5	Computer Network	100	3-1-0	4
MCA 1.6	Data and File Structure Lab	50	0-0-6	2
MCA 1.7	Computer Network Lab	50	0-0-6	2
	TOTAL	600		24

SECOND SEMESTER

PAPER	SUBJECT	FULL MARK	L–T–P	CREDIT
MCA 2.1	Database Systems	100	3-1-0	4
MCA 2.2	Algorithm Design and Analysis	100	3-1-0	4
MCA 2.3	Operating Systems	100	3-1-0	4

PAPER	SUBJECT	FULL MARK	L–T–P	CREDIT
		100	3-1-0	4
MCA 2.4	Artificial Intelligence	100	3-1-0	4
MCA 2.5	Cryptography and Network Security	50	0-0-6	2
MCA 2.6	Operating Systems Lab	50	0-0-6	2
MCA 2.7	Database Systems Lab	600		24
	TOTAL			

THIRD SEMESTER

PAPER	SUBJECT	FULL MARK	L–T–P	CREDIT
MCA 3.1	Java Programming	100	3-1-0	4
MCA 3.2	Compiler Design	100	3-1-0	4
MCA 3.3	Data Warehousing and Data Mining	100	3-1-0	4
MCA 3.4	Software Engineering	100	3-1-0	4
MCA 3.5	Computer Graphics and Animation	100	3-1-0	4
MCA 3.6	Java Programming Lab	50	0-0-6	2
MCA 3.7	Software Engineering Lab	50	0-0-6	2
	TOTAL	600		24

FOURTH SEMESTER

PAPER	SUBJECT	FULL MARK	L–T–P	CREDIT
MCA 4.1	Mobile Computing	100	3-1-0	4
MCA 4.2	Cloud Computing	100	3-1-0	4
MCA 4.3	Internet of Things	100	3-1-0	4
MCA 4.4	Project Work/Dissertation	300		12
	TOTAL	600		24
	GRAND TOTAL	2400		96

**There will be a 12 weeks project work to be undertaken by the students in any Industry / Institution . At the end of the project there will an evaluation of the project for 12 credits by an External & Internal Examiner .

FACULTY

Ms. Sony Snigdha Sahoo, M.Tech (CSE) is working as Assistant Professor in the Department of Computer Applications and Dr. Subas Chandra Mishra (MCA, MBA, M.Com, M.Tech (CS), Ph.D) is working as Academic Consultant in the department of Computer Applications. Noted academicians and faculty members drawn from P.G Dept. of Computer Applications, Utkal University and other institutes of repute who acts as Guest Faculty.

MODE

The Course is offered under the Face to Face Mode. CHOICE BASED CREDIT SEMESTER (CBCS) SYSTEM is followed. Regular classes of 3 months duration are held for each semester covering theory, practical and project component as per syllabi. Students can meet teachers for guidance, counseling and doubt clearance.

SELECTION PROCESS

- On line admission Test at DDCE followed by a personal interview.
- On line Test shall consist at 100 Multiple Choice Questions covering Reasoning, Comprehension, English Language Computer fundamentals and Quantitative Techniques.
- Result shall be published on our website on the same day.

RESERVATION

- 22.50% of seats shall be reserved for Scheduled Tribe Students.
- 16.25% of seats shall be reserved for Scheduled Caste students.
  (Vide Notification Government of Odisha Department of Higher Education No. 11710 / HE: Bhubaneswar, the 1st June, 2015. HE-FE-III-Admn.-64/14)
- Reservation policy of PG Council, Utkal University shall be applicable.
- All reserved category students have to full fill admission criteria and also take admission in due date.

DOCUMENTS REQUIRED FOR ADMISSION

- A set of self attested copies of mark sheets and certificates from 10th class onwards along with originals are required for verification.
- Original C.L.C. and Migration Certificate (for the Candidates from other than Utkal University).
- Caste certificate for SC & ST candidates.
- Each candidate is required to carry a photo identity card (Aadhar Card/Driving license / PAN Card / Voter's I Card or Identity card issued by employer / educational institute etc.) for the online test for Computer Science Programme.

CENTRE FOR DISTANCE AND ONLINE EDUCATION, UTKAL UNIVERSITY

PROGRAMME PROJECT REPORT-2023

MASTER OF BUSINESS ADMINISTRATION (MBA)

(COURSE CODE-030302)

&

BACHELOR OF BUSINESS ADMINISTRATION (BBA)

(COURSE CODE-030702)

DIRECTOR 30/8/23
Centre For Distance and Online Education
Utkal University, Vanivihar, Bhubaneswar-751007

PROJECT PROGRAM REPORT – 2023-24

MASTER OF BUSINESS ADMINISTRATION (COURSE CODE- 30302)
&
BACHELOR IN BUSINESS ADMINISTRATION (COURSE CODE- 030307)

OBJECTIVES

> ➢ To provide domain knowledge in Management to working executives.
> ➢ To sharpen the conceptual, analytical, diagnostic ability and to hone the managerial skill of students.
> ➢ To impart knowledge and skill in various specialized areas of Management.
> ➢ To help individuals to discover their managerial ability and develop managerial skill.

DETAILS FOR MBA

ELIGIBILITY: Bachelor Degree in Commerce/ Arts/ Science/ Business Administration/ Engineering/ Pharmacy or Equivalent from a University. CLC Requirement shall not be insisted upon for students pursuing the course under distance mode provided required information is available.

No. of Seats: 500. **(As per the No Objection Certificate for Open and Distance Learning (ODL) / Online Learning (OL) 2022-23 to 2026-27, letter No. F.No. Eastern/2022-23/1-11346322611 date: 30-May-2022)**
Course Duration: MBA-Two Academic Years (04 Semesters).
FEES STRUCTURE

Purpose	*At the time of Admission*	*Second Year*
Cost of the form	Rs. 600/-	-
Course fees	Rs.30000/-	Rs.30000/-
Corpus fund	Rs.3600/-	-
SSDC	Rs.3,600/-	-
Exam Fees	Rs.3080/-	Rs.3080/-

Programme Structure For MBA

Year/ Semester	Subject	Paper	Title of the Paper	Max. Marks	Credit Points
I Year 1st Sem.	Core (eight papers Total Marks 800 & Total Credit point 32)	1330302101	MANAGEMENT CONCEPTS AND PRACTICES	100	4
		1330302102	BUSINESS REGULATORY FRAME WORK	100	4
		1330302103	FINANCIAL ACCOUNTING	100	4
		1330302104	BUSINESS ETHICS	100	4
		1330302105	HUMAN RESOURCE MANAGEMENT	100	4
		1330302106	MARKETING MANAGEMENT	100	4
		1330302107	FINANCIAL MANAGEMENT	100	4
		1330302108	ORGANIZATION BEHAVIOUR	100	4
			Total=	800	32
I Year 2nd Sem.	Elective (Select any Six Papers) Selected papers shall be offered by DDCE. Total Marks 600 & Total Credit point 24)	1330302201	MANAGERIAL ECONOMICS	100	4
		1330302202	CORPORATE LAW& TAX COMPLIANCES	100	4
		1330302203	BUSINESS POLICY & STRATEGIC MANAGEMENT	100	4
		1330302204	E- BUSINESS	100	4
		1330302205	COST AND MANAGEMENT ACCOUNTING	100	4
		1330302206	QUANTITATIVE METHODS FOR MANAGEMENT	100	4

		1330302207	RETAIL MANAGEMENT	100	4
		1330302208	CORPORATE GOVERNANCE	100	4
		1330302209	AGRI BUSINESS MANAGEMENT	100	4
		1330302210	PUBLIC POLICY	100	4
		1330302211	MARKETING SERVICES	100	4
		1330302212	PROJECT MANAGEMENT	100	4
		1330302213	DISASTER MANAGEMENT.	100	4
		1330302214	INTRODUCTION TO BANKING	100	4
		1330302215	INTRODUCTION TO INSURANCE	100	4
		1330302216	RURAL & AGRI BANKING SERVICES	100	4
			Total	600	24
Select elective courses shall be offered.					
Year 3rd Sem.	Core (Eight papers Total Marks 800 & Total Credit point 32)	1330302109	MANAGEMENT OF CHANGE & STRATEGIC ISSUES	100	4
		1330302110	PRODUCTION & OPERATION MANAGEMENT	100	4
		1330302111	ENTREPRENEURSHIP DEVELOPMENT	100	4
		1330302112	BANKING & INSURANCE MANAGEMENT	100	4
		1330302113	MANAGEMENT INFORMATION SYSTEM	100	4
		1330302114	INTERNATIONAL BUSINESS AND FINANCE	100	4
		1330302115	RESEARCH METHODOLOGY	100	4
		1330302116	BUSINESS ECONOMIC ENVIRONMENT	100	4
			Total	800	32
Select any 6 papers; however 3 papers must be from similar subject.					
				Marks	**Credit Points**
II Year 4thSem Total Marks 800 & Total Credit point 32	**Select any 6 papers, however 3 papers must be from similar subject.**	1330302221	FINANCIAL MARKET & INSTITUTIONS	100	4
		1330302222	MERCHANT BANKING & FINANCIAL SERVICES	100	4
		1330302223	SECURITY ANALYSIS & PORTFOLIO MANAGEMENT	100	4
		1330302224	CONSUMER BEHAVIOUR	100	4
		1330302225	ADVERTISING AND BRAND MANAGEMENT	100	4
		1330302226	PRODUCT & SALES DISTRIBUTION MANAGEMENT	100	4
		1330302227	RISK & CLAIMS MANAGEMENT	100	4
		1330302228	BANKING AND INSURANCE LAWS	100	4
		1330302229	BANKING AND INSURANCE MARKETING	100	4
		1330302218	HUMAN RESOURCE PLANNING AND DEVELOPMENT.	100	4
		1330302219	MANAGING EMPLOYEE RELATION & RELATED LAWS	100	4
		1330302220	MANAGEMENT OF TRAINING AND DEVELOPMENT	100	4
		1330302236	TOTAL QUALITY MANAGEMENT	100	4
		1330302237	PURCHASING & MATERIAL MANAGEMENT	100	4
		1330302238	OPERATION PLANNING CONTROL	100	4
		1330302246	DBMS & RDBMS	100	4
		1330302247	ENTERPRISE RESOURCE PLANNING	100	4
		1330302248	SYSTEM ANALYSIS & DESIGN	100	4
		1330302255	PROJECT VIVA	200	8
			TOTAL	800	32
			TOTAL PAPERS- 30- GRND TOTAL MARKS	3000	120

DETAILS FOR BBA
ELIGIBILITY: +2 or equivalent
No. of Seats: 100.
Course Duration: BBA-Three Academic Years (06 Semesters).

FEES STRUCTURE

Purpose	At the time of Admission	For 3rd & 4th Semester	For 5th & 6th Semester
Course fees	Rs.12000/-	Rs.12000/-	Rs.12000/-
Corpus fund	Rs.3600/-	-	-
SSDC	Rs.3,600/-	-	-
Exam Fees	Rs.2,880/-	Rs.2,880/-	Rs.3,120/-

Programme Structure For BBA

Year/ Sem.	Category	Paper	Title of the Paper	Total Marks	Credit Point
BBA/IMBA I Year 1st Sem. (500 Marks)	Core (Five papers)	13030702101	Management Concepts and Practices	100	4
		13030702102	English - I	100	4
		13030702103	Business Mathematics	100	4
		13030702104	Psychology	100	4
		13030702105	Computer Fundamentals	100	4
BBA/IMBA I Year 2nd Sem. (500 Marks)	Core (Five papers)	13030702106	Financial Accounting	100	4
		13030702107	Fundamentals of Economics	100	4
		13030702108	Business Organization	100	4
		13030702109	Business Statistics	100	4
		13030702110	Information Technology in Business	100	4
BBA/IMBA II Year 3rd Sem. (500 Marks)	Core (Five papers)	13030702111	Organizational Behaviour	100	4
		13030702112	Cost Accounting	100	4
		13030702113	Managerial Economics	100	4
		13030702114	English - II	100	4
		13030702115	Web Fundamental	100	4
BBA/IMBA II Year 4th Sem. (500 Marks)	Core (Five papers)	13030702116	Quantitative Methods for Management	100	4
		13030702117	Business Economic & Environment	100	4
		13030702118	Business Regulatory Frame Work	100	4
		13030702119	Indian Ethos & Value	100	4
		13030702120	Management Accounting	100	4
BBA/IMBA III Year 5th Sem. (500 Marks)	Core (Five papers)	13030702121	Indian Economy & Macro Economics	100	4
		13030702122	Operation Research	100	4
		13030702123	Written & Oral Communication	100	4
		13030702124	Contemporary Indian Society & Culture	100	4
		13030702125	Research Methodology	100	4
BBA/IMBA III Year 6th Sem. (700 Marks)	Core (Six papers)	13030702126	Human Resources Management	100	4
		13030702127	Financial Management	100	4
		13030702128	Marketing Management	100	4
		13030702129	Production & Operation Management	100	4
		13030702130	Mgt. Information System	100	4
		13030702131	**Project Report**	100	4
			Total No. of papers- 31, Total Mark-	**3100**	124

DETAILS FOR MBA & BBA

FACULTY

The full time staff engaged in teaching:

1. Dr. Sujit Kumar Acharya, MA PMIR, M.Com, MBA, Ph.D.
2. Dr. Rashmi Ranjeeta Das, MBA, M.Com, Ph.D
3. Sri Aswini Gouda, MCA, M.Tech

Further faculty members drawn from P.G Dept. of Business Administration, Commerce, PM& IR Psychology and Economics, Utkal University to act as the core team for Personal Contact Program. Faculty members of leading Management Colleges also act as the counselor in the PCP .

MODE

The Course is offered under the Distance and Face to Face Mode. CHOICE BASED CREDIT SEMESTER (CBCS) is followed. The Personal Contact Program (classes) of 20 days duration are conducted for each semester covering theory , practical and project component as per syllabi in Online/ Offline mode. Students also meet teachers at headquarter for guidance, counseling and for doubt clearance.

SELECTION PROCESS

➢ On line admission Test at DDCE for Business Management and Computer Science Programme.
➢ On line Test shall consist at 100 Multiple Choice Questions covering Reasoning, Comprehension, English Language and Quantitative Techniques.
➢ Result is published in the DDCE website.
➢ Rolling on line Test is conducted subject to availability of seats.

RESERVATION

➢ 22.50% of seats shall be reserved for Scheduled Tribe Students.
➢ 16.25% of seats shall be reserved for Scheduled Caste students.*(Vide Notification Government of Odisha Department of Higher Education No. 11710 / HE: Bhubaneswar, the 1st June, 2015. HE-FE-III-Admn.-64/14)*
➢ Reservation policy of PG Council, Utkal University shall be applicable.
➢ All reserved category students have to full fill admission criteria and also take admission in due date.

DOCUMENTS REQUIRED FOR ADMISSION

➢ A set of self attested copies of mark sheets and certificates from 10th class onwards along with originals are required for verification.
➢ Original C.L.C. and Migration Certificate (for the Candidates from other than Utkal University).
➢ Caste certificate for SC & ST candidates.
➢ Each candidate is required to carry a photo identity card (Aadhar Card/Driving license / PAN Card / Voter's I Card or Identity card issued by employer / educational institute etc.) for the online test for Management and Computer Science Programme.

Regulations for MBA & BBA Programme

1. DURATION FOR MBA

2.1 Two years of four semester in toto.

2.2 Odd semester is from June to December (i.e., 1st & 3rd semester). The examination shall be held normally in the month of November - December.

2.3 Even semester is from January to June (i.e., 2nd & 4th semester). The examination shall be held normally in the month of May - June.

2.4 A student would be required to complete the course within five academic years from the date of admission.

2.5 A student may opt for fast track of completing all the four semester in one year provided s/he has at least 2 (two) years industry / organisational experience and has passed a PG Diploma course in Management from a University or holds a PGDBM certificate from an AICTE approved institute or from IIM (s), XLRI and XIMB.

Duration For BBA :

2.6 For BBA- Three years(six semester)

2.7 Odd semester is from June to December (i.e. 1st, 3rd, 5th Semester). The examination shall be held in tentatively the month of December.

2.8 Even semester is from January to May (i.e. 2nd, 4th, 6th Semester). The examination shall be held in tentatively the month of June.

2.9 A student would be required to complete the course within nine academic years from the date of admission.

3. CONTACT HOUR

3.1 Under face to face Programme

2 credit points :- 20 hours,

3 credit points :- 30 hours,

4 credit points :- 40 hours,

3.2 Under Distance Mode

2 credit points :- 10 hours,

3 credit points :- 15 hours,

4 credit points :- 20 hours,

4. GRADING SYSTEM

Grade		Mark Secured from 100	Points
Outstanding	'O'	100-90	10
Excellent	'E'	89-80	9
Very Good	'A'	79-70	8
Good	'B'	69-60	7
Fair	'C'	59-50	6
Pass	'D'	49-36	5
Failed	'F'	Below 36	0

N.B. A Candidate is required to obtain at least 36% / Grade D in each theory paper/ Project / practical / viva / assignment etc. and in aggregate in order to pass the University Examination.

4.2 A transitory letter grade I (carrying points 2) shall be introduced for cases where the results are incomplete. This grade shall automatically be converted into appropriate grade(s) as and when the results are complete.

4.3 A student's level of competence shall be categorized by a GRADE POINT AVERAGE to b e specified as :

SGPA - Semester Grade Point Average

CGPA - Cumulative Grade Point Average

(a) **POINT** - Integer equivalent of each letter grade

(b) **CREDIT -** Integer signifying the relative emphasis of individual course item(s) in a semester as indicated by the Course structure and syllabus.

CREDIT POINT - (b) X (a) for each course item

CREDIT INDEX - Σ **CREDIT POINT** of course items in

GRADE POINT AVERAGE - CREDIT INDEX

Σ **CREDIT**

SEMESTER GRADE POINT AVERAGE (SGPA) = CREDIT INDEX for a Semester

Σ **CREDIT**

CUMULATIVE GRADE POINT AVERAGE(CGPA) =

CREDIT INDEX of all previous Semester upto a Semester

Σ **CREDIT**

4.4 In addition to the points marks/ percentage would also be awarded and shall also be reflected in the Mark Sheet.

4.5 The details of grading system under class 4.1 to 4.4 shall be printed on the backside of University Mark-sheet.

4.6. After successfully completion of the first six semester examination students would awarded Bachelor Degree in Business Administration. In addition to grade specified at para 4.1 Class/ Division Shall be awarded at BBA

Level as follows :
36% and above but less than 45%   Pass without Hons.
45% and above but less than 50%   2nd Class Hons.
50% and above but less than 60%   2nd Class with Distinction
60% and above   1st Class Hons. With Distinction.
(However in case Distinction student has to secure the above average percentage of mark in the six semesters in one/ first chance.

5.   REPEAT AND IMPROVEMENT FOR MBA

5.1   A student has to clear back papers (i.e., in the paper/papers one has failed) by appearing at subsequent two semester examinations.

5.2   A student may appear a paper as improvement (repeat) in any number of papers in the immediate subsequent examination. Only one chance can be availed. The higher mark of the two chance (i.e. , first and the improvement) shall be valid.

Repeat and Improvement For BBA :

5.3   A student has to clear back papers (i.e. in paper/ papers one has failed) by appearing at subsequent three semester examinations.

5.4   A student may appear improvement in any paper/ papers in the immediate subsequent examination. Only one chance can be availed. The higher mark of the two chance (i.e. first and the improvement) shall be valid.

6.   HARD CASE RULE FOR MBA

6.1   2% of grace mark on the aggregate mark subject to maximum of 5 (five) marks in single paper shall   be given. This shall be applicable in each semester.

6.2   .5 (point five percent) grace mark can be given for award of B Grade in each semester provided grace mark under 6.1 has not been awarded.

HARD CASE RULE FOR BBA

6.3   1% of grace mark on the aggregate mark subject to maximum of (three) marks in single paper taking aggregate as a subject shall be given. This shall be applicable in each semester.

7.   UNIVERSITY EXAM / PRACTICAL EXAM MARK DISTRIBUTION FOR MBA & BBA.

7.1   Semester end University Examination shall be of 100 marks for all papers.

7.2   Distribution of marks and duration of examinations.

Paper	University exam		Practical exam		Assignment exam		Total	
	Mark	Duration	Mark	Duration	Mark	Duration	Mark	Duration
Theory Paper	70	3 hours	--	--	30	1 hours	100	4 hours
Theory With Practical Paper	50	2 hours	20	1 hours	30	1 hours	100	4 hours

8.   UNIVERSITY EXAMIANTION QUESTION PATTERN FOR MBA & BBA.

8.1   There shall be three types of questions – Essay/Descriptive, short answer & very short answer.

The following shall be the distribution for papers carry 70 marks theory exam.

a.   Three essay type carrying 12 marks out of five is to be answered. Model answers should be between 700 - 1000 words.

b.   Three short type questions carrying 8 marks out of five is to be answered. Model answers should be between 500 - 700 words.

c.   Two very short type questions carrying 5 marks out of four is to be answered. Model answers should be between 300 - 500 words.

The following shall be the distribution for papers carry 30 marks assignment exam.

a.   Two essay type carrying 15 marks out of five is to be answered. Model answers should be between 700 - 1000 words.

8.2   Distribution of marks for theory papers carrying 50 marks

a.   Two essay type carrying 12 marks out of four is to be answered. Model answers should be between 700 - 1000 words.

b.   Two short type questions carrying 8 marks out of three is to be answered. Model answers should be between 500 - 700 words.

c.   Two very short type questions carrying 5 marks out of four is to be answered. Model answers should be between 300 - 500 words.

9.   The teacher Council of DDCE along with concerned Heads of P.G. Depts. of the University shall act as the Board of Study for the courses offered. They may invite external members.

10.   The Evaluation would be sole responsibility of Teacher offering the course (i.e. Setting & evaluating for Unit test / Quiz / Presentation or Seminar term end / Practical / Dissertation / Project etc.)

11.   DDCE shall prepare the result and handover the same (Tabulation Register.) to Controller of Examinations (both soft & hard) for preparation of certificates and mark sheets.   The Head of the Dept. / Principal, Director may issue Mark sheet cum Provisional result sheet to the candidates.

12.   Suitable modifications may be made for P.G. Courses offered by the DDCE, Utkal University under approval of its Advisory Council and the Vice Chancellor.

CENTRE FOR DISTANCE AND ONLINE EDUCATION, UTKAL UNIVERSITY

PROGRAMME PROJECT REPORT-2023

BACHELOR OF COMMERCE

(COURSE CODE-030101)

PROJECT PROGRAM REPORT – 2023
UNDER GRADUATE PROGRAMME (B.COM, HONS)

OBJECTIVE

➢ To provide domain knowledge in the area of Commerce to promote trade, industry and Economy.
➢ To sharpen the conceptual and analytical skills of students to create employability and managerial ability.
➢ To create opportunity among the students for the sustainable development of the nation.

ELIGIBILITY: Any graduate from Utkal University or any other University recognized by Utkal University is eligible to take admission.

No. of Seats: Unlimited

Course Duration: 3 Academic Years (Six Semesters):

Fees Structure

Courses		1st year fees (At the time of admission)	2nd year fees (July 2014)	3rd year fees (July 2015)
B.COM HONS	Cost of Form	600	-	-
	Course Fees -	Rs.6,000/*	Rs.6,000/-*	Rs.6,000/*
	Exam./ Fees -	Rs.2800/-*	Rs. 2600/-*	Rs. 2800/-*
	Corpus Fund -	Rs. 1800 /-*	-	-

(F) SYLLABUS FOR B.COM HONS.

B.Com. Hons. (CBCS) for the Academic Year 2023-24

Course Structure		Category	Marks			Credits
			Theory	Practical /Internal	Total	
Semester I						
BCH-1.1	Environmental SC	AECC-1	80	20 (I)	100	4
BCH-1.2	Financial Accounting	Core -1	80	20 (I)	100	6
BCH-1.3	Business Law	Core -2	80	20 (I)	100	6
BCH-1.4	Micro Economics	GE-1	80	20 (I)	100	6
	Ethics and Values	AECC			25	6
Total			320	80	425	22
Semester-II						
BCH-2.1	Communicative English/ MIL	AECC-2	80	20 (I)	100	4
BCH-2.2	Cost Accounting	Core -3	80	20 (I)	100	6
BCH-2.3	Corporate Law	Core -4	80	20 (I)	100	6
BCH-2.4	Macro Economics	GE-2	80	20 (I)	100	6
	Ethics and Values	AECC			25	6
Total			320	80	425	22
Semester III						
BCH-3.1	Human Resource Management	Core-5	80	20 (I)	100	6
BCH-3.2	Income-tax Law and Practice	Core -6	80	20 (I)	100	6
BCH-3.3	Management Principles and Application	Core -7	80	20 (I)	100	6
BCH-3.4	Business Statistics	GE-3	80	20 (I)	100	6
BCH-3.5	Quantitative & Logical thinking	SEC-2	80	20 (I)	100	4
	Ethics and Values	AECC			25	6
Total			400	100	525	28
Semester IV						
BCH-4.1	GST & Indirect Taxes	Core -8	80	20 (I)	100	6
BCH-4.2	Fundamentals of Data Management	Core -9	80	20 (I)	100	6
BCH-4.3	Management Accounting	Core -10	80	20 (I)	100	6
BCH-4.4	Principles of Marketing	GE-4	80	20 (I)	100	6
BCH-4.5	Quantitative Methods	SEC-3	80	20 (I)	100	4
	Ethics and Values	AECC			25	6
Total			400	100	500	28

Course Structure		Category	Theory	Practical / Internal	Total	Credits
Semester V						
BCH-5.1	Computerised E-Filing of tax returns	Core -11	80	20 (I)	100	6
BCH-5.2	Fundamentals of Financial Management	Core -12	80	20 (I)	100	6
BCH-5.3	Elective (Any one of the following)	DSE-1	80	20 (I)	100	6

	A. Accounting and Finance	Financial Markets, Institution and Services						
	B. Banking and Insurance	Indian Banking and Insurance System						
	C. Management	Human Resource Management						
BCH-5.4	Elective (Any one of the following)		DSE-2	80	20 (I)		100	6
	A. Accounting and Finance	Financial Statement Analysis and Reporting						
	B. Banking and Insurance	Merchant Banking and Financial Services						
	C. Management	International Business						
	Ethics and Values		AECC				25	6
	Total			320	80		400	24
	Semester VI							
BCH-6.1	Auditing and Corporate Governance		Core -13	80	20 (I)		100	6
BCH-6.2	Business Mathematics		Core-14	80	20 (I)		100	6
BCH-6.3	*Elective (Any one of the following)*		DSE-3	80	20 (I)		100	6
	A. Accounting and Finance	Corporate Tax Planning						
	B. Banking and Insurance	Fundamentals of Investment						
	C. Management	Consumer Affairs & Customer Care						
BCH-6.4	Business Research Methods and Project Work*		DSE-4	50	(30) PROJECT	(20) VIVA	100	6
	Ethics and Values		AECC				25	6
	Total			290	110		425	24
Grand Total							2750	154

Notes:

- AECC- Ability Enhancement Compulsory Course
- GE- Generic Elective Course
- DSE- Discipline Specific Elective Course
- SEC- Skill Enhancement Course
- *Paper No.BCH-6.4 (Business Research Methods & Project Work) will have 50 marks written examination and 30 marks project and 20 marks viva-voice.*

FACULTY: The faculty is drawn from the P.G. Departments of the Utkal University and other universities and colleges of Bhubaneswar. Dr. Biswa Ranjan Mishra, Asst. Professor, Dr Tanmoy Ku Satpathy, Academic Consultant & Associate

Coordinator Dept of Commerce (M.COM, MBA & PHD). M/s Mamatanjali Parida, Associate Coordinator Dept of Commerce.

MODE: The Course is offered under the Distance mode. CHOICE BASED CREDIT SEMESTER (CBCS) is followed. One Personal Contact Program (classes) of 7 to10 days duration shall be held for each semester covering theory and project component as per syllabi. Students can meet teachers for guidance, counselling and doubt clearance.

SELECTION PROCESS

➢ First come first serve
➢ All eligible SC/ST student shall be admitted provided they take admission within due date.

RESERVATION

➢ 22.50% of seats shall be reserved for Scheduled Tribe Students.
➢ 16.25% of seats shall be reserved for Scheduled Caste students.*(Vide Notification Government of Odisha Department of Higher Education No. 11710 / HE: Bhubaneswar, the 1st June, 2015. HE-FE-III-Admn.-64/14)*
➢ Reservation policy of PG Council, Utkal University shall be applicable.
➢ All reserved category students have to full fill admission criteria and also take admission in due date.

DOCUMENTS REQUIRED FOR ADMISSION

➢ A set of self attested copies of mark sheets and certificates from 10th class onwards along with originals are required for verification.
➢ Original C.L.C. and Migration Certificate (for the Candidates from other than Utkal University).
➢ Caste certificate for SC & ST candidates.
➢ Each candidate is required to carry a photo identity card (Aadhar Card/Driving license / PAN Card / Voter's I Card or Identity card issued by employer / educational institute etc.) for the online test for Management and Computer Science Programme.

MODEL REGULATION FOR POST GRADUATE PROGRAMME DDCE
UNDER CBCS (WITH EFFECT FROM 2017)

1. **DURATION**

1.1 At least two years of four semester in toto. In case of professional courses the duration may be more.
1.2 Odd semester is from June to December (i.e., 1st & 3rd semester). The examination shall be held normally in the month of November - December.
1.3 Even semester is from January to June (I.e., 2nd & 4th semester). The examination shall be held normally in the month of May - June.

1.4 A student would be required to complete the course within four academic years from the date of admission.

2. CREDIT DISTRIBUTION

A. THEORY PAPER

Teaching Hours	Students input outside class	Credit Point
40 hours	80-100 hours	4
30 hours	40-60 hours	3
20 hours	20-40 hours	1

B. PRACTICAL PAPERS

Teaching Hours	Students input outside class	Credit Point
40 hours	30-40 hours	3
30 hours	20-30 hours	2
20 hours	10-20 hours	1

C. DISSERTATION PAPER

Contact hour with the teacher	Students input outside class	Credit Point
20 hours	100 or more hours	4

D. SEMESTER- 90 DAYS OF TEACHING AND EVALUATION

E. Minimum Credit Point required for Post Graduate Degree – 72

F. DISTRIBUTION OF CREDIT POINTS

Hard core course	Core Elective Courses	Allied Elective Courses	Free Elective Courses	Audit Courses
32	16	16	08	16

- Hard core courses are to be pursued from the P.G. Department where a student has taken admission (Compulsory courses)
- Core Elective Courses are to be pursued from the P.G. Department where a student has taken admission (Special Paper course)
- Allied Elective courses can be pursued from allied department. Each P.G. Department would prepare the list of allied departments.
- Free Elective courses can be pursued in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. The student may pursue such course in his own department also.
- Audit courses are those which the student pursues under any department without opting to go through any examination in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. No credit would be awarded for audit courses. However the certificate shall specify course completion. In case the student opts to go through examination process credit shall be assigned, but shall not be taken into account for awarding cumulative grade point average.

3.1 GRADING SYSTEM

Grade		Mark Secured from 100	Points
Outstanding	'O'	100-90	10
Excellent	'E'	89-80	9
Very Good	'A'	79-70	8
Good	'B'	69-60	7
Fair	'C'	59-50	6
Pass	'D'	49-36	5
Failed	'F'	Below 36	0

N.B. A Candidate is required to obtain at least 36% / Grade D in each theory paper/ Project / practical / viva / assignment etc. and in aggregate in order to pass the University Examination.

3.2 A transitory letter grade I (carrying points 2) shall be introduced for cases where the results are incomplete. This grade shall automatically be converted into appropriate grade(s) as and when the results are complete.

3.3 A student's level of competence shall be categorized by a GRADE POINT AVERAGE to be specified as :

SGPA - Semester Grade Point Average
CGPA - Cumulative Grade Point Average
(a) POINT - Integer equivalent of each letter grade
(b) CREDIT - Integer signifying the relative emphasis of individual course item(s) in a semester as indicated by the Course structure and syllabus.

CREDIT POINT - (b) X (a) for each course item
CREDIT INDEX - Σ CREDIT POINT of course items in

$$GRADE\ POINT\ AVERAGE - \frac{CREDIT\ INDEX}{\Sigma CREDIT}$$

$$SEMESTER\ GRADE\ POINT\ AVERAGE\ (SGPA) = \frac{CREDIT\ INDEX}{\Sigma CREDIT}\ for\ a\ Semester$$

$$CUMULATIVE\ GRADE\ POINT\ AVERAGE(CGPA) =$$

$$\frac{CREDIT\ INDEX\ of\ all\ previous\ Semester\ upto\ a\ Semester}{\Sigma CREDIT}$$

3.4 In addition to the points marks/ percentage would also be awarded and shall also be reflected in the Mark Sheet.

3.5 The details of grading system under class 4.1 to 4.4 shall be printed on the backside of University Mark-sheet.

4. REPEAT EXAMINATION

4.1 A student has to clear back papers (i.e., in the paper/papers one has failed) by appearing at subsequent two semester examinations.

4.2 A student may appear improvement (repeat) in any number of papers in the immediate subsequent examination. The higher marks shall be retained.

4.3 Repeat and improvement has to be completed with 4-Yrs from the date of admission. In case of three year duration, the course may be completed within 5 years.

4.4 There shall not be any distinction between repeat and improvement.

5. HARD CASE RULE

5.1 2% of grace mark on the aggregate mark subject to maximum of 5 (five) marks in single paper shall be given. This shall be applicable in each semester.

5.2 .5 (point five percent) grace mark can be given for award of B Grade in each semester provided grace mark under 6.1 has not been awarded.

6. UNIVERSITY EXAM / PRACTICAL EXAM MARK DISTRIBUTION

6.1 Semester end University Examination shall be of 100 marks for all papers.

6.2 Distribution of marks and duration of examinations.

Paper	University exam		Practical exam		Assignment exam		Total	
	Mark	Duration	Mark	Duration	Mark	Duration	Mark	Duration
Theory Paper	70	3 hours	--	--	30	1 hours	100	4 hours
Theory With Practical Paper	50	2 hours	20	1 hours	30	1 hours	100	4 hours

7. UNIVERSITY EXAMIANTION QUESTION PATTERN

7.1 There shall be three types of questions – Essay/Descriptive, short answer & very short answer.

The following shall be the distribution for papers carry 70 marks theory exam.

a. Three essay type carrying 12 marks out of five is to be answered. Model answers should be between 700 - 1000 words.

b. Three short type questions carrying 8 marks out of five is to be answered. Model answers should be between 500 - 700 words.

c. Two very short type questions carrying 5 marks out of four is to be answered. Model answers should be between 300 - 500 words.

The following shall be the distribution for papers carry 30 marks assignment exam.

a. Two essay type carrying 15 marks out of five is to be answered. Model answers should be between 700 - 1000 words.

8. In case of P.G. Dept. M.S. Law College the teacher offering the course shall be responsible completely for the evaluation (setting papers, conducting unit test, term end test, seminars, presentation, guidance of dissertations and projects etc.).

9. The Departmental Teacher Council, Teacher Council of P.G. Dept. of Law & M.S. Law College and teacher Council of DDCE along with concerned Heads of P.G. Depts. of the University shall act as the Board of Study for the courses offered. They may invite external members.

10. Each Dept shall have a designated Teacher In-charge of Examination to be decided by the Head, Principal , or Director as the case may be.

11. The Evaluation would be sole responsibility of Teacher offering the course (i.e. setting& evaluating for Unit test / Quiz / Presentation or Seminar term end / Practical / Dissertation / Project etc.)

12. The Dept. Law College, DDCE shall prepare the result and handover the same (Tabulation Register.) to Controller of Examinations (both soft & hard) for preparation of certificates and mark sheets. The Head of the Dept. / Principal, Director may issue Mark sheet cum Provisional result sheet to the candidates.

13. Suitable modifications may be made for P.G. Courses offered by the DDCE, Utkal University under approval of its Advisory Council and the Vice Chancellor.

EXAMINATION SYSTEM

The DDCE , Utkal University is a constituent college of the Utkal University. All Degree / Diploma Examinations are conducted by the Controller of Examinations, Utkal University. Normal examination schedule has been indicated in the Academic Calendar (PG.........). The Controller of Examinations, Utkal University publishes a general schedule of all University Examinations in leading local dailies. The detailed Program of various examinations are also communicated to all affiliated colleges of the University. DDCE shall be the Centre of Examination for all courses. For BA/B.Com. additional centers are arranged in select affiliated colleges.

Centres of Examination are indicated along with the course details. The Controller of Examinations and the Director, DDCE at their discretion may change the centre of examination of any student. At the time of admission, the students are **required to fill up their examination forms online.** They are required to deposit the Examination Fees as per instruction from DDCE. For all other examinations, forms are filled up online six months before the scheduled date. Before the commencement of the examination, the DDCE issues admit card specifying centre of examination online. Student is required to download the same. In case of any discrepancy, the student is required to report to the DDCE in person. Change of examination centre is allowed only on the event of the death of parent / legal guardian and / or Transfer of self or parents. Besides the usual fees payable to the University, a student has to pay a sum of Rs. 100/- to the DDCE for centre change . Such request will be entertained one month before the commencement of the examination. Permission for change of

centre is given purely on the discretion of the Director, DDCE and / or Controller of Examinations, Utkal University. A student has to carry the DDCE Identity Card to the centre of examination.

Candidates, who are booked under malpractice have to fill-up the repeat exam. form with an undertaking without waiting for the award of punishment.

Arrangement for down loading admits card has been introduced. Please visit www.ddceutkal.ac.in. Arrangement for Online form fill up is under process. **PLEASE NOTE DDCE WOULD NOT ISSUE** any individual communication regarding examination. **PLEASE DOWNLOAD ADMIT CARD & PROGRAMME.**

CERTIFICATION

The University Registration Number is issued by the DDCE on behalf of the Controller of Examinations, Utkal University . Students passing out the qualifying examination from Boards other than C.H.S.E., Orissa and OSTEC are required to submit Migration Certificate along with the application form. Migration Certificate is issued by the Controller of Examinations, Utkal University on payment of prescribed fees and the application form are to be deposited for obtaining the same.

Provisional Certificates and Mark Sheets are issued by the Controller of Examinations. After publication of result, DDCE would dispatch these along with the C.L.C. by registered post to the concerned student. Issuance of C.L.C, is always subject to clearance of all dues. Original Degrees / Diplomas are issued by the Controller of Examinations. One may download mark sheet from our website.

Students discontinuing before completion of any course are to apply for C.L.C. in prescribed forms, to the DDCE .

DUPLICATE REGISTRATION NO., CLC & IDENTITY CARD

For duplicate Registration Number a candidate is to pay Rs. 70/-. For duplicate CLC an affidavit is required and a fee of Rs. 200/- is to be paid.

Identity Card will be issued to the student on completion of admission process. Duplicate Identity Card will be issued on payment of Rs. 50/-. If a student applies for CLC after 5 Years from the normal duration of the course he / she has to deposit Rs.500/- and produce an affidavit with all relevant information / declaration.

CENTRE FOR DISTANCE AND ONLINE EDUCATION, UTKAL UNIVERSITY

PROGRAMME PROJECT REPORT-2023

BACHELOR OF ARTS IN ECONOMICS

(COURSE CODE-010104)

DIRECTOR
Centre For Distance and Online Education
Utkal University, Vanivihar, Bhubaneswar-751007

PROJECT PROGRAM REPORT-2023

UNDER GRADUATE COURSE (ECONOMICS HONOURS)

i)   Course Code: *B.A.Honours Economics*
ii) Duration: Six Semesters(Three Years)
iii) Number of Seats: Unlimited
iv) Mode/Medium: Distance/English/Hindi/Odia/Sanskrit
v)   Eligibility:

Higher Secondary / +2 / Senior Secondary or any other equivalent examination passed from any Board / Council established by the Govt. of India or any State Govt. or any other equivalent examination recognized by Central Board of Secondary Education / Council of Higher Secondary / Dept. of Industry or any other Dept. of Govt. of Odisha or Utkal University. Those joining B.Sc. Programme must have passed the above examination under the faculty of Science / Technology / Engineering / Pharmacy etc. There shall be no such restriction for joining B.A/ B.Com stream.

vi) Selection Procedure:
   ➤ On First come first serve basis
   ➤ All eligible SC/ST students shall be admitted provided they take admission within due date.

vii) Seats are reserved as per the provision laid by PG Council, Utkal University.

viii) Course Fees:

Course	At the time of admission				2nd year		3rd Year	
	Admission Processing Fess	Course Fee (Rs.)	*Exam. Fee(Rs.)	Corpus Fund (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)
B.A/B.Com(Distance Mode)	600	6000	2800*	1800	6000	2600	6000	2800*

FOR GENERATION OF E- CHALLAN/ PAYMENT GATEWAY, VISIT OUR WEBSITE: www.ddceutkal.ac.in

*includes Registration/ Re-registration, Migration & Original Certificate fees.

ix)   Programme Structure:

(A) ARTS (HONOURS)

Group	Subjects	No. of Papers	Total Credits	Total Marks
Core	Core-1 to Core-14	14	14 x 6=84	1400
DSE	DSE-1 to DSE-4	4	4 x 6 = 24	400
AECC		2	2 x 4=8	200
SEC		2	2 x 4=8	200
GE		4	4 x 6=24	400
AECC	ETHICS AND VALUES-I to ETHICS AND VALUES-VI	6	6 x 1=6	150
	GRAND TOTAL	32	154	2750

N.B:-Arts (Hons.) course has Total Credits = 154, Total Marks = 2750.

Abbr. :

   DSE :   *Discipline Specific Elective*
   AECC :   *Ability Enhancement Compulsory Course*
   SEC :   *Skill Enhancement Course*
   GE: *Generic Elective*

Stipulations:

- An Arts (Hons.) student has to opt two different subjects as GE-A and GE-B other than core subject.
- GE-A to be opted for Semester-I & III (as Paper-1 & 2) and GE-B Semester-II &IV(as Paper-1 & 2)
- An Arts (Hons.) Student can opt maximum of two Practical Subjects.

Course Structure (Arts)

SEMESTER – I

S. No	Name of the Course	Paper	CP(Credit Point)	CH(Credit Hour)	Full Marks
1	Introductory Microeconomics	I	6	60	100
2	Mathematical Methods for Economics	II	6	60	100
3	Indian Economy-I	I	6	60	100
4	AECC(*Environmental Studies & Disaster Management*)	I	4	40	100
5	ETHICS AND VALUES-I	I	1		25
	TOTAL	5	23	220	425

SEMESTER – II

S.No	Name of the Course	Paper	CP(Credit Point)	CH(Credit Hour)	Full Marks
1	Introductory Macroeconomics	III	6	60	100

	Mathematical Methods for Economics II	IV	6	60	100
3	Indian Economy I	I	6	60	100
4	MIL(Communication) (Odia/Hindi/Urdu/A.E.)	II	4	40	100
5	ETHICS AND VALUES-II	II	1		25
	TOTAL	**5**	**23**	**220**	**425**

SEMESTER – III

S. No	Name of the Course	Paper	CP(Credit Point)	CH(Credit Hour)	Full Marks
1	Microeconomics I	V	6	60	100
2	Macroeconomics I	VI	6	60	100
3	Statistical Methods for Economics	VII	6	60	100
4	Indian Economy II	II	6	60	100
5	SEC(Communicative English)	I	4	40	100
6	ETHICS AND VALUES-III	III	1		25
	TOTAL	**6**	**29**	**220**	**525**

SEMESTER – IV

S. No	Name of the Course	Paper	CP(Credit Point)	CH(Credit Hour)	Full Marks
1	Microeconomics II	VIII	6	60	100
2	Macroeconomics II	IX	6	60	100
3	Research Methodology	X	6	60	100
4	Indian Economy II	II	6	60	100
5	SEC(Quantitative Logical Thinking)	II	4	40	100
6	ETHICS AND VALUES-IV	IV	1		25
	TOTAL	**6**	**29**	**280**	**525**

SEMESTER – V

S. No	Name of the Course	Paper	CP(Credit Point)	CH(Credit Hour)	Full Marks
1	Indian Economy I	XI	6	60	100
2	Development Economics I	XII	6	60	100
3	Odisha Economy	I	6	60	100
4	Public Economics	II	6	60	100
5	ETHICS AND VALUES-V	V	1		25
	TOTAL	**5**	**25**	**240**	**425**

SEMESTER – VI

S. No	Name of the Course	Paper	CP(Credit Point)	CH(Credit Hour)	Full Marks
1	Indian Economy II	XIII	6	60	100
2	Development Economics II	XIV	6	60	100
3	Environmental Economics	III	6	60	100
4	Agricultural Economics	IV	6	60	100
5	ETHICS AND VALUES-VI	VI	1		25
TOTAL		**5**	**25**	**240**	**425**

FACULTY:

Mr.Prabhat Kumar Mohapatra, (MA Economics,UGC-NET) is working as Academic Consultant and Associate Coordinator,MS. Smitarani Prusty(MAEconomics) serving as Co-cordinator and Mr. Krushna Chandra Sethi (MA economics, UGC-NET) is also working, Co-cordinator. Noted academicians and faculty drawn from the Department of Analytical and Applied Economics, Utkal University and other university as guest faculty.

MODE: The Course is offered under the Distance mode. CHOICE BASED CREDIT SEMESTER (CBCS) is followed. One Personal Contact Program (classes) of 7 to10 days duration shall be held for each semester covering theory and project component as per syllabi. Students can meet teachers for guidance, counselling and doubt clearance.

SELECTION PROCESS

➢ First come first serve
➢ All eligible SC/ST student shall be admitted provided they take admission within due date.

RESERVATION

➢ 22.50% of seats shall be reserved for Scheduled Tribe Students.
➢ 16.25% of seats shall be reserved for Scheduled Caste students.*(Vide Notification Government of Odisha Department of Higher Education No. 11710 / HE: Bhubaneswar, the 1st June, 2015. HE-FE-III-Admn.-64/14)*
➢ Reservation policy of PG Council, Utkal University shall be applicable.
➢ All reserved category students have to full fill admission criteria and also take admission in due date.

DOCUMENTS REQUIRED FOR ADMISSION

➢ A set of self attested copies of mark sheets and certificates from 10th class onwards along with originals are required for verification.
➢ Original C.L.C. and Migration Certificate (for the Candidates from other than Utkal University).
➢ Caste certificate for SC & ST candidates.
➢ Each candidate is required to carry a photo identity card (Aadhar Card/Driving license / PAN Card / Voter's I Card or Identity card issued by employer / educational institute etc.) for the online test for Management and Computer Science Programme.

Regulation and Structure for Under Graduate Programme

ARTS (HONS)

14 Core Papers   (C-1 to C-14) of 6 Credit and 100 marks each

2 AECC Papers   (AECC-1 & 2) of 4 Credit and 100 marks each

2 SEC Papers   (SEC-1 &2) of4 Credit and 100 marks each

3 DSE Papers(DSE-1 to 4) 6 Creditand 100 marks each:

and Project Report of 6 Credit ; 100 Marks (Project 80 + Viva 20)

4 GE Papers   (GE-1 to 4) of 6 Credit each and 100 marks each *

CENTRE FOR DISTANCE AND ONLINE EDUCATION, UTKAL UNIVERSITY

PROGRAMME PROJECT REPORT-2023

BACHELOR OF ARTS IN EDUCATION

(COURSE CODE-010105)

PROJECT PROGRAM REPORT – 2023
UNDER GRADUATE PROGRAMME (BA EDUCATION HONS)

OBJECTIVE

- To provide basic level Teaching- Learning facility in the different disciplines of arts.
- To impart skill and knowledge base in arts students to equip them for career in arts, culture, history, Development Administration and Policy making etc.
- To offer education to policy makers, corporate citizens, socio-political activist and others to enable them to understand the society, culture, polity, education and to enhance their professional competency.

ELIGIBILITY: A candidate must have passed Higher Secondary Examination in 10+2 pattern of education or any other equivalent examination. Students who have passed Three Year Diploma from Orissa State Technical Education Council are also eligible.

No. of Seats: Unlimited

Course Duration: 3 Academic Years (Six Semesters)

Fees Structure

Course	At the time of admission				2nd year		3rd Year	
	Admission Processing Fess	Course Fee (Rs.)	*Exam. Fee(Rs.)	Corpus Fund (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)
B.A/B.Com(Distance Mode)	600	6000	2800*	1800	6000	2600	6000	2800*

Regulation and Structure for Under Graduate Programme
(BA EDUCATION HONS)
Programme Structure:

(A) ARTS (HONOURS)

Group	Subjects	No. of Papers	Total Credits	Total Marks
Core	Core-1 to Core-14	14	14 x 6=84	1400
DSE	DSE-1 to DSE-4	4	4 x 6 = 24	400
AECC		2	2 x 4=8	200
SEC		2	2 x 4=8	200
GE		4	4 x 6=24	400
AECC	ETHICS AND VALUES-I to ETHICS AND VALUES-VI	6	6 x 1=6	150
	GRAND TOTAL	32	154	2750

N.B:-Arts (Hons.) course has Total Credits = 154, Total Marks = 2750.

Abbr. :

DSE : *Discipline Specific Elective*

AECC : *Ability Enhancement Compulsory Course*

SEC : *Skill Enhancement Course*

GE: *Generic Elective*

Stipulations:

- An Arts (Hons.) Student has to opt two different subjects as GE-A and GE-B other than core subject.
- GE-A to be opted for Semester-I & III (as Paper-1 & 2) and GE-B Semester-II &IV(as Paper-1 & 2)
- An Arts (Hons.) Student can opt maximum of two Practical Subjects.

COURSE STRUCTURE
B.A EDUCATION HONS.

SEMESTER – I

S. No	Name of the Course	Paper	CP (Credit Point)	CH (Credit Hours)	Total Marks
1.	Educational Philosophy	C-I	06	60	100
2.	Educational Psychology	C-II	06	60	100
3.	Educational Philosophy	GE-A	06	60	100
4.	Environmental Studies & Disaster Management	AECC - I	04	40	100
5.	ETHICS AND VALUES-I	Ethicsand Values-I	01		25
	05	05	23	220	425

Core Papers	Mid Semester	End Semester		Total
C – I, C - II, GE - A		A-Theory	B- Practical	
	15	60	25 (20+05 (Record))	100
AECC	20	80		100

SEMESTER – II

S. No	Name of the Course	Paper	CP (Credit Point)	CH (Credit Hours)	Total Marks
1,	Educational Sociology	C-III	06	60	100
2.	Changing Pedagogical Perspective	C-IV	06	60	100
3.	Educational Philosophy	GE - B	06	60	100
4.	Communication (Odia/Hindi/Urdu/A.E.)	MIL – II	04	40	100
5.	Ethics and Values-II	Ethics and Values-II	01		25
	05	05	23	220	425

Core Papers	Mid Semester	End Semester		Total
C – III, C - IV, & GE – B		A-Theory	B- Practical	
	15	60	25 (20+05 (Record))	100
MIL – II	20	80		100

SEMESTER – III

S. No	Name of the Course	Paper	CP (Credit Point)	CH (Credit Hours)	Total Marks
1.	Educational Assessment and Evaluation	C-V	06	60	100
2.	Educational Research	C-VI	06	60	100
4.	Statistics in Education	C-VII	06	60	100
5.	Educational Assessment and Evaluation	GE-A	06	60	100
6.	Communicative English	SEC-I	04	40	100

7.	Ethics and Values-III		Ethics and Values-III	01		25
	06		06	29	280	525

Core Papers	Mid Semester	End Semester		Total	
		A-Theory	B- Practical		
C – V, C - VI, C – VII, & GE - A	15	60	25 (20+05 (Record))	100	
SEC-I	20	80		100	

SEMESTER – IV

S. No	Name of the Course	Paper	CP (Credit Point)	CH (Credit Hours)	Total Marks
1.	History of Education in India	C-VIII	06	60	100
2.	Curriculum Development	C-IX	06	60	100
3.	Guidance and Counselling	C-X	06	60	100
4.	Educational Assessment and Evaluation	GE-B		60	100
5.	Quantitative Logical Thinking	SEC-II	04	40	100
6.	Ethics and Values – IV	Ethics and Values – IV	01		25
	06	06	29	280	525

Core Papers	Mid Semester	End Semester		Total	
		A-Theory	B- Practical		
C – VIII, C -IX, C – X, & GE - B	15	60	25 (20+05 (Record))	100	
SEC-II	20	80		100	

SEMESTER – V

S. No	Name of the Course	Paper	CP (Credit Point)	CH (Credit Hours)	Total Marks
1.	Development of Education in Odisha	C-XI	06	60	100
2.	Information and Communication Technology in Education	C-XII	06	60	100
3.	A. Pedagogy in Language (English) B. Pedagogy in Language (Odia)	DSE- I	06	60	100
4.	A. Pedagogy of Social Science B. Pedagogy of Mathematics	DSE- II	06	60	100
5.	Ethics and Values – V	Ethics and Values – IV	01		25
	05	05	25	240	425

Core Papers	Mid Semester	End Semester		Total	
		A-Theory	B- Practical		
C – XI, C - XII, DSE- I, DSE – II	15	60	25 (20+05 (Record))	100	

SEMESTER – VI

S. No	Name of the Course	Paper	CP (Credit Point)	CH (Credit Hours)	Total Marks
1.	Contemporary Trends and Issues in Indian Education	C-XIII	06	60	100
2.	Educational Management and Leadership	C-XIV	06	60	100
3.	A. Policy and Practices in School Education In India B. Policy and Practices in Higher Education In India	DSE-III	06	60	100
4.	Inclusive Education Theory or Dissertation	DSE – IV	06	60	100
5.	Ethics and Values – V		01		25
	05	05	25	240	425

Core Papers C – XIII, C-XIV, DSE-III, DSE-IV	Mid Semester	End Semester		Total	
		A-Theory	B- Practical		
	15	60	25 (20+05 (Record))	100	

*Project – Project Report (80 Marks) + Viva voce/Seminar (20 Marks)

FACULTY: Dr. Diptansu Bhusan Pati, M.A,Ph.D and Ms. Anita Nath, B.Ed, M.A, M.Phill are working as Academic Consultant/Associate Coordinatorfor the programme. Mr. Abhaya Parida, B.Ed, M.A, M.Phill is working as co-coordinator for the programme. Noted academicians and faculty members are invited from RIE, NCERT, and Colleges of Utkal University and other universities as a guest faculty.

MODE: The Course is offered under the Distance mode. CHOICE BASED CREDIT SEMESTER (CBCS) is followed. One Personal Contact Program (classes) of 7 to10 days duration shall be held for each semester covering theory and project component as per syllabi. Students can meet teachers for guidance, counselling and doubt clearance.

SELECTION PROCESS

➤ First come first serve basis
➤ All eligible SC/ST student shall be admitted provided they take admission within due date.

RESERVATION

➤ 22.50% of seats shall be reserved for Scheduled Tribe Students.
➤ 16.25% of seats shall be reserved for Scheduled Caste students.*(Vide Notification Government of Odisha Department of Higher Education No. 11710 / HE: Bhubaneswar, the 1st June, 2015. HE-FE-III-Admn.-64/14)*
➤ Reservation policy of PG Council, Utkal University shall be applicable.
➤ All reserved category students have to full fill admission criteria and also take admission in due date.

DOCUMENTS REQUIRED FOR ADMISSION

➤ A set of self-attested copies of mark sheets and certificates from 10th class onwards along with originals are required for verification.
➤ Original C.L.C. and Migration Certificate (for the Candidates from other than Utkal University).
➤ Caste certificate for SC & ST candidates.
➤ Each candidate is required to carry a photo identity card (Aadhar Card/Driving license / PAN Card / Voter's I Card or Identity card issued by employer / educational institute etc.) for the online test for Management and Computer Science Programme.

Regulation and Structure for Under Graduate Programme
ARTS (HONS)

14 Core Papers (C-1 to C-14) of 6 Credit and 100 marks each
2 AECC Papers (AECC-1 & 2) of 4 Credit and 100 marks each

2 SEC Papers   (**SEC-1 &2**) of 4 Credit and 100 marks each

3 DSE Papers (**DSE-1 to 4**) 6 Credit and 100 marks each:

and Project Report of 6 Credit ; 100 Marks (Project 80 + Viva 20)

4 GE Papers   (**GE-1 to 4**) of 6 Credit each and 100 marks each *

CENTRE FOR DISTANCE AND ONLINE EDUCATION, UTKAL UNIVERSITY

PROGRAMME PROJECT REPORT-2023

BACHELOR OF ARTS IN ENGLISH (COURSE CODE-010106)

PROJECT PROGRAM REPORT – 2023
UNDER GRADUATE PROGRAMME(BA ENGLISH HONS)

OBJECTIVE

➢ To provide basic level Teaching- Learning facility in the different disciplines of arts.
➢ To impart skill and knowledge base in arts students to equip them for career in arts, culture, history, Development Administration and Policy making etc.
➢ To offer education to policy makers, corporate citizens, socio-political activist and others to enable them to understand the society, culture, polity, education and to enhance their professional competency.

ELIGIBILITY:

Higher Secondary / +2 / Senior Secondary or any other equivalent examination passed from any Board / Council established by the Govt. of India or any State Govt. or any other equivalent examination recognized by Central Board of Secondary Education / Council of Higher Secondary / Dept. of Industry or any other Dept. of Govt. of Odisha or Utkal University. Those joining B.Sc. Programme must have passed the above examination under the faculty of Science / Technology / Engineering / Pharmacy etc. There shall be no such restriction for joining B.A/ B.Com stream.

No. of Seats: Unlimited

Course Duration: 3 Academic Years (Six Semesters)

Fees Structure

Courses		1st year fees (At the time of admission)	2nd year fees (July 2014)	3rd year fees (July 2015)
BAHONS	Cost of Form	600	-	-
	Course Fees -	Rs.6,000/*	Rs.6,000/-*	Rs.6,000/*
	Exam./ Fees -	Rs.2800/-*	Rs.2600/-*	Rs. 2800/-*
	Corpus Fund -	Rs. 1800 /-*	-	-

FOR GENERATION OF E- CHALLAN/ PAYMENT GATEWAY, VISIT OUR WEBSITE: www.ddceutkal.ac.in

*includes Registration/ Re-registration, Migration & Original Certificate fees.

Regulation and Structure for Under Graduate Programme

COURSE STRUCTURE of UG ENGLISH HONORS

SEMESTER – I

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	LH (Learning Hour)	MARKS
1	CORE(BRITISH POETRY AND DRAMA: 14TH TO 17TH CENTURIES)	I	6	60	100
2	CORE(BRITISH POETRY AND DRAMA: 17TH AND 18TH CENTURY)	II	6	60	100
3	GE - A	I	6	60	100
4	AECC(Environmental Studies & Disaster Management)	I	4	40	100
5	ETHICS AND VALUES-I	I	1		25
	TOTAL	5	23	220	425

SEMESTER – II

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	LH (Learning Hour)	MARKS
1	CORE(BRITISH PROSE: 18TH CENTURY)	III	6	60	100
2	CORE(INDIAN WRITING IN ENGLISH)	IV	6	60	100
3	GE - B	I	6	60	100
4	MIL(Communication) Odia/Hindi/Urdu/A.E.	II	4	40	100
5	ETHICS AND VALUES – II	II	1		25
	TOTAL	5	23	220	425

SEMESTER – III

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	LH (Learning Hour)	MARKS
1	CORE(BRITISH ROMANTIC	V	6	60	100

		LITERATURE)				
2	CORE (BRITISH LITERATURE 19TH CENTURY)	VI	6	60	100
3	CORE (BRITISH LITERATURE: EARLY 20TH CENTURY)	VII	6	60	100
4	GE – A	II	6	60	100
5	SEC(*Communicative English*)	I	4	40	100
6	ETHICS AND VALUES – III	III	1		25
TOTAL		6	29	220	525

SEMESTER – IV

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	LH (Learning Hour)	FULL MARKS
1	CORE (AMERICAN LITERATURE)	VIII	6	60	100
2	CORE (EUROPEAN CLASSICAL LITERATURE)	IX	6	60	100
3	CORE (WOMEN'S WRITING)	X	6	60	100
4	GE – B	II	6	60	100
5	SEC(Quantitative Logical Thinking)	II	4	40	100
6	ETHICS AND VALUES – IV	IV	1		25
TOTAL		6	29	280	525

SEMESTER – V

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	LH (Learning Hour)	FULL MARKS
1	CORE(MODERN EUROPEAN DRAMA)	XI	6	60	100
2	CORE(INDIAN CLASSICAL LITERATURE)	XII	6	60	100
3	DSE(LITERARY THEORY)	I	6	60	100
4	DSE(WORLD LITERATURE)	II	6	60	100
5	ETHICS AND VALUES – VI	VI	1		25
TOTAL		5	25	240	425

SEMESTER – VI

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	LH (Learning Hour)	FULL MARKS

1	CORE (POSTCOLONIAL LITERATURE)	XIII	6	60	100
2	CORE(POPULAR LITERATURE)	XIV	6	60	100
3	DSE(PARTITION LITERATURE)	III	6	60	100
4	DSE (WRITING FOR MASS MEDIA/ DISSERTATION)	IV	6	60	100
5	ETHICS AND VALUES – VI	VI	1		25
	TOTAL	5	25	240	425
GRAND TOTAL		32	154		2750

N.B:-Arts (Hons.) course has Total Credits = 154, Total Marks = 2750.

Abbr. :
DSE :   *Discipline Specific Elective*
AECC :   *Ability Enhancement Compulsory Course*
SEC :   *Skill Enhancement Course*
GE: *Generic Elective*

Stipulations:
- An Arts (Hons.) student has to opt two different subjects as GE-A and GE-B other than core subject.
- GE-A to be opted for Semester-I & III (as Paper-1 & 2) and GE-B Semester-II &IV(as Paper-1 & 2)
- An Arts (Hons.) Student can opt maximum of two Practical Subjects.

FACULTY: The department of English is headed by Dr. Prajna Paramita Panigrahi, Asst. Prof. Mrs. Priyanka Priyadarshini(MA, B.ED) is working as Academic Consultant/ Associate Coordinator for the Programme. SmuteeSndhya(MA, NET) is working as Co – Coordinator for the programme. Noted that theacademicians and faculty membersare drawn from the Department of English, of the Utkal University and other universities and colleges of Bhubaneswar as guest faculties.

MODE: The Course is offered under the Distance mode. CHOICE BASED CREDIT SEMESTER (CBCS) is followed. One Personal Contact Program (classes) of 7 to10 days duration shall be held for each semester covering theory and project component as per syllabi. Students can meet teachers for guidance, counselling and doubt clearance.

SELECTION PROCESS

➤ First come first service
➤ All eligible SC/ST student shall be admitted provided they take admission within due date.

RESERVATION

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➤ All reserved category students have to full fill admission criteria and also take admission in due date.

DOCUMENTS REQUIRED FOR ADMISSION

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➤ Caste certificate for SC & ST candidates.
➤ Each candidate is required to carry a photo identity card (Aadhar Card/Driving license / PAN Card / Voter's I Card or Identity card issued by employer / educational
➤ institute etc.) for the online test for Management and Computer Science Programme.

Regulation and Structure for Under Graduate Programme

ARTS (HONOURS)

Group	Subjects	No. of Papers	Total Credits	Total Marks
Core	Core-1 to Core-14	14	14 x 6=84	1400
DSE	DSE-1 to DSE-4	4	4 x 6 = 24	400
AECC		2	2 x 4=8	200
SEC		2	2 x 4=8	200
GE		4	4 x 6=24	400
AECC	ETHICS AND VALUES-I to ETHICS AND VALUES-VI	6	6 x 1=6	150
	GRAND TOTAL	32	154	2750

N.B:-Arts (Hons.) course has Total Credits = 154, Total Marks = 2750.

CENTRE FOR DISTANCE AND ONLINE EDUCATION, UTKAL UNIVERSITY

PROGRAMME PROJECT REPORT-2023

BACHELOR OF ARTS IN HINDI
(COURSE CODE-010108)

DIRECTOR
Centre For Distance and Online Education
Utkal University, Vanivihar, Bhubaneswar-751007

PROJECT PROGRAM REPORT – 2023
UNDER GRADUATE PROGRAMME (BA HINDI HONS)

OBJECTIVE

➢ To provide basic level Teaching- Learning facility in the different disciplines of arts.

➢ To impart skill and knowledge base in arts students to equip them for career in arts, culture, history, Development Administration and Policy making etc.

➢ To offer education to policy makers, corporate citizens, socio-political activist and others to enable them to understand the society, culture, polity, education and to enhance their professional competency.

ELIGIBILITY: Higher Secondary / +2 / Senior Secondary or any other equivalent examination passed from any Board / Council established by the Govt. of India or any State Govt. or any other equivalent examination recognized by Central Board of Secondary Education / Council of Higher Secondary / Dept. of Industry or any other Dept. of Govt. of Odisha or Utkal University. Those joining B.Sc. Programme must have passed the above examination under the faculty of Science / Technology / Engineering / Pharmacy etc. There shall be no such restriction for joining B.A/ B.Com stream.

No. of Seats: Unlimited

Course Duration: 3 Academic Years (Six Semesters)

Fees Structure

Courses		1st year fees (At the time of admission)	2nd year fees	3rd year fees
BA HONS	Cost of Form	600	-	-
	Course Fees -	Rs.6,000/*	Rs.6,000/-*	Rs.6,000/*
	Exam. Fees -	Rs.2800/-*	Rs. 2600/-*	Rs. 2800/-*
	Corpus Fund -	Rs. 1800 /-*	-	-

Regulation and Structure for Under Graduate Programme (BA HINDI HONS)

Programme Structure:

(A) ARTS (HONOURS)

Group	Subjects	No. of Papers	Total Credits	Total Marks
Core	Core-1 to Core-14	14	14 x 6=84	1400
DSE	DSE-1 to DSE-4	4	4 x 6 = 24	400
AECC		2	2 x 4=8	200
SEC		2	2 x 4=8	200
GE		4	4 x 6=24	400
AECC	ETHICS AND VALUES-I to ETHICS AND VALUES-VI	6	6 x 1=6	150
	GRAND TOTAL	32	154	2750

N.B:-Arts (Hons.) course has Total Credits = 154, Total Marks = 2750.

Abbr. :

DSE : *Discipline Specific Elective*
AECC : *Ability Enhancement Compulsory Course*
SEC : *Skill Enhancement Course*
GE: *Generic Elective*

Stipulations:

- An Arts (Hons.) student has to opt two different subjects as GE-A and GE-B other than core subject.
- GE-A to be opted for Semester-I & III (as Paper-1 & 2) and GE-B Semester-II &IV(as Paper-1 & 2)
- An Arts (Hons.) Student can opt maximum of two Practical Subjects.

COURSE STRUCTURE

(BA HINDI HONS)

SEMESTER – I

S. No	Name of the Course	Paper	CP(Credit Point)	LH(Learning Hour)	Full Marks
1	CORE-I	Hindi Sahitya Ka Itihaash-1	6	60	100
2	CORE-II	Bhakti Kalin Hindi Kavita	6	60	100
3	GE – A-I		6	60	100
4	AECC-I	Environmental Studies & Disaster Management	4	40	100
5	ETHICS AND VALUES-I		1		25
	TOTAL	5	23	220	425

SEMESTER – II

S.No	Name of the Course	Paper	CP(Credit Point)	LH(Learning Hour)	Full Marks
1	CORE- III	Hindi Sahitya Ka Itihaash-2	6	60	100
2	CORE- IV	Krishna Bhakti Evam Ritikalin Hindi Kavita	6	60	100
3	GE – B- I	I	6	60	100
4	AECC-II	MIL(Communication)-(Odia/Hindi/Urdu/A.E.)	4	40	100
5	ETHICS AND VALUES-II	II	1		25
	TOTAL	5	23	220	425

SEMESTER – III

S. No	Name of the Course	Paper	CP(Credit Point)	LH(Learning Hour)	Full Marks
1	CORE- V	Anuvad Siddhant	6	60	100
2	CORE- VI	Hindi Katha Sahitya (Upanyas)	6	60	100
3	CORE- VII	Hindi Katha Sahitya (Kahani)	6	60	100
4	GE – A-II	II	6	60	100
5	SEC-I	Communicative English	4	40	100
6	ETHICS AND VALUES-III	III	1		25
	TOTAL	6	29	220	525

SEMESTER – IV

S. No	Name of the Course	Paper	CP(Credit Point)	LH(Learning Hour)	Full Marks
1	CORE- VIII	Katha Ittar Gadya Sahitya	6	60	100
2	CORE- IX	Aadhunik Hindi Kavita-1	6	60	100
3	CORE- X	Bhasha Vigyan Aur Hindi Bhasha	6	60	100
4	GE – B-II	II	6	60	100
5	SEC II	Quantitative Logical Thinking	4	40	100
6	ETHICS AND VALUES-IV	IV	1		25
	TOTAL	6	29	280	525

SEMESTER – V

S. No	Name of the Course	Paper	CP(Credit Point)	LH(Learning Hour)	Full Marks
1	CORE- XI	Hindi Natak Aur Rangmanch	6	60	100
2	CORE -XII	Bhartiya Kavya Shastra	6	60	100

3	DSE- I	Tulsidas	6	60	100
4	DSE -II	Premchand	6	60	100
5	ETHICS AND VALUES-V	V	1		25
	TOTAL		5	25	240	425

SEMESTER – VI

S. No	Name of the Course	Paper	CP(Credit Point)	LH(Learning Hour)	Full Marks
1	CORE -XIII	Aadhunik Hindi Kavita-2	6	60	100
2	CORE- XIV	Paschatya Kavya Shastra	6	60	100
3	DSE- III	Karyalayi Hindi	6	60	100
4	DSE- IV	Bigyapan: Avadharana Aur Prayojan Mulak Aayam	6	60	100
5	ETHICS AND VALUES-VI	VI	1		25
TOTAL			5	25	240	425

(Project 80 + 20 Viva)

FACULTY: **Dr. Pragyan Paramita,**(MA,M.Phil,Ph.D) is working as Academic Consultant/Associate Coordinator for the Programme. **Parbati Barik**(MA,M.Phil,NET) and **Bishnupriya Sahoo**(MA,PGDT) are working as Co-Coordinators for the Programme. Noted academicians and faculty members are drawn from the Department of Hindi, Utkal University and other colleges as guest faculties.

MODE: The Course is offered under the Distance mode. CHOICE BASED CREDIT SEMESTER (CBCS) is followed. One Personal Contact Program (classes) of 7 to10 days duration shall be held for each semester covering theory and project component as per syllabi. Students can meet teachers for guidance, counselling and doubt clearance.

SELECTION PROCESS

➤ First come first serve
➤ All eligible SC/ST student shall be admitted provided they take admission within due date.

RESERVATION

➤ 22.50% of seats shall be reserved for Scheduled Tribe Students.

- 16.25% of seats shall be reserved for Scheduled Caste students.*(Vide Notification Government of Odisha Department of Higher Education No. 11710 / HE: Bhubaneswar, the 1st June, 2015. HE-FE-III-Admn.-64/14)*
- Reservation policy of PG Council, Utkal University shall be applicable.
- All reserved category students have to full fill admission criteria and also take admission in due date.

DOCUMENTS REQUIRED FOR ADMISSION

- A set of self attested copies of mark sheets and certificates from 10th class onwards along with originals are required for verification.
- Original C.L.C. and Migration Certificate (for the Candidates from other than Utkal University).
- Caste certificate for SC & ST candidates.
- Each candidate is required to carry a photo identity card (Aadhar Card/Driving license / PAN Card / Voter's I Card or Identity card issued by employer / educational institute etc.) for the online test for Management and Computer Science Programme.

Regulation and Structure for Under Graduate Programme

ARTS (HONS)

14 Core Papers   (**C-1 to C-14**) of 6 Credit and 100 marks each

2 AECC Papers   (**AECC-1 & 2**) of 4 Credit and 100 marks each

2 SEC Papers   (**SEC-1 &2**) of4 Credit and 100 marks each

3 DSE Papers(**DSE-1 to 4**) 6 Credit and 100 marks each:

and Project Report of 6 Credit ; 100 Marks (Project 80 + Viva 20)

4 GE Papers   (**GE-1 to 4**) of 6 Credit each and 100 marks each *

CENTRE FOR DISTANCE AND ONLINE EDUCATION, UTKAL UNIVERSITY

PROGRAMME PROJECT REPORT-2023

BACHELOR OF ARTS IN HISTORY

(COURSE CODE-010109)

DIRECTOR
Centre For Distance and Online Education
Utkal University, Vanivihar, Bhubaneswar-751007

PROJECT PROGRAM REPORT – 2023
UNDER GRADUATE PROGRAMME (BA HONS HISTORY)

OBJECTIVE

> To provide basic level Teaching- Learning facility in the different disciplines of arts.
> To impart skill and knowledge base in arts students to equip them for career in arts, culture, history, Development Administration and Policy making etc.
> To offer education to policy makers, corporate citizens, socio-political activist and others to enable them to understand the society, culture, polity, education and to enhance their professional competency.

Eligibility:

Higher Secondary / +2 / Senior Secondary or any other equivalent examination passed from any Board / Council established by the Govt. of India or any State Govt. or any other equivalent examination recognized by Central Board of Secondary Education / Council of Higher Secondary / Dept. of Industry or any other Dept. of Govt. of Odisha or Utkal University. Those joining B.Sc. Programme must have passed the above examination under the faculty of Science / Technology / Engineering / Pharmacy etc. There shall be no such restriction for joining B.A/ B.Com stream.

No. of Seats: Unlimited

Course Duration: 3 Academic Years (Six Semesters)

Courses		1st year fees (At the time of admission)	2nd year fees (July 2014)	3rd year fees (July 2015)
BAHONS	Cost of Form	600	-	-
	Course Fees -	Rs.6,000/*	Rs.6,000/-*	Rs.6,000/*
	Exam./ Fees -	Rs.2800/-*	Rs. 2600/-*	Rs. 2800/-*
	Corpus Fund -	Rs. 1800 /-*	-	-

Regulation and Structure for Under Graduate Programme(BA HISTORY HONS)

i)   Programme Structure:

(A) ARTS (HONOURS)

Group	Subjects	No. of Papers	Total Credits	Total Marks
Core	Core-1 to Core-14	14	14 x 6=84	1400
DSE	DSE-1 to DSE-4	4	4 x 6 = 24	400
AECC		2	2 x 4=8	200
SEC		2	2 x 4=8	200
GE		4	4 x 6=24	400
AECC	ETHICS AND VALUES-I to ETHICS AND VALUES-VI	6	6 x 1=6	150
	GRAND TOTAL	32	154	2750

N.B:-Arts (Hons.) course has Total Credits = 154, Total Marks = 2750.

Abbr. :

DSE :   *Discipline Specific Elective*
AECC :   *Ability Enhancement Compulsory Course*
SEC :   *Skill Enhancement Course*
GE: *Generic Elective*

Stipulations:

- An Arts (Hons.) student has to opt two different subjects as GE-A and GE-B other than core subject.
- GE-A to be opted for Semester-I & III (as Paper-1 & 2) and GE-B Semester-II &IV(as Paper-1 & 2)
- An Arts (Hons.) Student can opt maximum of two Practical Subjects.

COURSE STRUCTURE
(B.A HISTORY HONS)

SEMESTER – I

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	LH (Learning Hour)	MARKS
1	CORE-1	History of India-I	6	60	100
2	CORE-2	Social Formations and Cultural Patterns of the Ancient World	6	60	100
3	GE -1,1	History of India-I (Early Times to 1750)	6	60	100
4	AECC - I	*Env. Studies*	4	40	100
5	AECC	ETHICS & VALUE-1	1	15	25
TOTAL PAPER		5	23	235	425

SEMESTER – II

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	LH (Learning Hour)	MARKS
1	CORE-3	History of India-II	6	60	100
2	CORE-4	Social Formations and Cultural Patterns of the Medieval World	6	60	100
3	GE-1.2	History of India – II (1750-1950)	6	60	100
4	AECC – II	MIL(Communication) Odia/Hindi/Urdu/A.E.	4	40	100
5	AECC	ETHICS & VALUE-2	1	15	25
TOTAL PAPER		5	23	235	425

SEMESTER – III

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	LH (Learning Hour)	MARKS
1	CORE-5	History of India-III (c.750-1206)	6	60	100
2	CORE -6	Rise of Modern West-I	6	60	100
3	CORE -7	History of India-IV (c.1206-1526)	6	60	100
4	GE -2.1	Rise of the Modern West – I	6	60	100
5	SEC – 1	English Communication	4	40	100
6	AECC	ETHICS & VALUE-3	1	15	25
TOTAL PAPER		6	29	295	525

SEMESTER – IV

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	LH (Learning Hour)	MARKS
1	CORE -8	Rise of Modern West-I	6	60	100
2	CORE -9	History of India-V (c.1526-1750)	6	60	100
3	CORE -10	Historical Theories and Methods	6	60	100
4	GE -2.2	Rise of the Modern West – II	6	60	100
5	SEC -2	• To be assigned from the Core	4	40	100
6	AECC	ETHICS & VALUE-4	1	15	25
TOTAL PAPER		6	29	295	525

SEMESTER – V

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	LH (Learning Hour)	MARKS
1	CORE -11	History of Modern Europe-I(c.1780-1880)	6	60	100
2	CORE-12	History of India-VII (1750-1857)	6	60	100
3	DSE-1	History and Culture of Odisha - I	6	60	100
4	DSE -2	History and Culture of Odisha - II	6	60	100
5	AECC	ETHICS & VALUE-5	1	15	25
TOTAL PAPER		5	25	255	425

SEMESTER – VI

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	LH (Learning Hour)	MARKS
1	CORE -13	History of India-VIII (C.1857-1950)	6	60	100
2	CORE-14	History of Modern Europe-II(1880-1939)	6	60	100
3	DSE-3	History and Culture of Odisha- III	6	60	100
4	DSE -4	(Project)	6	60	100
5	AECC	ETHICS & VALUE-6	1	15	25
TOTAL PAPER		5	25	255	425
GRAND TOTAL		32	154	1570	2750

(Project 80 + 20 Viva)

FACULTY: **Mrs. Aliva Panda** Academic Consultant/Associate Coordinator of the programme. **Dr. Pareswar Sahoo** (PhD in History) and **Dr. Sasmita Mishra** (PhD in History) are working as Co-coordinator for the programme. Noted academicians and faculty members are drawn from the Department of History, Utkal University, and other colleges as guest faculties.

MODE: The Course is offered under the Distance mode. CHOICE BASED CREDIT SEMESTER (CBCS) is followed. One Personal Contact Program (classes) of 7 to10 days duration shall be held for each semester covering theory and project component as per syllabi. Students can meet teachers for guidance, counselling and doubt clearance.

SELECTION PROCESS

- First come first serve
- All eligible SC/ST student shall be admitted provided they take admission within due date.

CENTRE FOR DISTANCE AND ONLINE EDUCATION, UTKAL UNIVERSITY

PROGRAMME PROJECT REPORT-2023

BACHELOR OF ARTS IN ODIA

(COURSE CODE-010114)

PROJECT PROGRAM REPORT – 2023
UNDER GRADUATE PROGRAMME(BA HONS)

OBJECTIVE

- To provide basic level Teaching- Learning facility in the different disciplines of arts.
- To impart skill and knowledge base in arts students to equip them for career in arts, culture, history, Development Administration and Policy making etc.
- To offer education to policy makers, corporate citizens, socio-political activist and others to enable them to understand the society, culture, polity, education and to enhance their professional competency.

ELIGIBILITY:

Higher Secondary / +2 / Senior Secondary or any other equivalent examination passed from any Board / Council established by the Govt. of India or any State Govt. or any other equivalent examination recognized by Central Board of Secondary Education / Council of Higher Secondary / Dept. of Industry or any other Dept. of Govt. of Odisha or Utkal University. Those joining B.Sc. Programme must have passed the above examination under the faculty of Science / Technology / Engineering / Pharmacy etc. There shall be no such restriction for joining B.A/ B.Com stream.

No. of Seats: Unlimited

Course Duration: 3 Academic Years (Six Semesters)

Fees Structure

Courses		1st year fees (At the time of admission)	2nd year fees (July 2014)	3rd year fees (July 2015)
BAHONS	Cost of Form	600	-	-
	Course Fees -	Rs.6,000/*	Rs.6,000/-*	Rs.6,000/*
	Exam./ Fees -	Rs.2800/-*	Rs.2600/-*	Rs. 2800/-*
	Corpus Fund -	Rs. 1800 /-*	-	-

FOR GENERATION OF E- CHALLAN/ PAYMENT GATEWAY, VISIT OUR WEBSITE: www.ddceutkal.ac.in

*includes Registration/ Re-registration, Migration & Original Certificate fees.

Regulation and Structure for Under Graduate Programme

COURSE STRUCTURE of UG ODIA HONOURS

SEMESTER – I

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	LH (Learning Hour)	MARKS
1	CORE(Prachin Odia Sahityara Itihasa)	I	6	60	100
2	CORE(Madhyajugiya Odia Sahitya)	II	6	60	100
3	GE – A (Ganamadhyam, Betar Kala O Bigyapana Kala)	I	6	60	100
4	AECC(*Environmental Studies & Disaster Management*)	I	4	40	100
5	ETHICS AND VALUES-I	I	1		25
	TOTAL	5	23	220	425

SEMESTER – II

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	LH (Learning Hour)	MARKS
1	CORE(Adhunika Odia sahitya)	III	6	60	100
2	CORE (Swadhinata Parabarti Odia Sahitya)	IV	6	60	100
3	GE – B (Sahitya Adhyana)	I	6	60	100
4	*MIL(Communication) Odia/Hindi/Urdu/A.E. jogaajoga Anubidhi, Riti O Madhyama)*	II	4	40	100
5	*ETHICS AND VALUES – II*	II	1		25
	TOTAL	5	23	220	425

SEMESTER – III

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	LH (Learning Hour)	MARKS
1	CORE(Odia Bhasa O Lipira Aitihasika	V	6	60	100

	Bikashakrama)				
2	CORE (Bhasar Sangya Swarup, Odia Bhasar Baisistya o Bibidhta)	VI	6	60	100
3	CORE (Odia Byabaharika Byakarana)	VII	6	60	100
4	GE – A (Ganamadhyam, Betar Kala O Bigyapana Kala)	II	6	60	100
5	SEC(Communicative English)	I	4	40	100
6	ETHICS AND VALUES – III	III	1		25
TOTAL		6	29	220	525

SEMESTER – IV

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	LH (Learning Hour)	FULL MARKS
1	CORE (Odia Lokasanskruti O Lokasahitya)	VIII	6	60	100
2	CORE Sahitya Tatwa (Prachya O Pashchatya)	IX	6	60	100
3	CORE (Odia Kabita Prachinaru Adhunika)	X	6	60	100
4	GE – B (Sahitya Adhyana)	II	6	60	100
5	SEC(Quantitative Logical Thinking)	II		4	40	100
6	ETHICS AND VALUES – IV	IV	1		25
	TOTAL	6	29	280	525

SEMESTER – V

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	LH (Learning Hour)	FULL MARKS
1	CORE(Odia Nataka O Ekankika)	XI	6	60	100
2	CORE((Odia Katha Sahitya)	XII	6	60	100
3	DSE(Odishara Sanskrutika Itihasa O Odia Sahitya)	I	6	60	100
4	DSE(Odia Shishu	II	6	60	100

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	LH (Learning Hour)	FULL MARKS
	Sahitya O Bigyanabhittika Sahitya)				
5	ETHICS AND VALUES – VI	VI	1		25
	TOTAL		5	25	240	425

SEMESTER – VI

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	LH (Learning Hour)	FULL MARKS
1	CORE (Odia Gadya Sahitya)	XIII	6	60	100
2	CORE(Odia Bhasara Byabaharika Prayoga)	XIV	6	60	100
3	DSE(Odia Padya Sahitya)	III	6	60	100
4	DSE (Prabandha Prastuti O Upsthapana) & Project Paper	IV	6	60	100
5	ETHICS AND VALUES – VI	VI	1		25
	TOTAL		5	25	240	425
	GRAND TOTAL		32	154		2750

N.B:-Arts (Hons.) course has Total Credits = 154, Total Marks = 2750.

Abbr. :

DSE :   Discipline Specific Elective
AECC : Ability Enhancement Compulsory Course
SEC :   Skill Enhancement Course
GE: Generic Elective

Stipulations:

- An Arts (Hons.) student has to opt two different subjects as GE-A and GE-B other than core subject.
- GE-A to be opted for Semester-I & III (as Paper-1 & 2) and GE-B Semester-II &IV(as Paper-1 & 2)
- An Arts (Hons.) Student can opt maximum of two Practical Subjects.

FACULTY: The department of Odia is headed by Dr. Mamata Rani Behera, Asst. Professor, (MA, M.PHIL, PH.D, D.LITT), Dr. Meenakshi Bala Pradhan, (MA, B.ED, PH.D) is working as Academic Consultant/Associate Coordinator for the Programme. Dr. Nibedita Jena, (MA, NET, PH.D) is working as Co-cordinator for the programme. Noted that the academicians and faculty members are drawn from the Department of Odia, of the Utkal University and other universities and colleges.

MODE: The Course is offered under the Distance mode. CHOICE BASED CREDIT SEMESTER (CBCS) is followed. One Personal Contact Program (classes) of 7 to10 days duration shall be held for each semester covering theory and project component as per syllabi. Students can meet teachers for guidance, counselling and doubt clearance.

SELECTION PROCESS

➢ First come first service
➢ All eligible SC/ST student shall be admitted provided they take admission within due date.

RESERVATION

➢ 22.50% of seats shall be reserved for Scheduled Tribe Students.
➢ 16.25% of seats shall be reserved for Scheduled Caste students.*(Vide Notification Government of Odisha Department of Higher Education No. 11710 / HE: Bhubaneswar, the 1st June, 2015. HE-FE-III-Admn.-64/14)*
➢ Reservation policy of PG Council, Utkal University shall be applicable.
➢ All reserved category students have to full fill admission criteria and also take admission in due date.

DOCUMENTS REQUIRED FOR ADMISSION

➢ A set of self attested copies of mark sheets and certificates from 10th class onwards along with originals are required for verification.
➢ Original C.L.C. and Migration Certificate (for the Candidates from other than Utkal University).
➢ Caste certificate for SC & ST candidates.
➢ Each candidate is required to carry a photo identity card (Aadhar Card/Driving license / PAN Card / Voter's I Card or Identity card issued by employer / educational
➢ institute etc.) for the online test for Management and Computer Science Programme.

Regulation and Structure for Under Graduate Programme
ARTS (HONOURS)

Group	Subjects	No. of Papers	Total Credits	Total Marks
Core	Core-1 to Core-14	14	14 x 6=84	1400
DSE	DSE-1 to DSE-4	4	4 x 6 = 24	400
AECC		2	2 x 4=8	200
SEC		2	2 x 4=8	200
GE		4	4 x 6=24	400
AECC	ETHICS AND VALUES-I to ETHICS AND VALUES-VI	6	6 x 1=6	150
	GRAND TOTAL	32	154	2750

N.B:-Arts (Hons.) course has Total Credits = 154, Total Marks = 2750.

CENTRE FOR DISTANCE AND ONLINE EDUCATION, UTKAL UNIVERSITY

PROGRAMME PROJECT REPORT-2023

BACHELOR OF ARTS IN POLITICAL SCIENCE

(COURSE CODE-010116)

DIRECTOR
Centre For Distance and Online Education
Utkal University, Vanivihar, Bhubaneswar-751007

PROJECT PROGRAM REPORT – 2023
UNDER GRADUATE PROGRAMME (BA HONS)
POLITICAL SCIENCE-(Course Code–10116)

OBJECTIVE

➢ To provide basic level Teaching- Learning facility in the different disciplines of arts.
➢ To impart skill and knowledge base in arts students to equip them for career in arts, culture, history, Development Administration and Policy making etc.
➢ To offer education to policy makers, corporate citizens, socio-political activist and others to enable them to understand the society, culture, polity, education and to enhance their professional competency.

ELIGIBILITY: A candidate must have passed Higher Secondary Examination in 10+2 pattern of education or any other equivalent examination. Students who have passed Three Year Diploma from Orissa State Technical Education Council are also eligible.

No. of Seats: Unlimited

Course Duration: 3 Academic Years (Six Semesters)

Fees Structure

Courses		1st year fees (At the time of admission)	2nd year fees (July 2014)	3rd year fees (July 2015)
BAHONS	Cost of Form	600	-	-
	Course Fees -	Rs.6,000/*	Rs.6,000/-*	Rs.6,000/*
	Exam./ Fees -	Rs.2800/-*	Rs. 2600/-*	Rs. 2800/-*
	Corpus Fund -	Rs. 1800 /-*	-	-

Regulation and Structure for Under Graduate Programme (BA HONS)

COURSE STRUCTURE

SEMESTER – I

S. No	Name of the Course	Paper	CP(Credit Point)	LH(Learning Hour)	Full Marks

	Name of the Course	Paper	CP(Credit Point)	LH(Learning Hour)	Full Marks
1	CORE- I-Understanding Political Theory	I	6	60	100
2	CORE-II- Constitutional Government and Democracy in India	II	6	60	100
3	GE – A- Feminism: Theory and Practice	I	6	60	100
4	AECC(Environmental Studies & Disaster Management)	I	4	40	100
5	ETHICS AND VALUES-I	I	1		25
	TOTAL	5	23	220	425

SEMESTER – II

S.No	Name of the Course	Paper	CP(Credit Point)	LH(Learning Hour))	Full Marks
1	CORE-III- Political Theory-Concepts and Debates	III	6	60	100
2	CORE-IV- Political Process in India	IV	6	60	100
3	GE–B- Feminism: Theory and Practice	I	6	60	100
4	MIL(Communication) (Odia/Hindi/Urdu/A.E.)	II	4	40	100
5	ETHICS AND VALUES-II	II	1		25
	TOTAL	5	23	220	425

SEMESTER – III

S. No	Name of the Course	Paper	CP(Credit Point)	LH(Learning Hour)	Full Marks
1	CORE-V- Introduction to Comparative Government and Politics	V	6	60	100
2	CORE-VI- Introduction to Public Administration	VI	6	60	100
3	CORE-VII- Perspectives on International Relations	VII	6	60	100
4	GE – A-2- Governance: Issues and Challenges	II	6	60	100
5	SEC(Communicative English)	I	4	40	100
6	ETHICS AND VALUES-III	III	1		25
	TOTAL	6	29	220	525

SEMESTER – IV

S. No	Name of the Course	Paper	CP(Credit Point)	LH(Learning Hour)	Full Marks
1	CORE-VIII- Political Processes and Institutions in Comparative Perspective	VIII	6	60	100
2	CORE-IX- Public Policy and Administration in India	IX	6	60	100
3	CORE-X- Global Politics	X	6	60	100
4	GE –B-2- Governance: Issues and Challenges	II	6	60	100
5	SEC(Quantitative Logical Thinking)	II	4	40	100
6	ETHICS AND VALUES-IV	IV	1		25

	TOTAL		6	29	280	525

SEMESTER – V

S. No	Name of the Course	Paper	CP(Credit Point)	LH(Learning Hour)	Full Marks
1	CORE-XI- Western Political Philosophy	XI	6	60	100
2	CORE-XII- Indian Political Thought(Ancient & Medieval)	XII	6	60	100
3	DSE-I- Introduction to Human Rights	I	6	60	100
4	DSE-II- Development Process and Social Movements In Contemporary India	II	6	60	100
5	ETHICS AND VALUES-V	V	1		25
	TOTAL		5	25	240	425

SEMESTER – VI

S. No	Name of the Course	Paper	CP(Credit Point)	LH(Learning Hour)	Full Marks
1	CORE-XIII- Contemporary Political Philosophy	XIII	6	60	100
2	CORE-XIV- Modern Indian Political Thought	XIV	6	60	100
3	DSE-III- India's Foreign Policy In a Changing world	III	6	60	100
4	DSE-IV- Women, Power and Politics Or Project and Viva	IV	6	60	100
5	ETHICS AND VALUES-VI	VI	1		25
TOTAL			5	25	240	425

(Project 70 + 30 Viva)

Group	Subjects	No. of Papers	Total Credits	Total Marks
Core	Core-1 to Core-14	14	14 x 6=84	1400
DSE	DSE-1 to DSE-4	4	4 x 6 = 24	400
AECC		2	2 x 4=8	200
SEC		2	2 x 4=8	200
GE		4	4 x 6=24	400
AECC	ETHICS AND VALUES-I to ETHICS AND VALUES-VI	6	6 x 1=6	150
	GRAND TOTAL	32	154	2750

N.B:-Arts (Hons.) course has Total Credits = 154, Total Marks = 2750

* AECC – Ability Enhancement Compulsory Course   * SEC – Skill Enhancement Course   * DSE –
Discipline Specific Elective   * GE – Generic Elective *Hons students has to opt two Generic Elective
*Subjects A & B (containing 2 Papers) from subjects available other than Core (Hons.) Subject.
Subject A for Semester 1 & 3 another subject B for Semester 2 & 4.

* An Arts (Hons.)Student can Opt. maximum of two Practical Subjects.

FACULTY: Dr. Badrinath Das (MA, M.PHIL, Ph.D) is working as Academic Consultant /Associate Coordinator, Mr.Rajesh Kumar Sahoo (MA,UGC-NET) and Dr.Magadha Malthyeli Jena (MA, M.PHIL Ph.D) are working as Co-Coordinator of the programme. The noted faculty members is drawn from the P.G. Departments of the Utkal University and other universities and colleges.

MODE: The Course is offered under the Distance mode. CHOICE BASED CREDIT SEMESTER (CBCS) is followed. One Personal Contact Program (classes) of 7 to10 days duration shall be held for each semester covering theory and project component as per syllabi. Students can meet teachers for guidance, counselling and doubt clearance.

SELECTION PROCESS

➤ First come first serve
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RESERVATION

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CENTRE FOR DISTANCE AND ONLINE EDUCATION, UTKAL UNIVERSITY

PROGRAMME PROJECT REPORT-2023

BACHELOR OF ARTS IN SANSKRIT

(COURSE CODE-010119)

Khordhapadra

PROJECT PROGRAM REPORT – 2023
UNDER GRADUATE PROGRAMME (BA SANSKRIT HONS)

OBJECTIVE

➤ To provide basic level Teaching- Learning facility in the different disciplines of arts.
➤ To impart skill and knowledge base in arts students to equip them for career in arts, culture, history, Development Administration and Policy making etc.
➤ To offer education to policy makers, corporate citizens, socio-political activist and others to enable them to understand the society, culture, polity, education and to enhance their professional competency.

ELIGIBILITY: A candidate must have passed Higher Secondary Examination in 10+2 pattern of education or any other equivalent examination. Students who have passed Three Year Diploma from Orissa State Technical Education Council are also eligible.

No. of Seats: Unlimited

i) **Course Fees:**

Course	At the time of admission				2nd year		3rd Year	
	Admission Processing Fess	Course Fee (Rs.)	*Exam. Fee(Rs.)	Corpus Fund (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)
B.A/B.Com(Distance Mode)	600	6000	2800*	1800	6000	2600	6000	2800*

FOR GENERATION OF E- CHALLAN/ PAYMENT GATEWAY, VISIT OUR WEBSITE: www.ddceutkal.ac.in
*includes Registration/ Re-registration, Migration & Original Certificate fees.

Regulation and Structure for Under Graduate Programme (BA Sanskrit HONS)

ii) **Programme Structure:**

(A) ARTS (HONOURS)

Group	Subjects	No. of Papers	Total Credits	Total Marks
Core	Core-1 to Core-14	14	14 x 6=84	1400
DSE	DSE-1 to DSE-4	4	4 x 6 = 24	400
AECC		2	2 x 4=8	200
SEC		2	2 x 4=8	200
GE		4	4 x 6=24	400
AECC	ETHICS AND VALUES-I to ETHICS AND VALUES-VI	6	6 x 1=6	150
	GRAND TOTAL	32	154	2750

N.B:-Arts (Hons.) course has Total Credits = 154, Total Marks = 2750.

Abbr. :

DSE : *Discipline Specific Elective*
AECC : *Ability Enhancement Compulsory Course*
SEC : *Skill Enhancement Course*
GE: *Generic Elective*

Stipulations:

- An Arts (Hons.) student has to opt two different subjects as GE-A and GE-B other than core subject.
- GE-A to be opted for Semester-I & III (as Paper-1 & 2) and GE-B Semester-II &IV(as Paper-1 & 2)
- An Arts (Hons.) Student can opt maximum of two Practical Subjects.

COURSE STRUCTURE

(BA SANSKRIT HONS)

SEMESTER – I

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	MARKS
1	CORE	MORAL TEACHINGS AND BASICS OF SANSKRIT	6	60	100
2	CORE	DRAMA-I & HISTORY OF SANSKRIT LITERATURE -I	6	60	100
3	GE	KHANDAKAVYA & DARSANAKAVYA	6	60	100
4	AECC - I	*Env. Studies*	4	40	100
5	AECC	*Ethics and Value*	1		25
TOTAL PAPER		5	23	220	425

SEMESTER – II

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	MARKS
1	CORE	DRAMA -II & DRAMATURGY	6	60	100
2	CORE	AN INTRODUCTION TO THE TECHNIQUE OF PANINIAN GRAMMAR& PROSODY	6	60	100
3	GE	MORAL TEACHINGS AND BASICS OF SANSKRIT	6	60	100
4	AECC - II	MIL(Communication) Odia/Hindi/Urdu/A.E.	4	40	100
5	AECC	*Ethics and Value*	1		25

	TOTAL PAPER		5	23	220	425

SEMESTER – III

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	MARKS
1	CORE	POETRY & HISTORY OF SANSKRIT LITERATURE- II	6	60	100
2	CORE	META-RULES OF PANINIAN GRAMMAR, POETICS AND FIGURES OF SPEECH	6	60	100
3	CORE	CASES AND CASE ENDINGS IN PANINIAN GRAMMAR & TRANSLATION- I	6	60	100
4	GE	TECHNICAL LITERATURE IN SANSKRIT	6	60	100
5	SEC - 1	English Communication	4	40	100
6	AECC	Ethics and Value	1		25
TOTAL PAPER - 6			29	280	525

SEMESTER – IV

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	MARKS
1	CORE	UPANISAD, RAMAYANA & BHAGAVADGITA	6	60	100
2	CORE	CASE AND CASE ENDINGS OF PANINIAN GRAMMAR, TRANSLATION- II & LEXICON -[PG-4, TR-2 & LX	6	60	100
3	CORE	ORNATE PROSE IN CLASSICAL SANSKRIT	6	60	100
4	GE	ETHICAL LITERATURE IN SANSKRIT	6	60	100
5	SEC –2	• To be assigned from • the Core	4	40	100
6	AECC	Ethics and Value	1		25
TOTAL PAPER		6	29	280	525

SEMESTER – V

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	MARKS
1	CORE	ORNATE POETRY IN	6	60	100

		SANSKRIT			
2	CORE	VEDA, VEDIC GRAMMAR &HISTORY OF VEDIC LITERATURE	6	60	100
3	DSE	SOCIO – POLITICAL THOUGHT IN ANCIENT INDIA	6	60	100
4	DSE	ETHICAL LITERATURE IN SANSKRIT	6	60	100
5	AECC	*Ethics and Value*	1		25
TOTAL PAPER		6	25	240	425

SEMESTER – VI

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	CH (Credit Hour)	MARKS
1	CORE	AYURVEDA & VRKSAYURVEDA	6	60	100
2	CORE	TECHNICAL LITERATURE IN SANSKRIT	6	60	100
3	DSE	TRANSLATION, EDITING AND WRITING SKILL	6	60	100
4	DSE	*(Project)*	6	60	100
5	AECC	*Ethics and Value*	1		25
TOTAL PAPER		5	25	240	425
GRAND TOTAL		32	154	1480	2750

(Project 80 + 20 Viva)

* AECC – Ability Enhancement Compulsory Course   * SEC – Skill Enhancement Course   * DSE – Discipline Specific Elective   * GE – Generic Elective *Hons students has to opt two Generic Elective *Subjects A & B (containing 2 Papers) from subjects available other than Core (Hons.) Subject. Subject A for Semester 1 & 3 another subject B for Semester 2 & 4.

* An Arts (Hons.)Student can Opt. maximum of two Practical Subjects.

FACULTY: Dr. Beenapani Mishra(M.A., M.Phil, Ph.D) academic Consultant/ Associate Co-coordinator of the programme. Dr. Sushant Pradhan (M.A., M.Phil, Ph.D in Sanskrit) and Dr. Manaswini Sarangi (M.A., M.Phil,PhD in Sanskrit) are working as Co-coordinator of this programme. Noted academicians and faculty members are drawn from the Department of Sanskrit, Utkal University and other colleges as Guest Faculties.

MODE: The Course is offered under the Distance mode. CHOICE BASED CREDIT SEMESTER (CBCS) is followed. One Personal Contact Program (classes) of 7 to10 days duration shall be held for each semester covering theory and project component as per syllabi. Students can meet teachers for guidance, counselling and doubt clearance.

SELECTION PROCESS

➤ First come first serve
➤ All eligible SC/ST student shall be admitted provided they take admission within due date.

RESERVATION

➤ 22.50% of seats shall be reserved for Scheduled Tribe Students.
➤ 16.25% of seats shall be reserved for Scheduled Caste students.*(Vide Notification Government of Odisha Department of Higher Education No. 11710 / HE: Bhubaneswar, the 1st June, 2015. HE-FE-III-Admn.-64/14)*
➤ Reservation policy of PG Council, Utkal University shall be applicable.
➤ All reserved category students have to full fill admission criteria and also take admission in due date.

DOCUMENTS REQUIRED FOR ADMISSION

➤ A set of self attested copies of mark sheets and certificates from 10th class onwards along with originals are required for verification.
➤ Original C.L.C. and Migration Certificate (for the Candidates from other than Utkal University).
➤ Caste certificate for SC & ST candidates.
➤ Each candidate is required to carry a photo identity card (Aadhar Card/Driving license / PAN Card / Voter's I Card or Identity card issued by employer / educational institute etc.) for the online test for Management and Computer Science Programme.

Regulation and Structure for Under Graduate Programme

ARTS (HONS)

14 Core Papers   (C-1 to C-14) of 6 Credit and 100 marks each

2 AECC Papers   (AECC-1 & 2) of 4 Credit and 100 marks each

2 SEC Papers   (SEC-1 &2) of4 Credit and 100 marks each

3 DSE Papers(DSE-1 to 4) 6 Creditand 100 marks each:

and Project Report of 6 Credit ; 100 Marks (Project 80 + Viva 20)

4 GE Papers   (GE-1 to 4) of 6 Credit each and 100 marks each *

CENTRE FOR DISTANCE AND ONLINE EDUCATION, UTKAL UNIVERSITY

PROGRAMME PROJECT REPORT-2023

BACHELOR OF ARTS IN SOCIOLOGY

(COURSE CODE-010120)

DIRECTOR
Centre For Distance and Online Education
Utkal University, Vanivihar, Bhubaneswar-751007

PROJECT PROGRAM REPORT – 2023
UNDER GRADUATE PROGRAMME (BA HONS SOCIOLOGY)

OBJECTIVE

- ➢ To provide basic level Teaching- Learning facility in the different disciplines of arts.
- ➢ To impart skill and knowledge base in arts students to equip them for career in arts, culture, history, Development Administration and Policy making etc.
- ➢ To offer education to policy makers, corporate citizens, socio-political activist and others to enable them to understand the society, culture, polity, education and to enhance their professional competency.

Eligibility:

Higher Secondary / +2 / Senior Secondary or any other equivalent examination passed from any Board / Council established by the Govt. of India or any State Govt. or any other equivalent examination recognized by Central Board of Secondary Education / Council of Higher Secondary / Dept. of Industry or any other Dept. of Govt. of Odisha or Utkal University. Those joining B.Sc. Programme must have passed the above examination under the faculty of Science / Technology / Engineering / Pharmacy etc. There shall be no such restriction for joining B.A/ B.Com stream.

No. of Seats: Unlimited

Course Duration: 3 Academic Years (Six Semesters)

Courses		1st year fees (At the time of admission)	2nd year fees (July 2014)	3rd year fees (July 2015)
BAHONS	Cost of Form	600	-	-
	Course Fees -	Rs.6,000/*	Rs.6,000/-*	Rs.6,000/*
	Exam./ Fees -	Rs.2800/-*	Rs. 2600/-*	Rs. 2800/-*
	Corpus Fund -	Rs. 1800 /-*	-	-

Regulation and Structure for Under Graduate Programme(BA SOCIOLOGY HONS)

i)   **Programme Structure:**

(A) ARTS (HONOURS)

Group	Subjects	No. of Papers	Total Credits	Total Marks
Core	Core-1 to Core-14	14	14 x 6=84	1400
DSE	DSE-1 to DSE-4	4	4 x 6 = 24	400
AECC		2	2 x 4=8	200
SEC		2	2 x 4=8	200
GE		4	4 x 6=24	400
AECC	ETHICS AND VALUES-I to ETHICS AND VALUES-VI	6	6 x 1=6	150
	GRAND TOTAL	32	154	2750

N.B:-Arts (Hons.) course has Total Credits = 154, Total Marks = 2750.

Abbr. :

   DSE :   *Discipline Specific Elective*
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   GE: *Generic Elective*

Stipulations:

- An Arts (Hons.) student has to opt two different subjects as GE-A and GE-B other than core subject.
- GE-A to be opted for Semester-I & III (as Paper-1 & 2) and GE-B Semester-II &IV(as Paper-1 & 2)
- An Arts (Hons.) Student can opt maximum of two Practical Subjects.

COURSE STRUCTURE
(B.A SOCIOLOGY HONS)

SEMESTER – I

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	LH (Learning Hour)	MARKS
1	CORE-1	Introduction to sociology -1	6	60	100
2	CORE-2	Introduction to sociology -2	6	60	100
3	GE -1.1	Introduction to sociology	6	60	100
4	AECC - I	Env. Studies	4	40	100
5	AECC	ETHICS & VALUE-1	1	15	25
TOTAL PAPER		5	23	235	425

SEMESTER – II

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	LH (Learning Hour)	MARKS
1	CORE-3	Indian Society	6	60	100
2	CORE-4	Sociology of Environment	6	60	100
3	GE-1.2	Introduction to sociology	6	60	100
4	AECC – II	MIL(Communication) Odia/Hindi/Urdu/A.E.	4	40	100
5	AECC	ETHICS & VALUE-2	1	15	25
TOTAL PAPER		5	23	235	425

SEMESTER – III

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	LH (Learning Hour)	MARKS
1	CORE-5	Classical Sociological Thinkers	6	60	100
2	CORE -6	Social Change and Development	6	60	100
3	CORE -7	Sociology of Gender	6	60	100
4	GE -2.1	Indian Society	6	60	100
5	SEC – 1	English Communication	4	40	100
6	AECC	ETHICS & VALUE-3	1	15	25
TOTAL PAPER		6	29	295	525

SEMESTER – IV

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	LH (Learning Hour)	MARKS
1	CORE -8	Rural Sociology	6	60	100
2	CORE -9	Globalisation and Society	6	60	100
3	CORE -10	Marriage, family and Kinship	6	60	100
4	GE -2.2	Indian Society	6	60	100
5	SEC –2	• To be assigned from the Core	4	40	100
6	AECC	ETHICS & VALUE-4	1	15	25
TOTAL PAPER		6	29	295	525

SEMESTER – V

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	LH (Learning Hour)	MARKS
1	CORE -11	Research Methodology	6	60	100
2	CORE-12	Social Movements in India	6	60	100
3	DSE-1	Sociology of Health	6	60	100
4	DSE -2	Sociology of education	6	60	100
5	AECC	ETHICS & VALUE-5	1	15	25
TOTAL PAPER		5	25	255	425

SEMESTER – VI

SL NO	NAME OF THE COURSE	PAPER	CP (Credit Point)	LH (Learning Hour)	MARKS
1	CORE -13	Population and Society	6	60	100
2	CORE-14	Social disorganization and Deviance	6	60	100
3	DSE-3	Urban Sociology	6	60	100
4	DSE -4	(Project)	6	60	100
5	AECC	ETHICS & VALUE-6	1	15	25
TOTAL PAPER		5	25	255	425
GRAND TOTAL		32	154	1570	2750

(Project 80 + 20 Viva)

FACULTY:

Dr. Pralap Kumar Sethy(M.A, M.Phil, PhD, NET) Academic Consultant /Associate Coordinator of the programme. **Ms. Suchitra Hota** (M.A, NET) and **Mr. Lohit Kumar Das** (M.A, M.Phil, NET) are working as Co-coordinator for the programme. Noted academicians and faculty members are drawn from the Department of Sociology, Utkal University, and other colleges as guest faculties.

MODE: The Course is offered under the Distance mode. CHOICE BASED CREDIT SEMESTER (CBCS) is followed. One Personal Contact Program (classes) of 7 to10 days duration shall be held for each semester covering theory and project component as per syllabi. Students can meet teachers for guidance, counselling and doubt clearance.

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and Project Report of 6 Credit ; 100 Marks (Project 80 + Viva 20)

4 GE Papers   (GE-1 to 4) of 6 Credit each and 100 marks each *

APPROVAL OF ACADEMIC COUNCIL OF THE COURSES

Master of Arts (English, Odia, Sanskrit, Hindi, Political Sc., History, Public Administration, Economics, Sociology, Social Work, Education) & Master of Commerce, Master of Business Administration (MBA), Master in Computer Sc. (MCA), Bachelor of Business Administration (BBA), Master in Education, Bachelor of Arts (B.A) & Bachelor of Commerce (B.Com) vide letter no. AC-Meet-120 12-13/5644/2013, dated: 25.3.2013, item no. 8.10.2

No.AC-Meet/120-12-13/ ᘒᏮ⁴⁴₁   /2013,   Date 25·3·13

From

The Registrar,
Utkal University.

To

All Members of the Academic Council,
Utkal University.

Sub· Minutes of the Academic Council of 20.02.2013.

Sir/Madam,

I am directed to send herewith a copy of the Minutes of the Meeting of the Academic

Council held on 20.02.2013 for your kind information.

Yours faithfully,

Encl: As above.

REGISTRAR

Memo No.AC-Meet/120-12-13/ ᘒᏮ⁴⁵   /2013,   Date 25·3·13

Copy forwarded to the Under Secretary to Governor of Odisha, Governor's Secretariat, Raj
Bhavan, Bhubaneswar-08 for kind information of the Hon'ble Chancellor.

REGISTRAR

Memo No.AC-Meet/120-12-13/ ᘒᏮ⁴⁶   /2013,   Date 25·3·13

Copy forwarded to:

All Officers of the Utkal University, they are requested to take necessary steps for taking
action on the item concerning to their Department/ Section with immediate effect and send
action taken report as early as possible for further course of action at this end.
All Section Officers of Examination General and Confidential Sections, Public Compliance
Section, Parija Library, Senate & Syndicate, Development- I & II, Academic Section, P G
Central office and Academic Section, DDCE, Utkal University for information . They are
directed to take necessary follow-up action on the resolution relating to their Sections and
submit the action taken report as early as possible for further course of action at this end
The Secretary to Vice-Chancellor / P. A. to Registrar, Utkal University for kind information of the
Vice-Chancellor and Registrar;
The System Manager, Computer Centre, Utkal University for information and necessary
action

REGISTRAR

Members Present:

1. Prof. P.K.Sahoo, Vice Chancellor, Utkal University
2. Prof. P. K. Mishra, Chairman, P.G. Council, Utkal University
3. Prof. S.P. Pani, Director, Distance and Continuing Education, Utkal University
4. Prof. P.P. Singh, Head, P.G. Dept. of Geology, Utkal University
5. Prof. (Mrs.) Padmaja Mishra, Head, P.G. Dept. of A & A Economics. Utkal University
6. Prof. Radhamadhab Dash, Head, P.G. Dept. of Sanskrit, Utkal University
7. Prof. (Mrs.) Renupama Mohanty, Head, P.G. Dept. of Anthropology, Utkal University
8. Dr. Kuaja Behari, Panda, Head, P.G. Dept. of Statistics, Utkal University
9. Prof. R.C. Das, Head (I/C), P.G. Dept. of Philosophy, Utkal University
10. Prof. Prafulla Kumar Mohanty, Head, P.G. Dept. of Zoology, Utkal University
11. Dr. P.K. Rath, Head, P.G. Dept. of Psychology, Utkal University
12. Prof. Narottam Gaan, Head, P.G. Dept. of Political Science, Utkal University
13. Dr. Niranjan Pani, Head, P.G. Dept. of Public Administration, Utkal University
14. Prof. Prafulla Kumar Sahoo, Head, P.G. Dept. of Chemistry, Utkal University
15. Dr. (Mrs.) N. Das, Head, P.G. Dept. of Mathematics, Utkal University
16. Dr. (Mrs.) Santilata Lata Sahoo, Head, P.G. Dept. of Botany, Utkal University
17. Prof. N.C. Mishra, Head, P.G. Dept. of Physics, Utkal University
18. Prof. Uday Nath Sahoo, Head, P.G. Dept. of Odia, Utkal University
19. Dr. Madhusudan Dash, Head, P.G. Dept. of Law, Utkal University
20. Prof. Santosh Kumar Tripathy, Head, P.G. Dept. of PMIR, Utkal University
21. Dr. (Ms.) M.G. Bage, Head (I/C), P.G. Dept. of Sociology, Utkal University
22. Prof. Kshiti Bhusan Das, Head, P.G. Dept. of Commerce, Utkal University
23. Dr.Kabir Mohan Sethy, Head, P.G. Dept. of Geography, Utkal University
24. Dr. (Mrs.) Jayanti Dora, Head, P.G. Dept. of History, Utkal University
25. Prof. Sadasiva Pradhan Head, P.G. Dept. of AIHC & A, Utkal University
26. Dr. Kailash Chandra Das, Head, P.G. Dept. of Library & Inf. Science, Utkal University
27. Dr. S.K. Pradhan, Head, P.G. Dept. of Computer Science & Application, Utkal University
28. Prof. Jayakrushna Panda, Head, P.G. Dept. of Business Administration, Utkal University
29. Dr. Jagneshwar Dandapat, Head, P.G. Dept. of Biotechnology, Utkal University
30. Dr. R.P. Barai, Head, P.G. Dept. of Pharmacology, S.C.B. Medial College, Cuttack
31. Prof. (Dr.) Basanti Devi, Head, P.G. Dept. of Skin & V.D, S.C.B. Medial College, Cuttack
32. Prof. N. Pani, Head, P.G. Dept. of Anesthesiology, S.C.B. Medial College, Cuttack
33. Dr. L.K. Choudhury, Head, P.G. Dept. of Industrial Economics, Govt. College, Angul
34. Dr. R.P. Devi, Head, P.G. Dept. of Education, N.D. W. College, of Teacher Education, Bhubaneswar
35. Dr. R.C. Pathak, Head, P.G. Dept. of Social Communication, Centre for Development Education, Chandrasekharpur, Bhubaneswar
36. Nabar Sorang, Head, P.G. Dept. of Social Work and Social Science, NISWASS, Chandrasekharpur, Bhubaneswar
37. Mr. S.N. Mishra, Head, P.G. Dept. of Tourism Administration, Regional College of Management, Bhubaneswar
38. Mr.T.N. Mohanty, Head, P.G. Dept. of Journalism and Mass Communication, Academy of Management and Information Technology, Bapuji Nagar, Bhubaneswar
39. Prof. U. Padhi, Head, P.G. Dept. of Journalism, Mass Communication and Public Relations and Advertising, Institute of Media Studies, OCHC Complex, Kharvela Nagar, Bhubaneswar
40. Dr. S.A.K. Azad, Principal, University Law College, Bhubaneswar
41. Shri M. Jena, Principal, Narasinghpur College, Narasinghpur, Cuttack
42. Dr. B. Chinara, Principal, Kishore Nagar College, Kishore Nagar, Cuttack
43. Dr. S.K. Mahapatra, Principal, Emarti.Devi Womens' College, Cuttack

Item No. 1   Introductory Address by the Chairman.

Resolved that the address by the Chairman vide annexure – I is noted and the Vice Chancellor was given a vote of thanks for his address.

Item No.2   To confirm the minutes of the last Academic Council held on 17.08. 2011.

Resolved that minutes of the last Academic Council held on 17.08. 2011 is confirmed.

Item No. 3   To consider the election of one member to the Syndicate and two members to Senate from among the members of the Academic Council as per provision laid down under section 10 (1) (h) and 9 (1) (m) of the Odisha Universities Act, 1989 respectively.

Resolved that Prof. Santosh Kumar Tripathy, Head of the P.G. Department of PMIR, Utkal University is declared elected to the Syndicate vide Notification No. A/ ST/17 (Part) 3433/ 2013, dated 19.02. 2013. Further resolved that as there was no nomination/ applications filed for election to the Senate as member under Section 9 (1) (M) it remains vacant till further notice.

Item No. 4   To consider the question of electing one constituent college teacher from among the members of the Academic Council to the Library Committee.

Resolved that Dr. S.A.K. Azad, Principal, University Law College is elected unanimously to the Library Committee as a teacher of a constituent college.

Item No. 5   To ratify the action taken by the Vice Chancellor on 19.11. 2012 under Section 6 (15) of Odisha Universities Act 1989 in approving the Syllabi of B.Sc. Math. & Computing and M.A / M. Sc. in Computational Finance w.e.f. 2012-13.

Resolved that the action taken by the Vice Chancellor on 19.11. 2012 under Section 6 (15) of Odisha Universities Act 1989 in approving the Syllabi of B.Sc. Math. & Computing and M.A / M. Sc. in Computational Finance w.e.f. 2012-13 is ratified.

Item No. 6   (A) To consider the proceedings of the R.A.C. of 10.01. 2012 duly approved by the Vice Chancellor approval of the following regulations.

(i)   New Regulations & Courses of Studies with semester system of Master of Law in Human (SFS) from 2010-11.

(ii)   Revised Regulation of M.Ch. Neurosurgery from the admission batch 2009- 2012.

(iii)   Change of Nomenclature of MD/MS Ayurveda

(iv)   BDS revised regulation (3rd Amendment) during admission batch 2008-09 and onwards.

(v)   B.A., B.Sc., B.Com. (Professional and non-professional) regulation w.e.f. 2011 admission batch and M.A / M.Com. / M.Sc. / MSW and other non-professional P.G. Courses under Annual system from 2011 and under semester system from 2012.

Resolved that the above regulations as approved by the Regulation Amending Committee and subsequently by the Vice Chancellor are considered and ratified.

(B)   To consider the proceedings of R.A.C. of 04.05. 2012 duly approved by the Vice Chancellor and approve the following items.
    i)   Proceeding of Final Year +3 Results
    ii)   M.B.A · DDCE Examination, 2012
    iii)   Procedure for processing University Examination relating to DDCE. ,

Resolved that the above resolutions of the Regulation Amending Committee as approved by the Vice Chancellor are considered and ratified.

(C)   To consider the proceeding of the R.A.C. of 08.10.2012 duly approved by the Vice Chancellor and approval of the following items.

    i)   BHMS Regulation of 1983 communicated Secretary, Govt. of India, Ministry of Health & Family Welfare Department.
    ii)   Amended regulation of Homoeopathy Degree / P.G. Courses, 1983 as per the letter received from the Secretary, CCH, New Delhi
    iii)   Amendment of Homoeopathy regulation given by CCH.
    iv)   Amendment Homoeopathy regulation (P.G. Course)- 1989
    v)   M.Phil. Pol. Sc. ·
    vi)   Reg. paper setting
    vii)   M.D. Homoeopathy (Hons.) Regulation – 2012
    viii)   For common Regulation of M. Tech. Course offered by Math. / Stat. / Computer Science
    ix)   3 year LL.B
    x)   M.Sc. Nursing
    xi)   BAMS (UG) Regulation w.e.f. 2012 – 13.
    xii)   Principle for awarding Distinction in B.Sc Course

Resolved that the aboveresolutions of the Regulation Amending Committee as approved by the Vice Chancellor are considered and ratified.

(D)   To consider the proceedings of the RAC of 18.10. 2012 duly approved by the Vice Chancellor and approval of the Recommendation regarding comprehensive Regulation of P.G. Medical Education Regulation of MCI.

Resolved that the comprehensive regulation of Medical Council of India for P.G. Medical Education as approved by the Regulation Amending Committee in its meeting held on 18.10. 2012 and by the Vice Chancellor is considered and ratified.

(A) To consider the proceedings of the Equivalence Committee held on 17.04. 2012 and approve recommendations of the following equivalence.

  (i) Equivalence of M.A Economics of Madras University with M.A Economics of Utkal University.
  (ii) Equivalence of M.B.A Degree of Sam Higgins Bottom Institute of Agriculture Technology and Science with M.B.A Degree of Utkal University.

Considered the proceedings of the Equivalence Committee held on 17.04. 2012 and approved its recommendations of the following equivalence.

  (i) Equivalence of M.A Economics of Madras University with M.A Economics of Utkal University.
  (ii) Equivalence of M.B.A Degree of Sam Higgins Bottom Institute of Agriculture Technology and Science with M.B.A Degree of Utkal University.

(B) To consider and approve the equivalence of the following courses of different Universities with Utkal University as per recommendation of the Equivalence Committee at its meeting held on 19.01. 2013 duly approved by the Vice Chancellor.

  (i) B.A History (Hons.) of Vinoba Bhave University Hazaribag (J.K.) with B.A History (Hons.) of Utkal University.
  (ii) B.Lb. Science course of S.H. Institute of Agriculture Technology and Science, Allahabad with B.Lib Science Degree of Utkal University.
  (iii) Bachelor in Physical Education (BPE) (i.e. 3 years Degree programme with eligibility Higher Secondary / Senior Secondary / 12th Standard / _2) of Sanat Gagde Gaba Amaravati University (MS) with B.P.E., Degree of Utkal University (3 years Degree Programme with eligibility +2 / Senior Secondary / Higher Secondary).

Considered the proceedings of the Equivalence Committee held on 19.01. 2013 and approved its recommendations of the following equivalence.

  (i) B.A History (Hons.) of Vinoba Bhave University Hazaribag (J.K.) with B.A History (Hons.) Utkal University.
  (ii) B.Lb. Science course of S.H. Institute of Agriculture Technology and Science, Allahabad B.Lib. Science Degree of Utkal University.
  (iii) Bachelor in Physical Education (BPE) (i.e. 3 years Degree programme with eligibility Secondary / Senior Secondary / 12th Standard / _2) of Sanat Gagde Gaba Amaravati University MS) with B.P.E., Degree of Utkal University (3 years Degree Programme with eligibility Senior Secondary / Higher Secondary

Item No. 8   To consider and approve the recommendation of different Boards of Studies in respect of the following syllabi.

Sl.No.	Name of the BOS	Date of BOS	Name of the course for approval
1	M.D Ayurveda	21.01. 2011	For approval of New Syllabus in the preliminary M.D/ M.S (Ayurveda) examination only in two theory papers effect from 2010-2011 onwards
2	Business Administration	23.02. 2012	For approval of New Syllabus of Rural Management applied by the Principal, NISWASS
3	Lib. & Inf. Science	28.09. 2011	For approval of revised Syllabus of M.Lib & Inf. Science
4		14.05.2012	For approval of Syllabus of M.A Education Semester System in Rajdhani College, Bhubaneswar
	Education	10.10. 2012	For approval of Syllabus for 1 year B.Ed designed by Director, TE & SCERT for the academic session 2012-13
5	Odia	11.05. 2012	For approval of partial modified Courses Studies for +3 Arts Science (1st year, 2nd year and Final year) in MIL (O) Pass, Honours and Elective with effect from 1012-2013 academic session.
	Pol. Science	25.05. 2012	a) For approval of revised Courses of Studies for M. Phil Examination effective from 2012-13.
			b) For approval of Courses studies of M.A Pol. Science in 3ed Semester effective from 2012-13.
			c) For approval of Courses Studies of Optional paper in M.A Pol. Science effective from 2012 onwards.
			d) For approval of re-structured and revised course of India's Foreign Policy with effect from 2012-13
	English	09.05.2012	a) Approval of the Syllabus for the special paper ELT and linguistics in M.A English Group-H and special paper
			b) For approval of Courses of Studies for the M.Phil in English effective from academic session 2011-12
	Law	13.12.2012	a) For approval of Syllabus for implementation for LL.B (Hons.) (Semester) in Choice Based Credit System from academic session 2013-14.
			b) For approval of Courses of Studies and Regulation in LL.M and Master of Law in Human Rights under Choice Based Credit System from the academic session 2013-14
	Polymer Science & Tech.	16.01.2013	a) For approval of Syllabus and Regulation for B.Sc (Hons.) and M.Sc. Polymer Science from 2013-14
	For approval of the Syllabus for Choice Based Credit System of all Courses in UG & PG level duly recommended by BOS in different dates		

8.1 Resolved that the recommendation of MD Ayurved Boards of Studies for approval of New Syllabus is, the preliminary M.D / MS (Ayurveda) Examination only in two theory papers with effect from 2010- 11 onwards is approved.

8.2 Resolved that the faculty of Business Administration may consider institution of MBA in Rural Management as a course under Utkal University. Further resolved that the Syndicate may consider affiliation for MBA Courses under Utkal University in view of the fact that with the establishment of Biju Pattanaik University of Technology, MBA Courses for affiliated colleges have been shifted out of Utkal University and the requirements of AICTE. Further resolved that the Vice Chancellor may examine the status of MBA Courses in non constituent colleges and discuss the matter with the Government for a comprehensive decision.

8.3 Resolved that the recommendation of M.Lib & Information Science Boards of Studies for approval of New Syllabus with effect from 2011 – 2013.

8.4.1 Resolved that the M., A Education Semester System Syllabus for affiliated Colleges with effect from 2011- 12 academic session as adopted by Education Board of Studies in its meeting held on 14.05. 2012 be approved and further resolved that the Syndicate should consider adequacy of faculty position and learning infrastructure for affiliation of Post Graduate Courses in non-autonomous and autonomous colleges. The House expressed its deep concern of continuance and introduction of P.G. Courses in affiliated (both autonomous and non-autonomous) colleges with adequate faculty and learning infrastructure.

8.4.2 Resolved that the syllabus for one year B.Ed course designed by the Directorate of Teacher Education and State Council of Education Research Training as adopted by the Education Board of Studies in its meeting held on 10.10. 2012 is approved from the academic session 2013-14.

8.5 Resolved that the recommendation of Odia Board of Studies in its meeting held on 11.05. 2012 for approval of partial modified Courses Studies for +3 Arts / Science (1st year, 2nd year and Final year) in MIL (O) Pass, Honours and Elective with effect from 2013 – 14 academic sessions is approved.

8.6 (a) Resolved that the revised courses of Studies for M. Phil Political Science Examination effective from 2012-13 is approved as recommended by Political Science BOS(25.05. 2012)
(b) Resolved that the revised Courses of Studies for M.A. Political Science in 3ed Semester effective from 2012-13 is approved.
(c) Resolved that the revised Courses of Studies of Optional papers in M.A. Political Science effective from 2012 onwards is approved.
(d) Resolved that the revised Courses of Studies for re-structured and revised course of India's Foreign Policy w.e.f. 2012-13 is approved.

8.7 (a) Resolved that the revised Syllabus for the special paper ELT and Linguistics in M.A English Group and special paper is approved.
(b) Resolved that the revised Courses of Studies for the M.Phil in English effective from academic session 2011-12 is approved.

8.8. (a) Resolved that the Syllabus for implementation for LLM (Hons.) (Semester) in Choice Based Credit System for academic session 2013-14 is approved.
(b) Resolved that the Courses of Studies and Regulation in LLM and Maser of Law in Human Right under Choice Based Credit System from the academic session 2013-14 is approved.

8.9 Resolved that the revised Syllabus and Regulation for B.Sc. (Hons.) and M.Sc. in Polymer Science for 2013-14 is approved.

solved that the syllabus for Choice Based Credit System of all courses as listed below in UG (under ‌iliated colleges - BA/ B.Com./ B.Sc.) and PG level (under the constituent Post Graduate Departments duly recommended by various BOS on different dates are approved.

A & A Economics, AIHCA, Anthropology, Bio-Technology, Botany, Business Administration, Chemistry. Commerce, Computer Science, English, Geography, Geology, History, Law, Lib. & Inf. Science. Mathematics, Odia, PMIR, Philosophy, Physics, Political Science, Psychology, Public Administration, Sanskrit, Sociology, Statistics and Zoology.

8.10.2 Resolved that the Syllabus of all courses UG and PG under Choice Based Credit System offered by DDCE, Utkal University as listed below is approved.

B.A, B.Com (General & Honours), M.A (English, Odia, Sanskrit, Hindi, Political Science. History. Public Administration, Economics, Sociology, Social Work, Education) M.Com, MBA,IMBA, P.G. Diploma in Management (HR, MM, FM,POM.BLM,DNM,TTM), P.G. Diploma in NGO Management, Certificate & Diploma Course in NGO Management (in Odia Medium), Banking & Insurance Management (Regular Mode) & PGDCA.

8.10.3 Resolved that the M.A Home Science Syllabus under Choice Based Credit System for affiliated Colleges is approved.

8.10.4 Resolved that the new syllabus under Choice Based Credit System be introduced w.e.f. 2013-14 in all the constituent Post Graduate Departments of the Utkal University, Directorate of Distance & Continuing Education, University Law College and Madhusudan Law College.

.10.5 Resolved that the Choice Based Credit System for UG courses be introduced w.e.f. 2014-15 in all affiliated colleges, constituent colleges and self financing courses.

10 6 Resolved that Choice Based Credit System for M.Sc. Home Science in affiliated Colleges (S.B. Women's College) be introduced w.e.f. 2013-14.

10.7 Resolved that autonomous colleges under Utkal University are required to introduce Choice Based Credit System for all their courses w.e.f. 2013-14 and the Director, College Development Council is advised to issue necessary directions under approval of the Vice Chancellor. Further resolved that necessary follow up action be taken for implementation of the new system in tune with the UGC guidelines to be circulated by the Director, CDC.

n No. 9

consider and approve the interchange of course from Zoo-MP- 503 dissertation to Zoo-MP-503 practical and Zoo-MP-practical to Dissertation.

Resolved that the interchange of course from Zoo-MP-503 dissertation to Zoo-MP-503 practical and Zoo-MP- 603 practical to Dissertation (under M.Phil Zoology syllabus) is approved w.e.f. January, 2013.

No. 10

i) Introduction of M.E in Comp. Sc. & Engineering a two year self financing course (Syllabus & regulation) under the P.G. Department of Computer Sc. & Application as per decision of the Syndicate on 16.10. 2012.

ii) Introduction of B.E. in Computer Science & Engineering a four year self financing cou (Syllabus and Regulation) under the P.G. Department of Computer Science & Application.

iii) Introduction of two years MCA course for the BCA student of Utkal University as lateral entry under the P.G. Department of Computer Science & Application.

iv) Introduction of one Ph.D. Programme in Computer Science as per resolution of Board of Studies in Computer Science. Now two separate Ph.D. Programme have been mentioned in the advertisement which may be limited to one Programme.

(i) Resolved that the introduction of M.E in Computer Science & Engineering a two year self financing course (Syllabus & Regulation) under the P.G. Dept. of Computer Science & Application as per decision of the Syndicate on 16.10. 2012 is approved.

(ii) Resolved that introduction of B.E in Computer Science & Engineering a four year Self Financing Course (Syllabus & Regulation) under the P.G. Dept. of Computer Science & Application is taken out of agenda.

(iii) Resolved that introduction of two years MCA course for the BCA student of Utkal University as lateral entry under the P.G. Dept. of Computer Science & Application is approved.

(iv) Resolved that there shall be one Ph.D programme in Computer Science and Application instead of multiple Ph.D Programme.

Item No. 11

To consider and approve the proposals given by H.O.D Physics vide letter No 456 dated 18.01.2013.

Considered approval of the proposals given by H.O.D Physics vide letter No. 456, dated 18.01.201 and resolved that Clause 16 of the UGC (minimum standard and procedure for awards of M.Phil Ph.D Degree) Regulation, 2009 (1st June, 2009) as notified in the gazette of India July, 2009 followed by the University as noted below :

" Clause -16 : Ph.D candidates shall publish one research paper in a refereed Journal before submission of the thesis / monograph for adjudication and produce evidence for the same in the form of acceptance letter or the reprint."

Further resolved that the Subject Research Committee may determine approval of publication in Journal. Two author (s) publications may not be insisted upon henceforth.

Item No. 12 To consider new Syllabus (approved by BOS on 18.10. 2012) of M.Phil programme in Public Administration in Semester System from the session 2013-14.

Resolved that the new Syllabus (approved by BOS on 18.10. 2012) of M.Phil programme in Public Administration in Semester System from the session 2013-14 is approved.

Further resolved that M.Phil Syllabus of any Department which has not come under Semester System needs to switchover to semester system w.e.f. January, 2013 and the Controller Examinations may ensure that such change is affected in all Post Graduate Departments of University.

Item No. 13 To consider and approve the MDS regulation and Syllabus in the specialties of " Prosthodontic Crown and Bridge " and Orthodontics and Dentofacial Orthopedics " with an intake capacity of 02 seats each from the academic session 2013- 2014 as recommended by Board of Studies at its meeting on 14.12. 2012 (Annexure)

Resolved that the MDS regulation and Syllabus in the specialties of " Prosthodontics and Crown and Bridge " and Orthodontics and Dentofacial Orthopedics " with an intake capacity of 02 (Two) seats each from the academic session 2013-14 as recommended by Board of Studies at its meeting held on 14.12. 2012 is approved.

Item No. 14   To consider and approve the revised regulation of M. Tech. I.T to be effective from 2011-12 as per recommendation of Board of Studies at its meeting held on 18.10. 2011 (Annexure)

Resolved that the revised regulation of M.Tech. I.T to be effective from 2011- 2012 as per recommendation of Board of Studies at its meeting held on 18.10. 2011 is approved.

Item No. 15   To consider and approve the modification of Ph.D regulation under C.S No. 1351- Clause- 12.1 as recommended by the University Research Committee at its meeting held on 21.11. 2012 and 28.12. 2012 as endorsed by the Controller of Examinations on 13.02. 2013 (Annexure).

15.1   The decision of the University Research Committee held on 21.11. 2012 under Item No. 18 regarding publication of the scholar is considered and resolved that the resolution under Item No. 11 be followed.

15.2   Considered the University Research Committee decision vide Item No. 1 of its meeting held on 28.12. 2012   regarding course work is considered and resolved that the Ph.D scholars who have already been registered or submitted their thesis or who have already been awarded Ph.D being registered after June, 2009 may do course work as it is mandatory as per UGC regulation, 2009. Further resolved that such course work shall be offered by the Post Graduate Departments or recognized Centers of Ph.D Research work only in 2013 & 2014. It was further clarified that such course work is mandatory only for those who are to be registered. This resolution is adopted in view of the UGC (Minimum qualifications required for the appointment and career advancement of teachers in Universities and Institutions affiliated to it) (3rd Amendment) Regulation, 2009 (" NET/ SLET shall remain the minimum eligibility condition for recruitment and appointment of Lecturers in Universities / Colleges / Institutions. Provided, however, that candidates, who are or have been awarded Ph.D Degree in compliance of the " University Grants Commission (minimum standards and procedure for award of Ph.D Degree), Regulation, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET / SLET for recruitment and appointment of Assistant Professor or equivalent positions in Universities / Colleges / Institutions ".

15.3   Resolved that the Subject Research Committees shall be competent to draw list of approved journals for publication as required for submission of Ph.D. Thesis.

15.4   Resolved that submission of the soft copy of all Ph.D. Thesis be mandatory and such soft copies are to be received and stored digitally by the University Computer Center or the University Examination Computer Cell or the DDCE Computer Cell. No thesis be accepted without a certification to that effect. The Registrar was requested to complete the formalities of signing of MOU for the Sodha-Ganga project in the UGC depository. The following regulation of the UGC under Clause-19 be implemented in letter and spirit to prevent plagiarism.

" Clause – 19 : Following the successful completion of the evaluation process and announcements of the award of M.Phil / Ph.D., the University shall submit a soft copy of the M.Phil, Ph.D thesis to the UGC within a period of thirty days, for hosting the same in INFLIBNET, accessible to all institutions / Universities ."

The Regulation Amending Committee and the University Research Committee may work out the details. The Controllers of Examinations was requested to ensure implementation of the above in tune with the UGC Regulation of 2009.

15.5   Resolved that the decision of the University Research Committee held on 28.12.2012 under Item №... that a Professor can take four more scholars over and above the stipulated number for those ... who are NET/GATE qualified and who have completed Ph.D. course work under Ph.D. Regulat... Clause-3.21. Following clause shall be added under Clause No.3.2.5.
"A Professor may accept four additional scholars to accommodate NET/GATE qualifi... Scholars who have completed necessary course work" under the approval of the Vice Chan...

m No.16   To consider the introduction of New Course i.e. Master in Retail Management in PPP Mod... Department of P.M. & I.R., Utkal University by orders of the Hon'ble High Court of Orissa. Cu... W.P. (C) No.15584/2012, dated 14.02.2013.
Considered the introduction of New Course i.e. Master in Retail Management in PPP Mod... Department of P.M. & I.R., Utkal University, by orders of the Hon'ble High Court o... Cuttack vide W.P.(C) No.15584/2012, dated 14.02.2013 along with the notes of Chairm... Council and resolved that the Vice-Chancellor is authorized to take a favorable decisi... regard.

m No.17   Considered the proposal of waiving the requirement of Entrance Test for those who have ... M.Phil before introduction of Entrance Test for admission into M.Phil and resolved that the ... Research Committee may grant such waiver in tune with the following clause of UGC Regulati... "Clause-9.1 : All Universities, Institutions, Deemed to be Universities and Colleges/Insti... National Importance shall admit M.Phil doctoral students through an Entrance Test con... the level of individual University, Institution, Deemed to be University, College/Inst... National Importance. The University may decide separate terms and conditions for those ... who qualify UGC/CSIR/JRF Examination/SLET/GATE/teacher fellowship holder or ha... M.Phil Programme for Ph.D. Entrance Test. Similar approach may be adopted in ... Entrance Test for M.Phil Programme".
    The Proposal for considering the cases of students admitted under lateral ... B.J.B.(Auto) College in ETC course is not accepted.

Prof. S.K. Das. Controller of Examinations offered a vote of thanks to the Chair and others pr... Vice-Chancellor, Chairman of the Academic Council adjourned the meeting to a date to be ... notified later.

REGISTRAR 18/3

APPROVED
18/3/13
VICE-CHANCELLOR

CENTRE FOR DISTANCE AND ONLINE EDUCATION, UTKAL UNIVERSITY

PROGRAMME PROJECT REPORT-2023

MASTER OF ARTS IN ENGLISH

(COURSE CODE-010306)

PROJECT PROGRAM REPORT – 2023
MASTER OF ARTS IN ENGLISH
(COURSE CODE–010306)

OBJECTIVE

- To enhance the understanding of Indian languages, literature, culture, yoga, spirituality and the eternal India.
- To equip the students to teach Sanskrit at school and college level.
- To promote teaching, learning and research process in the discipline of Sanskrit.
- To meet the demands of the elite to get acquainted with classical India as available through Sanskrit literature.

ELIGIBILITY: Any graduate from Utkal University or any other University recognized by Utkal University is eligible to take admission.

No. of Seats: 200

Course Duration: 2 Academic Years (Four Semesters):

Fees Structure

	At Admission	Second Year
Admission Processing Fees	Rs. 600	
Course Fees	Rs. 8400	Rs.8400
Corpus Fund	Rs. 3000	--
Exam. Fees	Rs. 3880	Rs. 3880

MASTER OF ARTS IN ENGLISH
Course Code–010306
COURSE STRUCTURE

Year / Semester	Category	Paper Code	Title of the Paper	Max. Mark	Assignment	Theory	Credit	Total Credit/ Marks
1st Year 1st Semester	Core	ENG-1.1	Concepts in Literature	100	30	70	4	
	Core	ENG-1.2	Classical and neo – classical critical theories	100	30	70	4	16/400

			Code	Title	Marks			Credit	
		Core	ENG-1.3	Literature and Social History-I	100	30	70	4	
		Core	ENG-1.4	Literature and Social History – II	100	30	70	4	
	2nd Semester	Core	ENG-2.1	The novel in the 18th – 19th centuries	100	30	70	4	
		Core	ENG-2.2	Non – Fiction – Letter, Essay, Biography and Auto – Biography	100	30	70	4	
		Core	ENG-2.3	Theory – Romantic & Victorian theory & Criticism	100	30	70	4	20/500
		Core	ENG-2.4	Romantic Poetry	100	30	70	4	
		Core	ENG-2.5	Fiction 19th – 20th Centuries	100	30	70	4	
2nd YEAR	**3rd Semester**	*Elective Discipline Subject (Any Three)* A	ENG-3.1	Renaissance drama – Shakespearian(with alternate play)	100	30	70	4	
			ENG-3.2	The 20th Century (with alternate play)	100	30	70	4	
			ENG-3.3	Modern Drama(with alternate play)	100	30	70	4	
		D	ENG-3.10	Commonwealth Literature – I	100	30	70	4	12/300
			ENG-3.11	Commonwealth Literature – II	100	30	70	4	
			ENG-3.12	Basics of English Written Communication	100	30	70	4	
		Free Elective Discipline (Any Two)	HIS – 3.6	Nationalist Movement in India ##	100	30	70	4	
			MCM – 4.4	Research Methodology	100	30	70	4	
			HIS-4.2	Women in India ###	100	30	70	4	
	4th Semester	Core	ENG-4.1	Contemporary Indian writing in English – I	100	30	70	4	
		Core	ENG-4.2	Contemporary Indian writing in English – II	100	30	70	4	16/400
		Core	ENG-4.3	Essay Writing and VIVA/ Project VIVA	200			8	
				TOTAL	1800				72/1800

To be answered in ODIA/SANSKRIT.

To be answered in ENGLISH.

FACULTY: The department of English is headed by Dr. Prajna Paramita Panigrahi, Asst. Prof. Mrs. Priyanka Priyadarshini(MA, B.ED) is working as Academic Consultant/ Associate Coordinator for the Programme. Smutee Sndhya(MA, UGC - NET), is working as Co – Coordinator for the programme. Noted that theacademicians and faculty members are drawn from the Department of English, of the Utkal University and other universities and colleges of Bhubaneswar as guest faculties.

MODE: The Course is offered under the Distance mode. CHOICE BASED CREDIT SEMESTER (CBCS) is followed. One Personal Contact Program (classes) of 7 to10 days duration shall be held for each semester covering theory and project component as per syllabi. Students can meet teachers for guidance, counselling and doubt clearance.

SELECTION PROCESS

➢ First come first serve
➢ All eligible SC/ST student shall be admitted provided they take admission within due date.

RESERVATION

➢ 22.50% of seats shall be reserved for Scheduled Tribe Students.
➢ 16.25% of seats shall be reserved for Scheduled Caste students.*(Vide Notification Government of Odisha Department of Higher Education No. 11710 / HE: Bhubaneswar, the 1st June, 2015. HE-FE-III-Admn.-64/14)*
➢ Reservation policy of PG Council, Utkal University shall be applicable.
➢ All reserved category students have to full fill admission criteria and also take admission in due date.

DOCUMENTS REQUIRED FOR ADMISSION

➢ A set of self attested copies of mark sheets and certificates from 10th class onwards along with originals are required for verification.
➢ Original C.L.C. and Migration Certificate (for the Candidates from other than Utkal University).
➢ Caste certificate for SC & ST candidates.
➢ Each candidate is required to carry a photo identity card (Aadhar Card/Driving license / PAN Card / Voter's I Card or Identity card issued by employer / educational institute etc.) for the online test for Management and Computer Science Programme.

MODEL REGULATION FOR POST GRADUATE PROGRAMME DDCE
UNDER CBCS (WITH EFFECT FROM 2017)

1. **DURATION**

1.1 At least four semester in two years . In case of professional courses the duration may be more.

1.2 Odd semester is from June to December (i.e., 1st & 3rd semester). The examination shall be held normally in the month of November - December.

1.3 Even semester is from January to June (i.e., 2nd & 4th semester). The examination shall be held normally in the month of May - June.

1.4 A student would be required to complete the course within four academic years from the date of admission.

2. CREDIT DISTRIBUTION

A. THEORY PAPER

Teaching Hours	Students input outside class	Credit Point
40 hours	80-100 hours	4
30 hours	40-60 hours	3
20 hours	20-40 hours	1

B. PRACTICAL PAPERS

Teaching Hours	Students input outside class	Credit Point
40 hours	30-40 hours	3
30 hours	20-30 hours	2
20 hours	10-20 hours	1

C. DISSERTATION PAPER

Contact hour with the teacher	Students input outside class	Credit Point
20 hours	100 or more hours	4

D. SEMESTER- 90 DAYS OF TEACHING AND EVALUATION

E. Minimum Credit Point required for Post Graduate Degree – 72

F. DISTRIBUTION OF CREDIT POINTS

Hard core course	Core Elective Courses	Allied Elective Courses	Free Elective Courses	Audit Courses
32	16	16	08	16

- Hard core courses are to be pursued from the P.G. Department where a student has taken admission (Compulsory courses)
- Core Elective Courses are to be pursued from the P.G. Department where a student has taken admission (Special Paper course)
- Allied Elective courses can be pursued from allied department. Each P.G. Department would prepare the list of allied departments.
- Free Elective courses can be pursued in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. The student may pursue such course in his own department also.
- Audit courses are those which the student pursues under any department without opting to go through any examination in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. No credit would be awarded for audit courses. However the certificate shall specify course completion. In case the student opts to go through examination process credit shall be assigned, but shall not be taken into account for awarding cumulative grade point average.

3.1 GRADING SYSTEM

Grade		Mark Secured from 100	Points
Outstanding	'O'	100-90	10
Excellent	'E'	89-80	9
Very Good	'A'	79-70	8
Good	'B'	69-60	7
Fair	'C'	59-50	6
Pass	'D'	49-36	5
Failed	'F'	Below 36	0

N.B. A Candidate is required to obtain at least 36% / Grade D in each theory paper/ Project / practical / viva / assignment etc. and in aggregate in order to pass the University Examination.

3.2 A transitory letter grade I (carrying points 2) shall be introduced for cases where the results are incomplete. This grade shall automatically be converted into appropriate grade(s) as and when the results are complete.

3.3 A student's level of competence shall be categorized by a GRADE POINT AVERAGE to be specified as :

SGPA - Semester Grade Point Average
CGPA - Cumulative Grade Point Average
(a) POINT - Integer equivalent of each letter grade
(b) CREDIT - Integer signifying the relative emphasis of individual course item(s) in a semester as indicated by the Course structure and syllabus.

CREDIT POINT - (b) X (a) for each course item
CREDIT INDEX - Σ CREDIT POINT of course items in

GRADE POINT AVERAGE - $\frac{\text{CREDIT INDEX}}{\Sigma \text{CREDIT}}$

SEMESTER GRADE POINT AVERAGE (SGPA) = $\frac{\text{CREDIT INDEX}}{\Sigma \text{CREDIT}}$ for a Semester

CUMULATIVE GRADE POINT AVERAGE(CGPA) =

$\frac{\text{CREDIT INDEX of all previous Semester upto a Semester}}{\Sigma \text{CREDIT}}$

3.4 In addition to the points marks/ percentage would also be awarded and shall also be reflected in the Mark Sheet.

3.5 The details of grading system under class 4.1 to 4.4 shall be printed on the backside of University Mark-sheet.

4. REPEAT EXAMINATION

4.1 A student has to clear back papers (i.e., in the paper/papers one has failed) by appearing at subsequent two semester examinations.

4.2 A student may appear improvement (repeat) in any number of papers in the immediate subsequent examination. The higher marks shall be retained.

4.3 Repeat and improvement has to be completed with 5-Yrs from the date of admission. In case of three year duration, the course may be completed within 5 years.

4.4 There shall not be any distinction between repeat and improvement.

5. **HARD CASE RULE**

5.1 2% of grace mark on the aggregate mark subject to maximum of 5 (five) marks in single paper shall be given. This shall be applicable in each semester.

5.2 .5 (point five percent) grace mark can be given for award of B Grade in each semester provided grace mark under 6.1 has not been awarded.

6. **UNIVERSITY EXAM / PRACTICAL EXAM MARK DISTRIBUTION**

6.1 Semester end University Examination shall be of 100 marks for all papers.

6.2 Distribution of marks and duration of examinations.

Paper	University exam		Practical exam		Assignment exam		Total	
	Mark	Duration	Mark	Duration	Mark	Duration	Mark	Duration
Theory Paper	70	3 hours	--	--	30	1 hours	100	4 hours
Theory With Practical Paper	50	2 hours	20	1 hours	30	1 hours	100	4 hours

7. **UNIVERSITY AND ASSIGNMMNET EXAMIANTION QUESTION PATTERN**

7.1 There shall be three types of questions – Essay/Descriptive, short answer & very short answer.

The Theory Exam shall be the distribution for papers carry 70 marks.

a. Three essay type carrying 12 marks out of five is to be answered. Model answers should be between 700 - 1000 words.

b. Three short type questions carrying 8 marks out of five is to be answered. Model answers should be between 500 - 700 words.

c. Two very short type questions carrying 5 marks out of four is to be answered. Model answers should be between 300 - 500 words.

The assignment Exam shall be the distribution for papers carry 30 marks.

d. Two essay type carrying 15 marks out of five is to be answered. Model answers should be between 700 - 1000 words or student may submit record/assignment at DDCE as per the questions uploaded in the website. (Both in off-line and on-line)

8. In case of P.G. Dept. M.S. Law College the teacher offering the course shall be responsible completely for the evaluation (setting papers, conducting unit test, term end test, seminars, presentation, guidance of dissertations and projects etc.).

9. The Departmental Teacher Council, Teacher Council of P.G. Dept. of Law & M.S. Law College and teacher Council of DDCE along with concerned Heads of P.G. Depts of the University shall act as the Board of Study for the courses offered. They may invite external members.

10. Each Dept shall have a designated Teacher in-charge of Examination to be decided by the Head, Principal, or Director as the case may be.

11. The Evaluation would be sole responsibility of Teacher offering the course (i.e. setting& evaluating for Unit test / Quiz / Presentation or Seminar term end / Practical / Dissertation / Project etc.)

12. The Dept. Law College, DDCE shall prepare the result and handover the same (Tabulation Register.) to Controller of Examinations (both soft & hard) for preparation of certificates and mark sheets. The Head of the Dept. / Principal, Director may issue Mark sheet cum Provisional result sheet to the candidates.

13. Suitable modifications may be made for P.G. Courses offered by the DDCE, Utkal University under approval of its Advisory Council and the Vice Chancellor.

EXAMINATION SYSTEM

The DDCE, Utkal University is a constituent college of the Utkal University. All Degree / Diploma Examinations are conducted by the Controller of Examinations. Utkal University. Normal examination schedule has been indicated in the Academic Calendar (PG..........). The Controller of Examinations, Utkal University publishes a general schedule of all University Examinations in leading local dailies. The detailed Program of various examinations are also communicated to all affiliated colleges of the University. DDCE shall be the Centre of Examination for all courses. For BA/B.Com. additional centers are arranged in select affiliated colleges.

Centres of Examination are indicated along with the course details. The Controller of Examinations and the Director, DDCE at their discretion may change the centre of examination of any student. At the time of admission, the students are **required to fill up their examination forms online.** They are required to deposit the Examination Fees as per instruction from DDCE. For all other examinations, forms are filled up online six months before the scheduled date. Before the commencement of the examination, the DDCE issues admit card specifying centre of examination online. Student is required to download the same. In case of any discrepancy, the student is required to report to the DDCE in person. Change of examination centre is allowed only on the event of the death of parent / legal guardian and / or Transfer of self or parents. Besides the usual fees payable to the University, a student has to pay a sum of Rs. 100/- to the DDCE for centre change. Such request will be entertained one month before the commencement of the examination. Permission for change of

centre is given purely on the discretion of the Director, DDCE and / or Controller of Examinations, Utkal University. A student has to carry the DDCE Identity Card to the centre of examination.

Candidates, who are booked under malpractice have to fill-up the repeat exam. form with an undertaking without waiting for the award of punishment.

Arrangement for down loading admits card has been introduced. Please visit www.ddceutkal.ac.in. Arrangement for Online form fill up is under process. **PLEASE NOTE DDCE WOULD NOT ISSUE** any individual communication regarding examination. **PLEASE DOWNLOAD ADMIT CARD & PROGRAMME.**

CERTIFICATION

The University Registration Number is issued by the DDCE on behalf of the Controller of Examinations, Utkal University . Students passing out the qualifying examination from Boards other than C.H.S.E., Orissa and OSTEC are required to submit Migration Certificate along with the application form. Migration Certificate is issued by the Controller of Examinations, Utkal University on payment of prescribed fees and the application form are to be deposited for obtaining the same.

Provisional Certificates and Mark Sheets are issued by the Controller of Examinations. After publication of result, DDCE would dispatch these along with the C.L.C. by registered post to the concerned student. Issuance of C.L.C. is always subject to clearance of all dues. Original Degrees / Diplomas are issued by the Controller of Examinations. One may download mark sheet from our website.

Students discontinuing before completion of any course are to apply for C.L.C. in prescribed forms, to the DDCE .

CENTRE FOR DISTANCE AND ONLINE EDUCATION, UTKAL UNIVERSITY

PROGRAMME PROJECT REPORT-2023

MASTER OF ARTS IN ODIA
(COURSE CODE-010314)

PROJECT PROGRAM REPORT – 2023

MASTER OF ARTS IN ODIA
(COURSE CODE –010314)

OBJECTIVE

- To provide Post Graduate Education in Odia
- To promote research in Odia language, literature and culture
- To equip manpower to act as culture, teachers, translators content developers in Odia language and literature.
- To meets the needs of the general public to enrich their knowledge about their own language, literature and cultural heritage.
- To facilitate a dialogue between past, present and future.

ELIGIBILITY: Any graduate (with Odia as subject at least +2 level) from Utkal University or any other University recognized by Utkal University under 10+2+3 is eligible to take admission.

No. of Seats: 500

Course Duration: 2 Academic Years (Four Semesters):

Fees Structure

	At Admission	Second Year
Admission Processing Fees	Rs. 600	
Course Fees	Rs. 8400	Rs.8400
Corpus Fund	Rs. 3000	--
Exam. Fees	Rs. 3800	Rs. 3800

MASTER OF ARTS IN ODIA
(COURSE CODE –010314)
COURSE STRUCTURE

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark	Assignment	Theory	Credit	Total Credit/ Marks
1st YEAR	1st Semester	Core	ODA-1.1	Odia Sahitya Ra Itihasa-I	100	30	70	4	16/400
		Core	ODA-1.2	Odia Sahitya Ra Itihasa-II	100	30	70	4	
		Core	ODA-1.3	Bhasa Vigyan 'O' Odia Byakarana	100	30	70	4	
		Core	ODA-1.4	Sahitya O Sahitya	100	30	70	4	

				Tatwa				
2nd YEAR	2nd Semester	Core	ODA-2.1	Puruna Kabya 'O' Adhunika Kabita	100	30	70	4	20/500
		Core	ODA-2.2	Upanyasa, Galpa 'O' Nataka	100	30	70	4
		Core	ODA-2.3	Prabandha, jibani, 'O' Bhamana Sahitya	100	30	70	4
		Core	ODA-2.4	Odia Bhasare Jogajogo (Communicative Odia)	100	30	70	4
		Core	ODA-2.5	Anubada Tatwa 'O' Prayoga	100	30	70	4
	3rd Semester	Elective Discipline Subject (Any Three)	ODA-3.2.1	Ranga Mancha O Natya Tatwa	100	30	70	4	20/500
			ODA-3.2.2	Natya Tatwa	100	30	70	4
			ODA-3.2.3	Natak O Natyakar	100	30	70	4
			ODA-3.3.1	Adhunika Kabita	100	30	70	4
			ODA-3.3.2	Adhunika Kabi O Kabita	100	30	70	4
			ODA-3.3.3	Swadhinata Parabarti Odia Kabita	100	30	70	4
		Free Elective Discipline (Any Two)	HIS-4.2	Women in India	100	30	70	4
			HIS-3.3.3	Nationalist Movement In India	100	30	70	4
			ODA-3.5	Odishara Sankhipta Itihasa	100	30	70	4
	4th Semester	Core	ODA-4.1	Shree Jagannath Sanskruti O Odishara Dharma Dhara	100	30	70	4	16/400
		Core	ODA-4.2	Odishara Loka Sahitya 'O' Sanskruti	100	30	70	4
		Core	ODA-4.3	Dirgha Prabandha/ Nibandha Prastuti 'O' Sakhatkar	200			8
				TOTAL	1800				72/1800

FACULTY: The department of Odia is headed by Dr. Mamata Rani Behera, Asst. Professor, (MA, M.PHIL, PH.D, D.LITT), Dr. Meenakshi Bala Pradhan, (MA, B.ED, PH.D) is working as Academic Consultant/Associate Coordinator for the Programme. Dr. Nibedita Jena, (MA, NET, PH.D) is working as Co-cordinator for the programme. Noted that the academicians and faculty

members are drawn from the Department of Odia, of the Utkal University and other universities and colleges.

MODE: The Course is offered under the Distance mode. CHOICE BASED CREDIT SEMESTER (CBCS) is followed. One Personal Contact Program (classes) of 7 to10 days duration shall be held for each semester covering theory and project component as per syllabi. Students can meet teachers for guidance, counselling and doubt clearance.

SELECTION PROCESS

> First come first serve
> All eligible SC/ST student shall be admitted provided they take admission within due date.

RESERVATION

> 22.50% of seats shall be reserved for Scheduled Tribe Students.
> 16.25% of seats shall be reserved for Scheduled Caste students.*(Vide Notification Government of Odisha Department of Higher Education No. 11710 / HE: Bhubaneswar, the 1st June, 2015. HE-FE-III-Admn.-64/14)*
> Reservation policy of PG Council, Utkal University shall be applicable.
> All reserved category students have to full fill admission criteria and also take admission in due date.

DOCUMENTS REQUIRED FOR ADMISSION

> A set of self attested copies of mark sheets and certificates from 10th class onwards along with originals are required for verification.
> Original C.L.C. and Migration Certificate (for the Candidates from other than Utkal University).
> Caste certificate for SC & ST candidates.
> Each candidate is required to carry a photo identity card (Aadhar Card/Driving license / PAN Card / Voter's I Card or Identity card issued by employer / educational institute etc.) for the online test for Management and Computer Science Programme.

MODEL REGULATION FOR POST GRADUATE PROGRAMME DDCE
UNDER CBCS (WITH EFFECT FROM 2017)

1. **DURATION**

1.1 At least four semester in two years . In case of professional courses the duration may be more.
1.2 Odd semester is from June to December (i.e., 1st & 3rd semester). The examination shall be held normally in the month of November - December.
1.3 Even semester is from January to June (i.e., 2nd & 4th semester). The examination shall be held normally in the month of May - June.

1.4 A student would be required to complete the course within four academic years from the date of admission.

2. CREDIT DISTRIBUTION

A. THEORY PAPER

Teaching Hours	Students input outside class	Credit Point
40 hours	80-100 hours	4
30 hours	40-60 hours	3
20 hours	20-40 hours	1

B. PRACTICAL PAPERS

Teaching Hours	Students input outside class	Credit Point
40 hours	30-40 hours	3
30 hours	20-30 hours	2
20 hours	10-20 hours	1

C. DISSERTATION PAPER

Contact hour with the teacher	Students input outside class	Credit Point
20 hours	100 or more hours	4

D. SEMESTER- 90 DAYS OF TEACHING AND EVALUATION

E. Minimum Credit Point required for Post Graduate Degree – 72

F. DISTRIBUTION OF CREDIT POINTS

Hard core course	Core Elective Courses	Allied Elective Courses	Free Elective Courses	Audit Courses
32	16	16	08	16

- **Hard core courses** are to be pursued from the P.G. Department where a student has taken admission (Compulsory courses)
- **Core Elective Courses** are to be pursued from the P.G. Department where a student has taken admission (Special Paper course)
- **Allied Elective courses** can be pursued from allied department. Each P.G. Department would prepare the list of allied departments.
- **Free Elective courses** can be pursued in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. The student may pursue such course in his own department also.
- **Audit courses** are those which the student pursues under any department without opting to go through any examination in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. No credit would be awarded for audit courses. However the certificate shall specify course completion. In case the student opts to go through examination process credit shall be assigned, but shall not be taken into account for awarding cumulative grade point average.

3.1 GRADING SYSTEM

Grade	Mark Secured from 100	Points

Outstanding	'O'	100-90	
Excellent	'E'	89-80	10
Very Good	'A'	79-70	9
Good	'B'	69-60	8
Fair	'C'	59-50	7
Pass	'D'	49-36	6
Failed	'F'	Below 36	5
			0

N.B. A Candidate is required to obtain at least 36% / Grade D in each theory paper/ Project / practical / viva / assignment etc. and in aggregate in order to pass the University Examination.

3.2 A transitory letter grade I (carrying points 2) shall be introduced for cases where the results are incomplete. This grade shall automatically be converted into appropriate grade(s) as and when the results are complete.

3.3 A student's level of competence shall be categorized by a GRADE POINT AVERAGE to be specified as :

SGPA - Semester Grade Point Average
CGPA - Cumulative Grade Point Average
(a) POINT - Integer equivalent of each letter grade
(b) CREDIT - Integer signifying the relative emphasis of individual course item(s) in a semester as indicated by the Course structure and syllabus.

CREDIT POINT - (b) X (a) for each course item
CREDIT INDEX - Σ CREDIT POINT of course items in

$$\text{GRADE POINT AVERAGE} = \frac{\text{CREDIT INDEX}}{\Sigma \text{CREDIT}}$$

$$\text{SEMESTER GRADE POINT AVERAGE (SGPA)} = \frac{\text{CREDIT INDEX}}{\Sigma \text{CREDIT}} \text{ for a Semester}$$

$$\text{CUMULATIVE GRADE POINT AVERAGE(CGPA)} =$$

$$\frac{\text{CREDIT INDEX of all previous Semester upto a Semester}}{\Sigma \text{CREDIT}}$$

3.4 In addition to the points marks/ percentage would also be awarded and shall also be reflected in the Mark Sheet.

3.5 The details of grading system under class 4.1 to 4.4 shall be printed on the backside of University Mark-sheet.

4. REPEAT EXAMINATION

4.1 A student has to clear back papers (i.e., in the paper/papers one has failed) by appearing at subsequent two semester examinations.

4.2 A student may appear improvement (repeat) in any number of papers in the immediate subsequent examination. The higher marks shall be retained.

4.3 Repeat and improvement has to be completed with 5-Yrs from the date of admission. In case of three year duration, the course may be completed within 5 years.

4.4 There shall not be any distinction between repeat and improvement.

5. HARD CASE RULE

5.1 2% of grace mark on the aggregate mark subject to maximum of 5 (five) marks in single paper shall be given. This shall be applicable in each semester.

5.2 .5 (point five percent) grace mark can be given for award of B Grade in each semester provided grace mark under 6.1 has not been awarded.

6. UNIVERSITY EXAM / PRACTICAL EXAM MARK DISTRIBUTION

6.1 Semester end University Examination shall be of 100 marks for all papers.

6.2 Distribution of marks and duration of examinations.

Paper	University exam		Practical exam		Assignment exam		Total	
	Mark	Duration	Mark	Duration	Mark	Duration	Mark	Duration
Theory Paper	70	3 hours	--	--	30	1 hours	100	4 hours
Theory With Practical Paper	50	2 hours	20	1 hours	30	1 hours	100	4 hours

7. UNIVERSITY AND ASSIGNMMNET EXAMIANTION QUESTION PATTERN

7.1 There shall be three types of questions – Essay/Descriptive, short answer & very short answer.

The Theory Exam shall be the distribution for papers carry 70 marks.

a. Three essay type carrying 12 marks out of five is to be answered. Model answers should be between 700 - 1000 words.

b. Three short type questions carrying 8 marks out of five is to be answered. Model answers should be between 500 - 700 words.

c. Two very short type questions carrying 5 marks out of four is to be answered. Model answers should be between 300 - 500 words.

The assignment Exam shall be the distribution for papers carry 30 marks.

d. Two essay type carrying 15 marks out of five is to be answered. Model answers should be between 700 - 1000 words or student may submit record/assignment at DDCE as per the questions uploaded in the website. (Both in off-line and on-line)

8. In case of P.G. Dept. M.S. Law College the teacher offering the course shall be responsible completely for the evaluation (setting papers, conducting unit test, term end test, seminars, presentation, guidance of dissertations and projects etc.).

9. The Departmental Teacher Council, Teacher Council of P.G. Dept. of Law & M.S. Law College and teacher Council of DDCE along with concerned Heads of P.G. Depts. of the University shall act as the Board of Study for the courses offered. They may invite external members.

10. Each Dept shall have a designated Teacher in-charge of Examination to be decided by the Head, Principal , or Director as the case may be.

11. The Evaluation would be sole responsibility of Teacher offering the course (i.e. setting& evaluating for Unit test / Quiz / Presentation or Seminar term end / Practical / Dissertation / Project etc.)

12. The Dept. Law College, DDCE shall prepare the result and handover the same (Tabulation Register.) to Controller of Examinations (both soft & hard) for preparation of certificates and mark sheets. The Head of the Dept. / Principal, Director may issue Mark sheet cum Provisional result sheet to the candidates.

13. Suitable modifications may be made for P.G. Courses offered by the DDCE, Utkal University under approval of its Advisory Council and the Vice Chancellor.

EXAMINATION SYSTEM

The DDCE , Utkal University is a constituent college of the Utkal University. All Degree / Diploma Examinations are conducted by the Controller of Examinations, Utkal University. Normal examination schedule has been indicated in the Academic Calendar (PG..........). The Controller of Examinations, Utkal University publishes a general schedule of all University Examinations in leading local dailies. The detailed Program of various examinations are also communicated to all affiliated colleges of the University. DDCE shall be the Centre of Examination for all courses. For BA/B.Com. additional centers are arranged in select affiliated colleges.

Centres of Examination are indicated along with the course details. The Controller of Examinations and the Director, DDCE at their discretion may change the centre of examination of any student. At the time of admission, the students are **required to fill up their examination forms online.** They are required to deposit the Examination Fees as per instruction from DDCE. For all other examinations, forms are filled up online six months before the scheduled date. Before the commencement of the examination, the DDCE issues admit card specifying centre of examination online. Student is required to download the same. In case of any discrepancy, the student is required to report to the DDCE in person. Change of examination centre is allowed only on the event of the death of parent / legal guardian and / or Transfer of self or parents. Besides the usual fees payable to the University, a student has to pay a sum of Rs. 100/- to the DDCE for centre change . Such request will be entertained one month before the commencement of the examination. Permission for change of centre is given purely on the discretion of the Director, DDCE and / or Controller of Examinations, Utkal University. A student has to carry the DDCE Identity Card to the centre of examination.

Candidates, who are booked under malpractice have to fill-up the repeat exam form with an undertaking without waiting for the award of punishment.

Arrangement for down loading admits card has been introduced. Please visit www.ddceutkal.ac.in. Arrangement for Online form fill up is under process. **PLEASE NOTE DDCE WOULD NOT ISSUE** any individual communication regarding examination. **PLEASE DOWNLOAD ADMIT CARD & PROGRAMME.**

CERTIFICATION

The University Registration Number is issued by the DDCE on behalf of the Controller of Examinations, Utkal University . Students passing out the qualifying examination from Boards other than C.H.S.E., Orissa and OSTEC are required to submit Migration Certificate along with the application form. Migration Certificate is issued by the Controller of Examinations, Utkal University on payment of prescribed fees and the application form are to be deposited for obtaining the same.

Provisional Certificates and Mark Sheets are issued by the Controller of Examinations. After publication of result, DDCE would dispatch these along with the C.L.C. by registered post to the concerned student. Issuance of C.L.C. is always subject to clearance of all dues. Original Degrees / Diplomas are issued by the Controller of Examinations. One may download mark sheet from our website.

Students discontinuing before completion of any course are to apply for C.L.C. in prescribed forms, to the DDCE .

CENTRE FOR DISTANCE AND ONLINE EDUCATION, UTKAL UNIVERSITY

PROGRAMME PROJECT REPORT-2023

MASTER OF ARTS IN SANSKRIT
(COURSE CODE-010319)

PROJECT PROGRAM REPORT – 2023
MASTER OF ARTS IN SANSKRIT
(COURSE CODE–010319)

OBJECTIVE

- To enhance the understanding of Indian languages, literature, culture, yoga, spirituality and the eternal India.
- To equip the students to teach Sanskrit at school and college level.
- To promote teaching, learning and research process in the discipline of Sanskrit.
- To meet the demands of the elite to get acquainted with classical India as available through Sanskrit literature.

ELIGIBILITY: Any graduate from Utkal University or any other University recognized by Utkal University is eligible to take admission.

No. of Seats: 200

Course Duration: 2 Academic Years (Four Semesters):

Fees Structure

	At Admission	Second Year
Admission Processing Fees	Rs. 600	
Course Fees	Rs. 8400	Rs.8400
Corpus Fund	Rs. 3000	--
Exam. Fees	Rs. 3880	Rs. 3880

MASTER OF ARTS IN SANSKRIT
Course Code–010319
COURSE STRUCTURE

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark	Assignment	Theory	Credit	Total Credit/ Marks
1st YEAR	1st Semester	Core	SAN-1.1	Vedic Language & Literature	100	30	70	4	16/400
		Core	SAN-1.2	Grammar (Sidhanta Kaumudi)	100	30	70	4	
		Core	SAN-1.3	Systems of Indian Philosophy-I	100	30	70	4	
		Core	SAN-1.4	Sanskrit Prose and Poetry	100	30	70	4	

				Code	Course					
2nd YEAR	**2nd Semester**	Core		SAN-2.1	Sanskrit Plays, Poetics and Dramaturgy-I	100	30	70	4	20/500
		Core		SAN-2.2	Ancillary Vedic Literature	100	30	70	4	
		Core		SAN-2.3	Philology and Introduction to Grammar	100	30	70	4	
		Core		SAN-2.4	Systems of Indian Philosophy-II	100	30	70	4	
		Core		SAN-2.5	Sanskrit Plays	100	30	70	4	
	3rd Semester	Elective Discipline Subject (Any Three)	A	SAN-3.1.1	History of Vedic, Epic and Classical Sanskrit Literature	100	30	70	4	20/500
				SAN-3.1.2	Vedic Literature (Veda)- Samhita Text	100	30	70	4	
				SAN-3.1.3	Scientific Literature in Sanskrit	100	30	70	4	
			B	SAN-3.2.1	Poetics and Dramaturgy-II	100	30	70	4	
				SAN-3.2.2	Different Schools of Kavyashastra	100	30	70	4	
				SAN-3.2.3	Classical Literature (Sahitya)Prose & Poetry	100	30	70	4	
			C	SAN-3.3.1	Grammar (Vyakarana) Krdanta and Atmanepada	100	30	70	4	
				SAN-3.3.2	Communicative Sanskrit	100	30	70	4	
				SAN-3.3.3	Grammar (Vyakarana)Philosophical Texts-I	100	30	70	4	
				SAN-3.4.1	History of Purana Literature and Essay related to the Subjects	100	30	70	4	
				SAN-3.4.2	Ethics in Sanskrit Literature	100	30	70	4	
				SAN-3.4.3	Philosophy (Darshana) Nyayasutra and Vakyapadiya	100	30	70	4	
		Free Elective Discipline		ODA-1.1	Odia Sahityaraltihas ##	100	30	70	4	
				ENG-3.12	Basic of English Written Communication ###	100	30	70	4	

	(Any Two)	HIS-4.2	Women in India ###	100	30	70	4	
4th Semester	Core	SAN-4.1	Dramaturgy and Technical Literature	100	30	70	4	
	Core	SAN-4.2	Ancient Indian History, Culture and Epigraphy	100	30	70	4	16/400
	Core	SAN-4.3	Essay Writing and VIVA/ Project VIVA	200			8	
			TOTAL	1800				72/1800

To be answered in ODIA/SANSKRIT.
To be answered in ENGLISH.

FACULTY: Dr. Beenapani Mishra academic Consultant/ Associate Co-coordinator of the programme. Dr. Sushant Pradhan (Ph.D in Sanskrit) and Dr. Manaswini Sarangi(PhD in Sanskrit) are working as Co-coordinator of this programme. Noted academicians and faculty members are drawn from the Department of Sanskrit, Utkal University and other colleges as Guest Faculties.

MODE: The Course is offered under the Distance mode. CHOICE BASED CREDIT SEMESTER (CBCS) is followed. One Personal Contact Program (classes) of 7 to10 days duration shall be held for each semester covering theory and project component as per syllabi. Students can meet teachers for guidance, counseling and doubt clearance.

SELECTION PROCESS

➤ First come first serve
➤ All eligible SC/ST student shall be admitted provided they take admission within due date.

RESERVATION

➤ 22.50% of seats shall be reserved for Scheduled Tribe Students.
➤ 16.25% of seats shall be reserved for Scheduled Caste students.*(Vide Notification Government of Odisha Department of Higher Education No. 11710 / HE: Bhubaneswar, the 1st June, 2015. HE-FE-III-Admn.-64/14)*
➤ Reservation policy of PG Council, Utkal University shall be applicable.
➤ All reserved category students have to full fill admission criteria and also take admission in due date.

DOCUMENTS REQUIRED FOR ADMISSION

- A set of self attested copies of mark sheets and certificates from 10ᵗʰ class onwards along with originals are required for verification.
- Original C.L.C. and Migration Certificate (for the Candidates from other than Utkal University).
- Caste certificate for SC & ST candidates.
- Each candidate is required to carry a photo identity card (Aadhar Card/Driving license / PAN Card / Voter's I Card or Identity card issued by employer / educational institute etc.) for the online test for Management and Computer Science Programme.

MODEL REGULATION FOR POST GRADUATE PROGRAMME DDCE
UNDER CBCS (WITH EFFECT FROM 2017)

1. **DURATION**

1.1 At least four semester in two years . In case of professional courses the duration may be more.

1.2 Odd semester is from June to December (i.e., 1st & 3rd semester). The examination shall be held normally in the month of November - December.

1.3 Even semester is from January to June (i.e., 2nd & 4th semester). The examination shall be held normally in the month of May - June.

1.4 A student would be required to complete the course within four academic years from the date of admission.

2. **CREDIT DISTRIBUTION**

A. THEORY PAPER

Teaching Hours	Students input outside class	Credit Point
40 hours	80-100 hours	4
30 hours	40-60 hours	3
20 hours	20-40 hours	1

B. PRACTICAL PAPERS

Teaching Hours	Students input outside class	Credit Point
40 hours	30-40 hours	3
30 hours	20-30 hours	2
20 hours	10-20 hours	1

C. DISSERTATION PAPER

Contact hour with the teacher	Students input outside class	Credit Point
20 hours	100 or more hours	4

D. SEMESTER- 90 DAYS OF TEACHING AND EVALUATION

E. Minimum Credit Point required for Post Graduate Degree – 72

F. DISTRIBUTION OF CREDIT POINTS

Hard core course	Core Elective Courses	Allied Elective Courses	Free Elective Courses	Audit Courses
32	16	16	08	16

- **Hard core courses** are to be pursued from the P.G. Department where a student has taken admission (Compulsory courses)
- **Core Elective Courses** are to be pursued from the P.G. Department where a student has taken admission (Special Paper course)
- **Allied Elective courses** can be pursued from allied department. Each P.G. Department would prepare the list of allied departments.
- **Free Elective courses** can be pursued in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. The student may pursue such course in his own department also.
- **Audit courses** are those which the student pursues under any department without opting to go through any examination in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. No credit would be awarded for audit courses. However the certificate shall specify course completion. In case the student opts to go through examination process credit shall be assigned, but shall not be taken into account for awarding cumulative grade point average.

3.1 GRADING SYSTEM

Grade		Mark Secured from 100	Points
Outstanding	'O'	100-90	10
Excellent	'E'	89-80	9
Very Good	'A'	79-70	8
Good	'B'	69-60	7
Fair	'C'	59-50	6
Pass	'D'	49-36	5
Failed	'F'	Below 36	0

N.B. A Candidate is required to obtain at least 36% / Grade D in each theory paper/ Project / practical / viva / assignment etc. and in aggregate in order to pass the University Examination.

3.2 A transitory letter grade I (carrying points 2) shall be introduced for cases where the results are incomplete. This grade shall automatically be converted into appropriate grade(s) as and when the results are complete.

3.3 A student's level of competence shall be categorized by a GRADE POINT AVERAGE to be specified as :

SGPA - Semester Grade Point Average
CGPA - Cumulative Grade Point Average
(a) POINT - Integer equivalent of each letter grade
(b) CREDIT - Integer signifying the relative emphasis of individual course item(s) in a semester as indicated by the Course structure and syllabus.

CREDIT POINT - (b) X (a) for each course item
CREDIT INDEX - Σ CREDIT POINT of course items in

GRADE POINT AVERAGE - $\dfrac{\text{CREDIT INDEX}}{\Sigma \text{CREDIT}}$

SEMESTER GRADE POINT AVERAGE (SGPA) = $\dfrac{\text{CREDIT INDEX}}{\Sigma \text{CREDIT}}$ for a Semester

CUMULATIVE GRADE POINT AVERAGE(CGPA) =

$\dfrac{\text{CREDIT INDEX of all previous Semester upto a Semester}}{}$

3.4 In addition to the points marks/ percentage would also be awarded and shall also be reflected in the Mark Sheet.

3.5 The details of grading system under class 4.1 to 4.4 shall be printed on the backside of University Mark-sheet.

4. REPEAT EXAMINATION

4.1 A student has to clear back papers (i.e., in the paper/papers one has failed) by appearing at subsequent two semester examinations.

4.2 A student may appear improvement (repeat) in any number of papers in the immediate subsequent examination. The higher marks shall be retained.

4.3 Repeat and improvement has to be completed with 5-Yrs from the date of admission. In case of three year duration, the course may be completed within 5 years.

4.4 There shall not be any distinction between repeat and improvement.

5. HARD CASE RULE

5.1 2% of grace mark on the aggregate mark subject to maximum of 5 (five) marks in single paper shall be given. This shall be applicable in each semester.

5.2 .5 (point five percent) grace mark can be given for award of B Grade in each semester provided grace mark under 6.1 has not been awarded.

6. UNIVERSITY EXAM / PRACTICAL EXAM MARK DISTRIBUTION

6.1 Semester end University Examination shall be of 100 marks for all papers.

6.2 Distribution of marks and duration of examinations.

Paper	University exam		Practical exam		Assignment exam		Total	
	Mark	Duration	Mark	Duration	Mark	Duration	Mark	Duration
Theory Paper	70	3 hours	--	--	30	1 hours	100	4 hours
Theory With Practical Paper	50	2 hours	20	1 hours	30	1 hours	100	4 hours

7. UNIVERSITY AND ASSIGNMMNET EXAMIANTION QUESTION PATTERN

7.1 There shall be three types of questions – Essay/Descriptive, short answer & very short answer.

The Theory Exam shall be the distribution for papers carry 70 marks.

a. Three essay type carrying 12 marks out of five is to be answered. Model answers should be between 700 - 1000 words.

b. Three short type questions carrying 8 marks out of five is to be answered. Model answers should be between 500 - 700 words.

c. Two very short type questions carrying 5 marks out of four is to be answered. Model answers should be between 300 - 500 words.

The assignment Exam shall be the distribution for papers carry 30 marks.

d. Two essay type carrying 15 marks out of five is to be answered. Model answers should be between 700 - 1000 words or student may submit record/assignment at DDCE as per the questions uploaded in the website. (Both in off-line and on-line)

8. In case of P.G. Dept. M.S. Law College the teacher offering the course shall be responsible completely for the evaluation (setting papers, conducting unit test, term end test, seminars, presentation, guidance of dissertations and projects etc.).

9. The Departmental Teacher Council, Teacher Council of P.G. Dept. of Law & M.S. Law College and teacher Council of DDCE along with concerned Heads of P.G. Depts. of the University shall act as the Board of Study for the courses offered. They may invite external members.

10. Each Dept shall have a designated Teacher in-charge of Examination to be decided by the Head, Principal , or Director as the case may be.

11. The Evaluation would be sole responsibility of Teacher offering the course (i.e. setting& evaluating for Unit test / Quiz / Presentation or Seminar term end / Practical / Dissertation / Project etc.)

12. The Dept. Law College, DDCE shall prepare the result and handover the same (Tabulation Register.) to Controller of Examinations (both soft & hard) for preparation of certificates and mark sheets. The Head of the Dept. / Principal, Director may issue Mark sheet cum Provisional result sheet to the candidates.

13. Suitable modifications may be made for P.G. Courses offered by the DDCE, Utkal University under approval of its Advisory Council and the Vice Chancellor.

EXAMINATION SYSTEM

The DDCE , Utkal University is a constituent college of the Utkal University. All Degree / Diploma Examinations are conducted by the Controller of Examinations, Utkal University. Normal examination schedule has been indicated in the Academic Calendar (PG..........). The Controller of Examinations, Utkal University publishes a general schedule of all University Examinations in leading local dailies. The detailed Program of various examinations are also communicated to all affiliated colleges of the University. DDCE shall be the Centre of Examination for all courses. For BA/B.Com. additional centers are arranged in select affiliated colleges.

Centres of Examination are indicated along with the course details. The Controller of Examinations and the Director, DDCE at their discretion may change the centre of

examination of any student. At the time of admission, the students are **required to fill up their examination forms online.** They are required to deposit the Examination Fees as per instruction from DDCE. For all other examinations, forms are filled up online six months before the scheduled date. Before the commencement of the examination, the DDCE issues admit card specifying centre of examination online. Student is required to download the same. In case of any discrepancy, the student is required to report to the DDCE In person. Change of examination centre is allowed only on the event of the death of parent / legal guardian and / or Transfer of self or parents. Besides the usual fees payable to the University, a student has to pay a sum of Rs. 100/- to the DDCE for centre change . Such request will be entertained one month before the commencement of the examination. Permission for change of centre is given purely on the discretion of the Director, DDCE and / or Controller of Examinations, Utkal University. A student has to carry the DDCE Identity Card to the centre of examination.

Candidates, who are booked under malpractice have to fill-up the repeat exam. form with an undertaking without waiting for the award of punishment.

Arrangement for down loading admits card has been introduced. Please visit www.ddceutkal.ac.in. Arrangement for Online form fill up is under process. **PLEASE NOTE DDCE WOULD NOT ISSUE** any individual communication regarding examination. **PLEASE DOWNLOAD ADMIT CARD & PROGRAMME.**

CERTIFICATION

The University Registration Number is issued by the DDCE on behalf of the Controller of Examinations, Utkal University . Students passing out the qualifying examination from Boards other than C.H.S.E., Orissa and OSTEC are required to submit Migration Certificate along with the application form. Migration Certificate is issued by the Controller of Examinations, Utkal University on payment of prescribed fees and the application form are to be deposited for obtaining the same.

Provisional Certificates and Mark Sheets are issued by the Controller of Examinations. After publication of result, DDCE would dispatch these along with the C.L.C. by registered post to the concerned student. Issuance of C.L.C, is always subject to clearance of all dues. Original Degrees / Diplomas are issued by the Controller of Examinations. One may download mark sheet from our website.

Students discontinuing before completion of any course are to apply for C.L.C. in prescribed forms, to the DDCE .

DUPLICATE REGISTRATION NO., CLC & IDENTITY CARD

For duplicate Registration Number a candidate is to pay Rs. 70/-. For duplicate CLC an affidavit is required and a fee of Rs. 200/- is to be paid.

Identity Card will be issued to the student on completion of admission process. Duplicate Identity Card will be issued on payment of Rs. 50/-. If a student applies for CLC after 5 Years from the normal duration of the course he / she has to deposit Rs.500/- and produce an affidavit with all relevant information / declaration.

CENTRE FOR DISTANCE AND ONLINE EDUCATION, UTKAL UNIVERSITY

PROGRAMME PROJECT REPORT-2023

MASTER OF ARTS IN HINDI

(COURSE CODE-010308)

DIRECTOR
Centre For Distance and Online Education
Utkal University, Vanivihar, Bhubaneswar-751007

PROJECT PROGRAM REPORT – 2023
MASTER OF ARTS IN HINDI
(Course Code–010308)

OBJECTIVE

➤ To encourage teaching, learning and research relating to Hindi language and literature.
➤ To promote Hindi amongst non-Hindi speaking people both at National and International level.
➤ To promote Hindi, our national language as an instrument of national integration.
➤ To equip students with aspects of Hindi language and literature and enable them to teach Hindi at various level.

ELIGIBILITY: Any graduate with Hindi as a subject from Utkal University or any other University recognized by Utkal University or any graduate with Ratna/Shastri certificate is eligible to take admission.

No. of Seats: 200

Course Duration: 2 Academic Years (Four Semesters):

Fees Structure

	At Admission	Second Year
Admission Processing Fees	Rs. 600	
Course Fees	Rs. 8400	Rs.8400
Corpus Fund	Rs. 3000	--
Exam. Fees	Rs. 3880	Rs. 3880

MASTER OF ARTS IN HINDI
Course Code–010308
COURSE STRUCTURE

Year / Semester	Category	Paper Code	Title of the Paper	Max. Mark	Assignment	Theory	Credit	Total Credit/ Marks
1st YEAR 1st Semester	Core	HIN-1.1	Hindi Sahitya Ka Itihash (Prachin, Madhyakal, Ritikal)	100	30	70	4	16/400
	Core	HIN-1.2	Hindi Sahitya Ka Adhunik Itihash	100	30	70	4	

			Code	Subject	Marks			Credit	
		Core	HIN-1.3	Bhartiya Kavya Shastra	100	30	70	4	
		Core	HIN-1.4	Paschatya Kavya Shastra	100	30	70	4	
	2nd Semester	Core	HIN-2.1	Prachin Kavya	100	30	70	4	
		Core	HIN-2.2	Madhyakalin Kavya	100	30	70	4	
		Core	HIN-2.3	Adhunik Kavya	100	30	70	4	
		Core	HIN-2.4	Upanyas Aur Kahani	100	30	70	4	20/500
		Core	HIN-2.5	Natak, Ekanki Aur Nibandh	100	30	70	4	
2nd YEAR	3rd Semester	Elective Discipline Subject (Any Three)	HIN-3.1	Prayojan Mulak Hindi (Karyalayee Hindi, Paribhasik Shabdabali. Hindi Ke Vividh Roop: Rajbhasha, Rashtrabhasha, Sanchar Bhasa, Kavyabhasha)	100	30	70	4	20/500
			HIN-3.2	Hindi Ka Prayojan (Patrakarita, Electronic Media, Advertisement, Film Appreciation)	100	30	70	4	
			HIN-3.3	Anuvad Siddhant Aur Prayog	100	30	70	4	
			HIN-3.4	Nari Vimarsh	100	30	70	4	
			HIN-3.5	Dalit Vimarsh	100	30	70	4	
			HIN-3.6	Vishesh Adhyayan-Tulasi Das	100	30	70	4	
		Free Elective Discipline (Any Two)	HIS-3.6	Nationalist Movement In India #	100	30	70	4	
			ENG-3.12	Basics of English Written Communication #	100	30	70	4	
			HIS-4.2	Women in India #	100	30	70	4	
	4th Semester	Core	HIN-4.1	Bhasa Vigyan Ke Samanya Siddhant	100	30	70	4	
		Core	HIN-4.2	Hindi Bhasa Ka Vikas Aur Boliyan	100	30	70	4	16/400
		Core	HIN-4.3	Project/Dissertation and Viva-Voce	200			8	
				TOTAL	1800				72/1800

To be answered in ENGLISH.

FACULTY: Dr. Pragyan Paramita,(MA,M.Phil,Ph.D) is working as Academic Consultant/Associate Coordinator for the Programme. Parbati Barik(MA,M.Phil,NET) and Bishnupriya Sahoo(MA,PGDT) are working as Co-Coordinators for the Programme. Noted academicians and faculty members are drawn from the Department of Hindi, Utkal University and other colleges as guest faculties.

MODE: The Course is offered under the Distance mode. CHOICE BASED CREDIT SEMESTER (CBCS) is followed. One Personal Contact Program (classes) of 7 to10 days duration shall be held for each semester covering theory and project component as per syllabi. Students can meet teachers for guidance, counselling and doubt clearance.

SELECTION PROCESS

➤ First come first serve
➤ All eligible SC/ST student shall be admitted provided they take admission within due date.

RESERVATION

➤ 22.50% of seats shall be reserved for Scheduled Tribe Students.
➤ 16.25% of seats shall be reserved for Scheduled Caste students.*(Vide Notification Government of Odisha Department of Higher Education No. 11710 / HE: Bhubaneswar, the 1st June, 2015. HE-FE-III-Admn.-64/14)*
➤ Reservation policy of PG Council, Utkal University shall be applicable.
➤ All reserved category students have to full fill admission criteria and also take admission in due date.

DOCUMENTS REQUIRED FOR ADMISSION

➤ A set of self attested copies of mark sheets and certificates from 10th class onwards along with originals are required for verification.
➤ Original C.L.C. and Migration Certificate (for the Candidates from other than Utkal University).
➤ Caste certificate for SC & ST candidates.
➤ Each candidate is required to carry a photo identity card (Aadhar Card/Driving license / PAN Card / Voter's I Card or Identity card issued by employer / educational institute etc.) for the online test for Management and Computer Science Programme.

MODEL REGULATION FOR POST GRADUATE PROGRAMME DDCE
UNDER CBCS (WITH EFFECT FROM 2017)

1. **DURATION**

1.1 At least four semester in two years . In case of professional courses the duration may be more.

1.2 Odd semester is from June to December (i.e., 1st & 3rd semester). The examination shall be held normally in the month of November - December.

1.3 Even semester is from January to June (i.e., 2nd & 4th semester). The examination shall be held normally in the month of May - June.

1.4 A student would be required to complete the course within four academic years from the date of admission.

2. CREDIT DISTRIBUTION

A.THEORY PAPER

Teaching Hours	Students input outside class	Credit Point
40 hours	80-100 hours	4
30 hours	40-60 hours	3
20 hours	20-40 hours	1

B.PRACTICAL PAPERS

Teaching Hours	Students input outside class	Credit Point
40 hours	30-40 hours	3
30 hours	20-30 hours	2
20 hours	10-20 hours	1

C.DISSERTATION PAPER

Contact hour with the teacher	Students input outside class	Credit Point
20 hours	100 or more hours	4

D.SEMESTER- 90 DAYS OF TEACHING AND EVALUATION

E. Minimum Credit Point required for Post Graduate Degree – 72

F. DISTRIBUTION OF CREDIT POINTS

Hard core course	Core Elective Courses	Allied Elective Courses	Free Elective Courses	Audit Courses
32	16	16	08	16

- Hard core courses are to be pursued from the P.G. Department where a student has taken admission (Compulsory courses)
- Core Elective Courses are to be pursued from the P.G. Department where a student has taken admission (Special Paper course)
- Allied Elective courses can be pursued from allied department. Each P.G. Department would prepare the list of allied departments.
- Free Elective courses can be pursued in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. The student may pursue such course in his own department also.
- Audit courses are those which the student pursues under any department without opting to go through any examination in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. No credit would be awarded for audit courses. However the certificate shall specify course completion. In case the student opts to go through examination process

credit shall be assigned, but shall not be taken into account for awarding cumulative grade point average.

3.1 GRADING SYSTEM

Grade		Mark Secured from 100	Points
Outstanding	'O'	100-90	10
Excellent	'E'	89-80	9
Very Good	'A'	79-70	8
Good	'B'	69-60	7
Fair	'C'	59-50	6
Pass	'D'	49-36	5
Failed	'F'	Below 36	0

N.B. A Candidate is required to obtain at least 36% / Grade D in each theory paper/ Project / practical / viva / assignment etc. and in aggregate in order to pass the University Examination.

3.2 A transitory letter grade I (carrying points 2) shall be introduced for cases where the results are incomplete. This grade shall automatically be converted into appropriate grade(s) as and when the results are complete.

3.3 A student's level of competence shall be categorized by a GRADE POINT AVERAGE to be specified as :

SGPA - Semester Grade Point Average
CGPA - Cumulative Grade Point Average
(a) POINT - Integer equivalent of each letter grade
(b) CREDIT - Integer signifying the relative emphasis of individual course item(s) in a semester as indicated by the Course structure and syllabus.

    CREDIT POINT - (b) X (a) for each course item
    CREDIT INDEX - Σ CREDIT POINT of course items in

GRADE POINT AVERAGE - CREDIT INDEX
                ΣCREDIT

SEMESTER GRADE POINT AVERAGE (SGPA) = CREDIT INDEX   for a Semester
                ΣCREDIT

CUMULATIVE GRADE POINT AVERAGE(CGPA) =

        CREDIT INDEX of all previous Semester upto a Semester
                ΣCREDIT

3.4 In addition to the points marks/ percentage would also be awarded and shall also be reflected in the Mark Sheet.

3.5 The details of grading system under class 4.1 to 4.4 shall be printed on the backside of University Mark-sheet.

4. REPEAT EXAMINATION

4.1 A student has to clear back papers (i.e., in the paper/papers one has failed) by appearing at subsequent two semester examinations.

4.2 A student may appear improvement (repeat) in any number of papers in the immediate subsequent examination. The higher marks shall be retained.

4.3 Repeat and improvement has to be completed with 5-Yrs from the date of admission. In case of three year duration, the course may be completed within 5 years.

4.4 There shall not be any distinction between repeat and improvement.

5. HARD CASE RULE

5.1 2% of grace mark on the aggregate mark subject to maximum of 5 (five) marks in single paper shall be given. This shall be applicable in each semester.

5.2 .5 (point five percent) grace mark can be given for award of B Grade in each semester provided grace mark under 6.1 has not been awarded.

6. UNIVERSITY EXAM / PRACTICAL EXAM MARK DISTRIBUTION

6.1 Semester end University Examination shall be of 100 marks for all papers.

6.2 Distribution of marks and duration of examinations.

Paper	University exam		Practical exam		Assignment exam		Total	
	Mark	Duration	Mark	Duration	Mark	Duration	Mark	Duration
Theory Paper	70	3 hours	--	--	30	1 hours	100	4 hours
Theory With Practical Paper	50	2 hours	20	1 hours	30	1 hours	100	4 hours

7. UNIVERSITY AND ASSIGNMMNET EXAMIANTION QUESTION PATTERN

7.1 There shall be three types of questions – Essay/Descriptive, short answer & very short answer.

The Theory Exam shall be the distribution for papers carry 70 marks.

a. Three essay type carrying 12 marks out of five is to be answered. Model answers should be between 700 - 1000 words.

b. Three short type questions carrying 8 marks out of five is to be answered. Model answers should be between 500 - 700 words.

c. Two very short type questions carrying 5 marks out of four is to be answered. Model answers should be between 300 - 500 words.

The assignment Exam shall be the distribution for papers carry 30 marks.

d. Two essay type carrying 15 marks out of five is to be answered. Model answers should be between 700 - 1000 words or student may submit record/assignment at DDCE as per the questions uploaded in the website. (Both in off-line and on-line)

8. In case of P.G. Dept. M.S. Law College the teacher offering the course shall be responsible completely for the evaluation (setting papers, conducting unit test, term end test, seminars, presentation, guidance of dissertations and projects etc.).

9. The Departmental Teacher Council, Teacher Council of P.G. Dept. of Law & M.S. Law College and teacher Council of DDCE along with concerned Heads of P.G. Depts. of the University shall act as the Board of Study for the courses offered. They may invite external members.

10. Each Dept shall have a designated Teacher in-charge of Examination to be decided by the Head, Principal, or Director as the case may be.

11. The Evaluation would be sole responsibility of Teacher offering the course (i.e setting& evaluating for Unit test / Quiz / Presentation or Seminar term end / Practical / Dissertation / Project etc.)

12. The Dept. Law College, DDCE shall prepare the result and handover the same (Tabulation Register.) to Controller of Examinations (both soft & hard) for preparation of certificates and mark sheets. The Head of the Dept / Principal, Director may issue Mark sheet cum Provisional result sheet to the candidates

13. Suitable modifications may be made for P.G. Courses offered by the DDCE, Utkal University under approval of its Advisory Council and the Vice Chancellor.

EXAMINATION SYSTEM

The DDCE, Utkal University is a constituent college of the Utkal University. All Degree / Diploma Examinations are conducted by the Controller of Examinations, Utkal University. Normal examination schedule has been indicated in the Academic Calendar (PG.........). The Controller of Examinations, Utkal University publishes a general schedule of all University Examinations in leading local dailies. The detailed Program of various examinations are also communicated to all affiliated colleges of the University. DDCE shall be the Centre of Examination for all courses. For BA/B.Com. additional centers are arranged in select affiliated colleges.

Centres of Examination are indicated along with the course details. The Controller of Examinations and the Director, DDCE at their discretion may change the centre of examination of any student. At the time of admission, the students are **required to fill up their examination forms online.** They are required to deposit the Examination Fees as per instruction from DDCE. For all other examinations, forms are filled up online six months before the scheduled date. Before the commencement of the examination, the DDCE issues admit card specifying centre of examination online. Student is required to download the same. In case of any discrepancy, the student is required to report to the DDCE in person. Change of examination centre is allowed only on the event of the death of parent / legal guardian and / or Transfer of self or parents. Besides the usual fees payable to the University, a student has to pay a sum of Rs. 100/- to the DDCE for centre change. Such request will be entertained one month before the commencement of the examination. Permission for change of

centre is given purely on the discretion of the Director, DDCE and / or Controller of Examinations, Utkal University. A student has to carry the DDCE Identity Card to the centre of examination.

Candidates, who are booked under malpractice have to fill-up the repeat exam. form with an undertaking without waiting for the award of punishment.

Arrangement for down loading admits card has been introduced. Please visit www.ddceutkal.ac.in. Arrangement for Online form fill up is under process. **PLEASE NOTE DDCE WOULD NOT ISSUE** any individual communication regarding examination. **PLEASE DOWNLOAD ADMIT CARD & PROGRAMME.**

CERTIFICATION

The University Registration Number is issued by the DDCE on behalf of the Controller of Examinations, Utkal University. Students passing out the qualifying examination from Boards other than C.H.S.E., Orissa and OSTEC are required to submit Migration Certificate along with the application form. Migration Certificate is issued by the Controller of Examinations, Utkal University on payment of prescribed fees and the application form are to be deposited for obtaining the same.

Provisional Certificates and Mark Sheets are issued by the Controller of Examinations. After publication of result, DDCE would dispatch these along with the C.L.C. by registered post to the concerned student. Issuance of C.L.C. is always subject to clearance of all dues. Original Degrees / Diplomas are issued by the Controller of Examinations. One may download mark sheet from our website.

Students discontinuing before completion of any course are to apply for C.L.C. in prescribed forms, to the DDCE.

CENTRE FOR DISTANCE AND ONLINE EDUCATION, UTKAL UNIVERSITY

PROGRAMME PROJECT REPORT-2023

MASTER OF ARTS IN POLITICAL SCIENCE

(COURSE CODE-010316)

DIRECTOR
Centre For Distance and Online Education
Utkal University, Vanivihar, Bhubaneswar-751007

PROJECT PROGRAM REPORT – 2023
MASTER OF ARTS IN POLITICAL SCIENCE
(Course Code–010316)

OBJECTIVE

- Understanding of political thought, system, institutions and their working is crucial to all human endeavors including social, scientific, and industrial and all other fields. The principal objective is to disseminate domain knowledge in these fields.
- M.A. Political Science curriculum covers aspects of Political Theory, Political Thought, Political Sociology, Human Rights, Research Methodology, Comparative Politics, Political Culture, Contemporary Challenges and Issues, Environmental Development, Indian Government and Politics, International Relations, Disaster Management and Position of women in India etc.
- To equip students for career in teaching, research, public service, civil service and service sector in general. .

ELIGIBILITY: Any graduate from Utkal University or any other University recognized by Utkal University is eligible to take admission.

No. of Seats: 200

Course Duration: 2 Academic Years (Four Semesters):

Fees Structure

	At Admission	Second Year
Admission Processing Fees	Rs. 600	
Course Fees	Rs. 8400	Rs.8400
Corpus Fund	Rs. 3000	--
Exam. Fees	Rs. 3880	Rs. 3880

MASTER OF ARTS IN POLITICAL SCIENCE
Course Code–010316
COURSE STRUCTURE

Year / Semester	Category	Paper Code	Title of the Paper	Max. Mark	Assignment	Theory	Credit	Total Credit/ Marks
1st YEAR 1st Semes	Core	PSC-1.1	Comparative politics-Concepts and Methods	100	30	70	4	
	Core	PSC-1.2	Administrative theory:	100	30	70	4	

				Subject	Marks	Internal	External	Credits	Total
2nd YEAR				Principles and Approaches					16/400
		Core	PSC-1.3	International relations: Major concepts and theories	100	30	70	4	
		Core	PSC-1.4	Western Political Thinker I (Ancient and Medieval)	100	30	70	4	
	2nd Semester	Core	PSC-2.1	Indian Government and Politics:Basics /Political Ideologies/ Nation Building and National Integration in India.	100	30	70	4	20/500
		Core	PSC-2.2	Comparative political processes	100	30	70	4	
		Core	PSC-2.3	Global politics: contemporary challenges and issues	100	30	70	4	
		Core	PSC-2.4	Contemporary debates in political theory	100	30	70	4	
		Core	PSC-2.5	Western Political Thinker II (Modern)	100	30	70	4	
	3rd Semester	Elective Discipline Subject (Any Three)	PSC-3.1	Public administration and management	100	30	70	4	20/500
			PSC-3.2	Society and Polity in India	100	30	70	4	
			PSC-3.3	Contemporary Political Theory	100	30	70	4	
			PSC-3.4	Research Methodology and Statistical Methods	100	30	70	4	
			PSC-3.5	Political Sociology: Ideas and Concepts	100	30	70	4	
			PSC-3.6	Human Right	100	30	70	4	
		Free Elective Discipline (Any Two)	MCM-2.2	Organizational Behaviour	100	30	70	4	
			SOC-3.1	Women in India	100	30	70	4	
			PAD-4.3	Disaster Management	100	30	70	4	
	4th Semester	Core	PSC-4.1	Indian Political Ideas	100	30	70	4	16/400
		Core	PSC-4.2	India and The World	100	30	70	4	
		Core	PSC-4.3	Essay writing and viva and Project writing and Viva	200			8	
				TOTAL	1800				72/1800

1.2 Odd semester is from June to December (i.e., 1st & 3rd semester). The examination shall be held normally in the month of November - December.

1.3 Even semester is from January to June (i.e., 2nd & 4th semester). The examination shall be held normally in the month of May - June.

1.4 A student would be required to complete the course within four academic years from the date of admission.

2. CREDIT DISTRIBUTION

A.THEORY PAPER

Teaching Hours	Students input outside class	Credit Point
40 hours	80-100 hours	4
30 hours	40-60 hours	3
20 hours	20-40 hours	1

B.PRACTICAL PAPERS

Teaching Hours	Students input outside class	Credit Point
40 hours	30-40 hours	3
30 hours	20-30 hours	2
20 hours	10-20 hours	1

C.DISSERTATION PAPER

Contact hour with the teacher	Students input outside class	Credit Point
20 hours	100 or more hours	4

D.SEMESTER- 90 DAYS OF TEACHING AND EVALUATION

E. Minimum Credit Point required for Post Graduate Degree – 72

F. DISTRIBUTION OF CREDIT POINTS

Hard core course	Core Elective Courses	Allied Elective Courses	Free Elective Courses	Audit Courses
32	16	16	08	16

- **Hard core courses** are to be pursued from the P.G. Department where a student has taken admission (Compulsory courses)
- **Core Elective Courses** are to be pursued from the P.G. Department where a student has taken admission (Special Paper course)
- **Allied Elective courses** can be pursued from allied department. Each P.G. Department would prepare the list of allied departments.
- **Free Elective courses** can be pursued in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. The student may pursue such course in his own department also.
- **Audit courses** are those which the student pursues under any department without opting to go through any examination in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. No credit would be awarded for audit courses. However the certificate shall specify course completion. In case the student opts to go through examination process credit shall be assigned, but shall not be taken into account for awarding cumulative grade point average.

FACULTY: Dr. Badrinath Das (MA, M.PHIL, Ph.D) is working as Academic Consultant /Associate Coordinator, Mr.Rajesh Kumar Sahoo (MA,UGC-NET) and Dr.Magadha Maithyeli Jena (MA, M.PHIL Ph.D) are working as Co-Coordinator of the programme. The noted faculty members is drawn from the P.G. Departments of the Utkal University and other universities and colleges.

MODE: The Course is offered under the Distance mode. CHOICE BASED CREDIT SEMESTER (CBCS) is followed. One Personal Contact Program (classes) of 7 to10 days duration shall be held for each semester covering theory and project component as per syllabi. Students can meet teachers for guidance, counseling and doubt clearance.

SELECTION PROCESS

➢ First come first serve
➢ All eligible SC/ST student shall be admitted provided they take admission within due date.

RESERVATION

➢ 22.50% of seats shall be reserved for Scheduled Tribe Students.
➢ 16.25% of seats shall be reserved for Scheduled Caste students.*(Vide Notification Government of Odisha Department of Higher Education No. 11710 / HE: Bhubaneswar, the 1st June, 2015. HE-FE-III-Admn.-64/14)*
➢ Reservation policy of PG Council, Utkal University shall be applicable.
➢ All reserved category students have to full fill admission criteria and also take admission in due date.

DOCUMENTS REQUIRED FOR ADMISSION

➢ A set of self attested copies of mark sheets and certificates from 10th class onwards along with originals are required for verification.
➢ Original C.L.C. and Migration Certificate (for the Candidates from other than Utkal University).
➢ Caste certificate for SC & ST candidates.
➢ Each candidate is required to carry a photo identity card (Aadhar Card/Driving license / PAN Card / Voter's I Card or Identity card issued by employer / educational institute etc.) for the online test for Management and Computer Science Programme.

MODEL REGULATION FOR POST GRADUATE PROGRAMME DDCE
UNDER CBCS (WITH EFFECT FROM 2017)

1. **DURATION**

1.1 At least four semester in two years . In case of professional courses the duration may be more.

4.3 Repeat and Improvement has to be completed with 5-Yrs from the date of admission. In case of three year duration, the course may be completed within 5 years.

4.4 There shall not be any distinction between repeat and improvement.

5. HARD CASE RULE

5.1 2% of grace mark on the aggregate mark subject to maximum of 5 (five) marks in single paper shall be given. This shall be applicable in each semester.

5.2 .5 (point five percent) grace mark can be given for award of B Grade in each semester provided grace mark under 6.1 has not been awarded.

6. UNIVERSITY EXAM / PRACTICAL EXAM MARK DISTRIBUTION

6.1 Semester end University Examination shall be of 100 marks for all papers.

6.2 Distribution of marks and duration of examinations.

Paper	University exam		Practical exam		Assignment exam		Total	
	Mark	Duration	Mark	Duration	Mark	Duration	Mark	Duration
Theory Paper	70	3 hours	--	--	30	1 hours	100	4 hours
Theory With Practical Paper	50	2 hours	20	1 hours	30	1 hours	100	4 hours

7. UNIVERSITY AND ASSIGNMMNET EXAMIANTION QUESTION PATTERN

7.1 There shall be three types of questions – Essay/Descriptive, short answer & very short answer.

The Theory Exam shall be the distribution for papers carry 70 marks.

a. Three essay type carrying 12 marks out of five is to be answered. Model answers should be between 700 - 1000 words.

b. Three short type questions carrying 8 marks out of five is to be answered. Model answers should be between 500 - 700 words.

c. Two very short type questions carrying 5 marks out of four is to be answered. Model answers should be between 300 - 500 words.

The assignment Exam shall be the distribution for papers carry 30 marks.

d. Two essay type carrying 15 marks out of five is to be answered. Model answers should be between 700 - 1000 words or student may submit record/assignment at DDCE as per the questions uploaded in the website. (Both in off-line and on-line)

8. In case of P.G. Dept. M.S. Law College the teacher offering the course shall be responsible completely for the evaluation (setting papers, conducting unit test, term end test, seminars, presentation, guidance of dissertations and projects etc.).

3.1 GRADING SYSTEM

Grade		Mark Secured from 100	Points
Outstanding	'O'	100-90	10
Excellent	'E'	89-80	9
Very Good	'A'	79-70	8
Good	'B'	69-60	7
Fair	'C'	59-50	6
Pass	'D'	49-36	5
Failed	'F'	Below 36	0

N.B. A Candidate is required to obtain at least 36% / Grade D in each theory paper/ Project / practical / viva / assignment etc. and in aggregate in order to pass the University Examination.

3.2 A transitory letter grade I (carrying points 2) shall be introduced for cases where the results are incomplete. This grade shall automatically be converted into appropriate grade(s) as and when the results are complete.

3.3 A student's level of competence shall be categorized by a GRADE POINT AVERAGE to be specified as :

SGPA - Semester Grade Point Average
CGPA - Cumulative Grade Point Average
(a) POINT - Integer equivalent of each letter grade
(b) CREDIT - Integer signifying the relative emphasis of individual course item(s) in a semester as indicated by the Course structure and syllabus.

CREDIT POINT - (b) X (a) for each course item
CREDIT INDEX - Σ CREDIT POINT of course items in

$$\text{GRADE POINT AVERAGE} = \frac{\text{CREDIT INDEX}}{\Sigma \text{CREDIT}}$$

$$\text{SEMESTER GRADE POINT AVERAGE (SGPA)} = \frac{\text{CREDIT INDEX}}{\Sigma \text{CREDIT}} \text{ for a Semester}$$

$$\text{CUMULATIVE GRADE POINT AVERAGE(CGPA)} = \frac{\text{CREDIT INDEX of all previous Semester upto a Semester}}{\Sigma \text{CREDIT}}$$

3.4 In addition to the points marks/ percentage would also be awarded and shall also be reflected in the Mark Sheet.

3.5 The details of grading system under class 4.1 to 4.4 shall be printed on the backside of University Mark-sheet.

4. REPEAT EXAMINATION

4.1 A student has to clear back papers (i.e., in the paper/papers one has failed) by appearing at subsequent two semester examinations.

4.2 A student may appear improvement (repeat) in any number of papers in the immediate subsequent examination. The higher marks shall be retained.

9. The Departmental Teacher Council, Teacher Council of P.G. Dept. of Law & M.S. Law College and teacher Council of DDCE along with concerned Heads of P.G. Depts. of the University shall act as the Board of Study for the courses offered. They may invite external members.

10. Each Dept shall have a designated Teacher in-charge of Examination to be decided by the Head, Principal , or Director as the case may be.

11. The Evaluation would be sole responsibility of Teacher offering the course (i.e. setting& evaluating for Unit test / Quiz / Presentation or Seminar term end / Practical / Dissertation / Project etc.)

12. The Dept. Law College, DDCE shall prepare the result and handover the same (Tabulation Register.) to Controller of Examinations (both soft & hard) for preparation of certificates and mark sheets. The Head of the Dept. / Principal, Director may issue Mark sheet cum Provisional result sheet to the candidates.

13. Suitable modifications may be made for P.G. Courses offered by the DDCE, Utkal University under approval of its Advisory Council and the Vice Chancellor.

EXAMINATION SYSTEM

The DDCE , Utkal University is a constituent college of the Utkal University. All Degree / Diploma Examinations are conducted by the Controller of Examinations, Utkal University. Normal examination schedule has been indicated in the Academic Calendar (PG..........). The Controller of Examinations, Utkal University publishes a general schedule of all University Examinations in leading local dailies. The detailed Program of various examinations are also communicated to all affiliated colleges of the University. DDCE shall be the Centre of Examination for all courses. For BA/B.Com. additional centers are arranged in select affiliated colleges.

Centres of Examination are indicated along with the course details. The Controller of Examinations and the Director, DDCE at their discretion may change the centre of examination of any student. At the time of admission, the students are **required to fill up their examination forms online.** They are required to deposit the Examination Fees as per instruction from DDCE. For all other examinations, forms are filled up online six months before the scheduled date. Before the commencement of the examination, the DDCE issues admit card specifying centre of examination online. Student is required to download the same. In case of any discrepancy, the student is required to report to the DDCE in person. Change of examination centre is allowed only on the event of the death of parent / legal guardian and / or Transfer of self or parents. Besides the usual fees payable to the University, a student has to pay a sum of Rs. 100/- to the DDCE for centre change . Such request will be entertained one month before the commencement of the examination. Permission for change of

centre is given purely on the discretion of the Director, DDCE and / or Controller of Examinations, Utkal University. A student has to carry the DDCE Identity Card to the centre of examination.

Candidates, who are booked under malpractice have to fill-up the repeat exam. form with an undertaking without waiting for the award of punishment.

Arrangement for down loading admits card has been introduced. Please visit www.ddceutkal.ac.in. Arrangement for Online form fill up is under process. **PLEASE NOTE DDCE WOULD NOT ISSUE** any individual communication regarding examination. **PLEASE DOWNLOAD ADMIT CARD & PROGRAMME.**

CERTIFICATION

The University Registration Number is issued by the DDCE on behalf of the Controller of Examinations, Utkal University . Students passing out the qualifying examination from Boards other than C.H.S.E., Orissa and OSTEC are required to submit Migration Certificate along with the application form. Migration Certificate is issued by the Controller of Examinations, Utkal University on payment of prescribed fees and the application form are to be deposited for obtaining the same.

Provisional Certificates and Mark Sheets are issued by the Controller of Examinations. After publication of result, DDCE would dispatch these along with the C.L.C. by registered post to the concerned student. Issuance of C.L.C, is always subject to clearance of all dues. Original Degrees / Diplomas are issued by the Controller of Examinations. One may download mark sheet from our website.

Students discontinuing before completion of any course are to apply for C.L.C. in prescribed forms, to the DDCE .

CENTRE FOR DISTANCE AND ONLINE EDUCATION, UTKAL UNIVERSITY

PROGRAMME PROJECT REPORT-2023

MASTER OF ARTS IN HISTORY
(COURSE CODE-010309)

DIRECTOR
Centre For Distance and Online Education
Utkal University, Vanivihar, Bhubaneswar-751007

PROJECT PROGRAM REPORT – 2023
MASTER OF ARTS IN HISTORY
(COURSE CODE–010309)

OBJECTIVE

> ➤ To enable the students to understand the growth and development of human civilization from ancient period up to present.
> ➤ To facilitate a dialogue between past, present and future.
> ➤ The student would acquire knowledge and understanding of various aspects of History like ancient and medieval civilization, emergence at modern times through industrial revolution, growth of democracy and socialism, international relationship, regional history and historiography etc.
> ➤ To equip students for career in teaching at school, college and university level, public service and to also act as a generalist.

ELIGIBILITY: Any graduate from Utkal University or any other University recognized by Utkal University is eligible to take admission.

No. of Seats: 200

Course Duration: 2 Academic Years (Four Semesters):

Fees Structure

	At Admission	Second Year
Admission Processing Fees	Rs. 600	
Course Fees	Rs. 8400	Rs.8400
Corpus Fund	Rs. 3000	--
Exam. Fees	Rs. 3880	Rs. 3880

MASTER OF ARTS IN HISTORY
Course Code–010309
COURSE STRUCTURE

Year / Semester		Category	Paper Code		Title of the Paper	Max. Mark	Assignment	Theory	Credit	Total Credit/ Marks
1st YEAR	1st Semester	Core	HIS-1.1		Ancient Civilizations	100	30	70	4	16/400
		Core	HIS - 1.2		Medieval Societies	100	30	70	4	
		Core	HIS - 1.3		World History(1500-1900 A.D)	100	30	70	4	
		Core	HIS - 1.4		Twentieth Century of World (1900-1945)	100	30	70	4	
	2nd Semester	Core	HIS - 2.1		Twentieth Century of World (1945-2000)	100	30	70	4	20/500
		Core	HIS - 2.2		Historical Theory and Methods	100	30	70	4	
		Core	HIS - 2.3		Indian Historiography	100	30	70	4	
		Core	HIS - 2.4		Cultural Heritage of India	100	30	70	4	
		Core	HIS - 2.5		Contemporary History of India from 1947-2010	100	30	70	4	
2nd YEAR	3rd Semester	Elective Discipline Subject (Any Three)	A	HIS - 3.1	Political and Administrative History of Ancient India(Early time to 1st Century BC)	100	30	70	4	20/500
				HIS - 3.2	Political and Administrative History of Ancient India(1st Century BC to 8th Century AD)	100	30	70	4	
				HIS - 3.3	Political and Administrative History of Ancient India(8th Century AD to 12th Century AD)	100	30	70	4	
			B	HIS - 3.4	Constitutional & Administrative History of Modern India	100	30	70	4	
				HIS - 3.5	Socio-Cultural & Economic History of Modern India	100	30	70	4	
				HIS - 3.6	Nationalist Movement In India	100	30	70	4	

		Code	Title					
	C	HIS - 3.7	History of Odisha (From earliest times to 1434 A.D)	100	30	70	4	
		HIS - 3.8	History of Ancient Odisha (From 1435 A.D to 1803 A.D)	100	30	70	4	
		HIS - 3.9	History of Odisha (From 1803 to 1948 A.D)	100	30	70	4	
	Free Elective Discipline (Any Two)	HIS	Cultural Heritage Management	100	30	70	4	
		PSC-3.2	Society and Polity in India	100	30	70	4	
		PAD-4.3	Disaster Management	100	30	70	4	
4th Semester	Core	HIS - 4.1	History of Science and Technology in India	100	30	70	4	
	Core	HIS - 4.2	Women in India	100	30	70	4	16/400
	Core	HIS - 4.3	Essay Writing and VIVA/ Project VIVA	200			8	
			TOTAL	1800				72/1800

To be answered in ENGLISH.

FACULTY: **Mrs. Aliva Panda** Academic Consultant/Associate Coordinator of the programme. **Dr. Pareswar Sahoo** (PhD in History) and **Dr. Sasmita Mishra** (PhD in History) are working as Co-coordinator for the programme. Noted academicians and faculty members are drawn from the Department of History, Utkal University, and other colleges as guest faculties.

MODE: The Course is offered under the Distance mode. CHOICE BASED CREDIT SEMESTER (CBCS) is followed. One Personal Contact Program (classes) of 7 to10 days duration shall be held for each semester covering theory and project component as per syllabi. Students can meet teachers for guidance, counselling and doubt clearance.

SELECTION PROCESS

➤ First come first serve
➤ All eligible SC/ST student shall be admitted provided they take admission within due date.

RESERVATION

➤ 22.50% of seats shall be reserved for Scheduled Tribe Students.
➤ 16.25% of seats shall be reserved for Scheduled Caste students.(*Vide Notification Government of Odisha Department of Higher Education No. 11710 / HE: Bhubaneswar, the 1st June, 2015. HE-FE-III-Admn.-64/14*)
➤ Reservation policy of PG Council, Utkal University shall be applicable.
➤ All reserved category students have to full fill admission criteria and also take admission in due date.

DOCUMENTS REQUIRED FOR ADMISSION

➤ A set of self attested copies of mark sheets and certificates from 10th class onwards along with originals are required for verification.
➤ Original C.L.C. and Migration Certificate (for the Candidates from other than Utkal University).
➤ Caste certificate for SC & ST candidates.
➤ Each candidate is required to carry a photo identity card (Aadhar Card/Driving license / PAN Card / Voter's I Card or Identity card issued by employer / educational institute etc.) for the online test for Management and Computer Science Programme.

MODEL REGULATION FOR POST GRADUATE PROGRAMME DDCE
UNDER CBCS (WITH EFFECT FROM 2017)

1. **DURATION**

1.1 At least four semester in two years . In case of professional courses the duration may be more.
1.2 Odd semester is from June to December (i.e., 1st & 3rd semester). The examination shall be held normally in the month of November - December.
1.3 Even semester is from January to June (i.e., 2nd & 4th semester). The examination shall be held normally in the month of May - June.
1.4 A student would be required to complete the course within four academic years from the date of admission.

2. **CREDIT DISTRIBUTION**
A.THEORY PAPER

Teaching Hours	Students input outside class	Credit Point
40 hours	80-100 hours	4
30 hours	40-60 hours	3
20 hours	20-40 hours	1

B.PRACTICAL PAPERS

Teaching Hours	Students input outside class	Credit Point
40 hours	30-40 hours	3
30 hours	20-30 hours	2
20 hours	10-20 hours	1

C.DISSERTATION PAPER

Contact hour with the teacher	Students input outside class	Credit Point
20 hours	100 or more hours	4

D.SEMESTER- 90 DAYS OF TEACHING AND EVALUATION

E. Minimum Credit Point required for Post Graduate Degree – 72

F. DISTRIBUTION OF CREDIT POINTS

Hard core course	Core Elective Courses	Allied Elective Courses	Free Elective Courses	Audit Courses
32	16	16	08	16

- Hard core courses are to be pursued from the P.G. Department where a student has taken admission (Compulsory courses)
- Core Elective Courses are to be pursued from the P.G. Department where a student has taken admission (Special Paper course)
- Allied Elective courses can be pursued from allied department. Each P.G. Department would prepare the list of allied departments.
- Free Elective courses can be pursued in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. The student may pursue such course in his own department also.
- Audit courses are those which the student pursues under any department without opting to go through any examination in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. No credit would be awarded for audit courses. However the certificate shall specify course completion. In case the student opts to go through examination process credit shall be assigned, but shall not be taken into account for awarding cumulative grade point average.

3.1   GRADING SYSTEM

Grade		Mark Secured from 100	Points
Outstanding	'O'	100-90	10
Excellent	'E'	89-80	9
Very Good	'A'	79-70	8
Good	'B'	69-60	7
Fair	'C'	59-50	6
Pass	'D'	49-36	5
Failed	'F'	Below 36	0

N.B. A Candidate is required to obtain at least 36% / Grade D in each theory paper/ Project / practical / viva / assignment etc. and in aggregate in order to pass the University Examination.

3.2   A transitory letter grade I (carrying points 2) shall be introduced for cases where the results are incomplete. This grade shall automatically be converted into appropriate grade(s) as and when the results are complete.

3.3   A student's level of competence shall be categorized by a GRADE POINT AVERAGE   to be specified as :

SGPA - Semester Grade Point Average
CGPA - Cumulative Grade Point Average
(a) POINT   - Integer equivalent of each letter grade
(b) CREDIT - integer signifying the relative emphasis of individual course item(s) in a   semester as indicated by the Course structure and syllabus.

CREDIT POINT - (b) X (a) for each course item
CREDIT INDEX - Σ CREDIT POINT of course items in
GRADE POINT AVERAGE - CREDIT INDEX
ΣCREDIT

SEMESTER GRADE POINT AVERAGE (SGPA) = CREDIT INDEX for a
Semester

ΣCREDIT
CUMULATIVE GRADE POINT AVERAGE(CGPA) =

CREDIT INDEX of all previous Semester upto a Semester
ΣCREDIT

3.4 In addition to the points marks/ percentage would also be awarded and shall also be reflected in the Mark Sheet.

3.5 The details of grading system under class 4.1 to 4.4 shall be printed on the backside of University Mark-sheet.

4. REPEAT EXAMINATION

4.1 A student has to clear back papers (i.e., in the paper/papers one has failed) by appearing at subsequent two semester examinations.

4.2 A student may appear improvement (repeat) in any number of papers in the immediate subsequent examination. The higher marks shall be retained.

4.3 Repeat and improvement has to be completed with 5-Yrs from the date of admission. In case of three year duration, the course may be completed within 5 years.

4.4 There shall not be any distinction between repeat and improvement.

5. HARD CASE RULE

5.1 2% of grace mark on the aggregate mark subject to maximum of 5 (five) marks in single paper shall be given. This shall be applicable in each semester.

5.2 .5 (point five percent) grace mark can be given for award of B Grade in each semester provided grace mark under 6.1 has not been awarded.

6. UNIVERSITY EXAM / PRACTICAL EXAM MARK DISTRIBUTION

6.1 Semester end University Examination shall be of 100 marks for all papers.

6.2 Distribution of marks and duration of examinations.

Paper	University exam		Practical exam		Assignment exam		Total	
	Mark	Duration	Mark	Duration	Mark	Duration	Mark	Duration
Theory Paper	70	3 hours	--	--	30	1 hours	100	4 hours
Theory With Practical Paper	50	2 hours	20	1 hours	30	1 hours	100	4 hours

7. UNIVERSITY AND ASSIGNMMNET EXAMIANTION QUESTION PATTERN

7.1 There shall be three types of questions – Essay/Descriptive, short answer & very short answer.

The Theory Exam shall be the distribution for papers carry 70 marks.

a. Three essay type carrying 12 marks out of five is to be answered. Model answers should be between 700 - 1000 words.

b. Three short type questions carrying 8 marks out of five is to be answered. Model answers should be between 500 - 700 words.

c. Two very short type questions carrying 5 marks out of four is to be answered Model answers should be between 300 - 500 words.

The assignment Exam shall be the distribution for papers carry 30 marks.

d. Two essay type carrying 15 marks out of five is to be answered. Model answers should be between 700 - 1000 words or student may submit record/assignment at DDCE as per the questions uploaded in the website. (Both in off-line and on-line)

8. In case of P.G. Dept. M.S. Law College the teacher offering the course shall be responsible completely for the evaluation (setting papers, conducting unit test, term end test, seminars, presentation, guidance of dissertations and projects etc.).

9. The Departmental Teacher Council, Teacher Council of P.G. Dept. of Law & M.S. Law College and teacher Council of DDCE along with concerned Heads of P.G. Depts. of the University shall act as the Board of Study for the courses offered. They may invite external members.

10. Each Dept shall have a designated Teacher in-charge of Examination to be decided by the Head, Principal , or Director as the case may be.

11. The Evaluation would be sole responsibility of Teacher offering the course (i.e. setting& evaluating for Unit test / Quiz / Presentation or Seminar term end / Practical / Dissertation / Project etc.)

12. The Dept. Law College, DDCE shall prepare the result and handover the same (Tabulation Register.) to Controller of Examinations (both soft & hard) for preparation of certificates and mark sheets. The Head of the Dept. / Principal, Director may issue Mark sheet cum Provisional result sheet to the candidates.

13. Suitable modifications may be made for P.G. Courses offered by the DDCE, Utkal University under approval of its Advisory Council and the Vice Chancellor.

EXAMINATION SYSTEM

The DDCE , Utkal University is a constituent college of the Utkal University. All Degree / Diploma Examinations are conducted by the Controller of Examinations, Utkal University. Normal examination schedule has been indicated in the Academic Calendar (PG..........). The Controller of Examinations, Utkal University publishes a general schedule of all University Examinations in leading local dailies. The detailed Program of various examinations are also communicated to all affiliated colleges of

the University. DDCE shall be the Centre of Examination for all courses. For BA/B.Com. additional centers are arranged in select affiliated colleges.

Centres of Examination are indicated along with the course details. The Controller of Examinations and the Director, DDCE at their discretion may change the centre of examination of any student. At the time of admission, the students are **required to fill up their examination forms online.** They are required to deposit the Examination Fees as per instruction from DDCE. For all other examinations, forms are filled up online six months before the scheduled date. Before the commencement of the examination, the DDCE issues admit card specifying centre of examination online. Student is required to download the same. In case of any discrepancy, the student is required to report to the DDCE in person. Change of examination centre is allowed only on the event of the death of parent / legal guardian and / or Transfer of self or parents. Besides the usual fees payable to the University, a student has to pay a sum of Rs. 100/- to the DDCE for centre change . Such request will be entertained one month before the commencement of the examination. Permission for change of centre is given purely on the discretion of the Director, DDCE and / or Controller of Examinations, Utkal University. A student has to carry the DDCE Identity Card to the centre of examination.

Candidates, who are booked under malpractice have to fill-up the repeat exam. form with an undertaking without waiting for the award of punishment.

Arrangement for down loading admits card has been introduced. Please visit www.ddceutkal.ac.in. Arrangement for Online form fill up is under process. **PLEASE NOTE DDCE WOULD NOT ISSUE** any individual communication regarding examination. **PLEASE DOWNLOAD ADMIT CARD & PROGRAMME.**

CERTIFICATION

The University Registration Number is issued by the DDCE on behalf of the Controller of Examinations, Utkal University . Students passing out the qualifying examination from Boards other than C.H.S.E., Orissa and OSTEC are required to submit Migration Certificate along with the application form. Migration Certificate is issued by the Controller of Examinations, Utkal University on payment of prescribed fees and the application form are to be deposited for obtaining the same.

Provisional Certificates and Mark Sheets are issued by the Controller of Examinations. After publication of result, DDCE would dispatch these along with the C.L.C. by registered post to the concerned student. Issuance of C.L.C, is always subject to clearance of all dues. Original Degrees / Diplomas are issued by the Controller of Examinations. One may download mark sheet from our website.

Students discontinuing before completion of any course are to apply for C.L.C. in prescribed forms, to the DDCE .

CENTRE FOR DISTANCE AND ONLINE EDUCATION, UTKAL UNIVERSITY

PROGRAMME PROJECT REPORT-2023

MASTER OF ARTS IN PUBLIC ADMINISTRATION

(COURSE CODE-010318)

DIRECTOR
Centre For Distance and Online Education
Utkal University, Vanivihar, Bhubaneswar-751007

PROJECT PROGRAM REPORT – 2023
MASTER OF ARTS IN PUBLIC ADMINISTRATION
(Course Code–010318)

OBJECTIVE

➤ Equip the students with required knowledge of general administrative setup of the country.

➤ Prepare high level human resources in the area of Public Administration, development of administration, policy formulation and analysis, global governance, human resource development and contemporary issues is public affairs management.

➤ Enhance research capacity.

ELIGIBILITY: Any graduate from Utkal University or any other University recognized by Utkal University is eligible to take admission.

No. of Seats: 200

Course Duration: 2 Academic Years (Four Semesters):

Fees Structure

	At Admission	Second Year
Admission Processing Fees	Rs. 600	
Course Fees	Rs. 8400	Rs.8400
Corpus Fund	Rs. 3000	--
Exam. Fees	Rs. 3880	Rs. 3880

MASTER OF ARTS IN PUBLIC ADMINISTRATION
Course Code–010318
COURSE STRUCTURE

Year / Semester	Category	Paper Code	Title of the Paper	Max. Mark	Assignment	Theory	Credit	Total Credit/ Marks
1st YEAR 1st Semester	Core	PAD-1.1	Administrative Theory	100	30	70	4	16/400
	Core	PAD-1.2	Comparative Public Administration	100	30	70	4	
	Core	PAD-1.3	Indian Administration	100	30	70	4	
	Core	PAD-1.4	Administrative Thinkers	100	30	70	4	

2nd YEAR	2nd Semester	Core	PAD-2.1	Organizational Behaviour & Management Process	100	30	70	4	20/500
		Core	PAD-2.2	Public Personnel Administration in India	100	30	70	4	
		Core	PAD-2.3	Development Administration	100	30	70	4	
		Core	PAD-2.4	Local Governance	100	30	70	4	
		Core	PAD-2.5	Research Methodology	100	30	70	4	
	3rd Semester	Elective Discipline Subject (Any Three)	PAD-3.1	Rural Development	100	30	70	4	20/500
			PAD-3.2	Urban Development	100	30	70	4	
			PAD-3.3	Good Governance	100	30	70	4	
			PAD-3.4	Financial Administration in India	100	30	70	4	
			PAD-3.5	Indian Economics	100	30	70	4	
			PAD-3.6	Environmental Impact Assessment and Social Impact Assessment	100	30	70	4	
		Free Elective Discipline (Any Two)	HIS-2.4	Cultural Heritage Management	100	30	70	4	
			HIS-3.3	Society and Polity in India	100	30	70	4	
			PSC-3.4	Women in India	100	30	70	4	
	4th Semester	Core	PAD-4.1	Human Resource and Management	100	30	70	4	16/400
		Core	PAD-4.2	Disaster Management	100	30	70	4	
		Core	PAD-4.3	Essay Writing and VIVA/ Project VIVA	200			8	
				TOTAL	1800				72/1800

FACULTY: Dr. Sulochana Dash, (MA, M.Phil, Ph.D) is working as Academic Consultant/ Associate Coordinator and Mr. Biswajit Biswal (MA, UGC NET) is working as Co-Coordinator for the programme. The academicians and faculty members is drawn from the P.G. Departments of the Utkal University and other universities and colleges.

MODE: The Course is offered under the Distance mode. CHOICE BASED CREDIT SEMESTER (CBCS) is followed. One Personal Contact Program (classes) of 7 to10 days duration shall be held for each semester covering theory and project component as per syllabi. Students can meet teachers for guidance, counselling and doubt clearance.

SELECTION PROCESS

➤ First come first serve
➤ All eligible SC/ST student shall be admitted provided they take admission within due date.

RESERVATION

➤ 22.50% of seats shall be reserved for Scheduled Tribe Students.
➤ 16.25% of seats shall be reserved for Scheduled Caste students.*(Vide Notification Government of Odisha Department of Higher Education No. 11710 / HE: Bhubaneswar, the 1st June, 2015. HE-FE-III-Admn.-64/14)*
➤ Reservation policy of PG Council, Utkal University shall be applicable.
➤ All reserved category students have to full fill admission criteria and also take admission in due date.

DOCUMENTS REQUIRED FOR ADMISSION

➤ A set of self attested copies of mark sheets and certificates from 10th class onwards along with originals are required for verification.
➤ Original C.L.C. and Migration Certificate (for the Candidates from other than Utkal University).
➤ Caste certificate for SC & ST candidates.
➤ Each candidate is required to carry a photo identity card (Aadhar Card/Driving license / PAN Card / Voter's I Card or Identity card issued by employer / educational institute etc.) for the online test for Management and Computer Science Programme.

MODEL REGULATION FOR POST GRADUATE PROGRAMME DDCE
UNDER CBCS (WITH EFFECT FROM 2017)

1. **DURATION**

1.1 At least four semester in two years . In case of professional courses the duration may be more.
1.2 Odd semester is from June to December (i.e., 1st & 3rd semester). The examination shall be held normally in the month of November - December.
1.3 Even semester is from January to June (i.e., 2nd & 4th semester). The examination shall be held normally in the month of May - June.
1.4 A student would be required to complete the course within four academic years from the date of admission.

2. **CREDIT DISTRIBUTION**
A.THEORY PAPER

Teaching Hours	Students input outside class	Credit Point
40 hours	80-100 hours	4
30 hours	40-60 hours	3

| 20 hours | 20-40 hours | 1 |

B.PRACTICAL PAPERS

Teaching Hours	Students input outside class	Credit Point
40 hours	30-40 hours	3
30 hours	20-30 hours	2
20 hours	10-20 hours	1

C.DISSERTATION PAPER

Contact hour with the teacher	Students input outside class	Credit Point
20 hours	100 or more hours	4

D.SEMESTER- 90 DAYS OF TEACHING AND EVALUATION

E. Minimum Credit Point required for Post Graduate Degree – 72

F. DISTRIBUTION OF CREDIT POINTS

Hard core course	Core Elective Courses	Allied Elective Courses	Free Elective Courses	Audit Courses
32	16	16	08	16

- **Hard core courses** are to be pursued from the P.G. Department where a student has taken admission (Compulsory courses)
- **Core Elective Courses** are to be pursued from the P.G. Department where a student has taken admission (Special Paper course)
- **Allied Elective courses** can be pursued from allied department. Each P.G. Department would prepare the list of allied departments.
- **Free Elective** courses can be pursued in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. The student may pursue such course in his own department also.
- **Audit courses** are those which the student pursues under any department without opting to go through any examination in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. No credit would be awarded for audit courses. However the certificate shall specify course completion. In case the student opts to go through examination process credit shall be assigned, but shall not be taken into account for awarding cumulative grade point average.

3.1 GRADING SYSTEM

Grade		Mark Secured from 100	Points
Outstanding	'O'	100-90	10
Excellent	'E'	89-80	9
Very Good	'A'	79-70	8
Good	'B'	69-60	7
Fair	'C'	59-50	6
Pass	'D'	49-36	5
Failed	'F'	Below 36	0

N.B. A Candidate is required to obtain at least 36% / Grade D in each theory paper/ Project / practical / viva / assignment etc. and in aggregate in order to pass the University Examination.

3.2 A transitory letter grade I (carrying points 2) shall be introduced for cases where the results are Incomplete. This grade shall automatically be converted into appropriate grade(s) as and when the results are complete.

3.3 A student's level of competence shall be categorized by a GRADE POINT AVERAGE to be specified as :

   SGPA - Semester Grade Point Average
   CGPA - Cumulative Grade Point Average
(a) POINT   - Integer equivalent of each letter grade
(b) CREDIT - Integer signifying the relative emphasis of individual course item(s) in a semester as indicated by the Course structure and syllabus.
        CREDIT POINT -   (b) X (a) for each course item
        CREDIT INDEX - Σ CREDIT POINT of course items in
GRADE POINT AVERAGE - $\dfrac{\text{CREDIT INDEX}}{\Sigma \text{CREDIT}}$

SEMESTER GRADE POINT AVERAGE (SGPA) = $\dfrac{\text{CREDIT INDEX}}{\Sigma \text{CREDIT}}$ for a Semester

CUMULATIVE GRADE POINT AVERAGE(CGPA) =

$\dfrac{\text{CREDIT INDEX of all previous Semester upto a Semester}}{\Sigma \text{CREDIT}}$

3.4 In addition to the points marks/ percentage would also be awarded and shall also be reflected in the Mark Sheet.

3.5 The details of grading system under class 4.1 to 4.4 shall be printed on the backside of University Mark-sheet.

4.   REPEAT EXAMINATION

4.1 A student has to clear back papers (i.e., in the paper/papers one has failed) by appearing at subsequent two semester examinations.

4.2 A student may appear improvement (repeat) in any number of papers in the immediate subsequent examination. The higher marks shall be retained.

4.3 Repeat and improvement has to be completed with 5-Yrs from the date of admission. In case of three year duration, the course may be completed within 5 years.

4.4 There shall not be any distinction between repeat and improvement.

5.   HARD CASE RULE

5.1 2% of grace mark on the aggregate mark subject to maximum of 5 (five) marks in single paper shall be given. This shall be applicable in each semester.

5.2 .5 (point five percent) grace mark can be given for award of B Grade in each semester provided grace mark under 6.1 has not been awarded.

6. UNIVERSITY EXAM / PRACTICAL EXAM MARK DISTRIBUTION

6.1 Semester end University Examination shall be of 100 marks for all papers.

6.2 Distribution of marks and duration of examinations.

Paper	University exam		Practical exam		Assignment exam		Total	
	Mark	Duration	Mark	Duration	Mark	Duration	Mark	Duration
Theory Paper	70	3 hours	--	--	30	1 hours	100	4 hours
Theory With Practical Paper	50	2 hours	20	1 hours	30	1 hours	100	4 hours

7. UNIVERSITY AND ASSIGNMMNET EXAMIANTION QUESTION PATTERN

7.1 There shall be three types of questions – Essay/Descriptive, short answer & very short answer.

The Theory Exam shall be the distribution for papers carry 70 marks.

a. Three essay type carrying 12 marks out of five is to be answered. Model answers should be between 700 - 1000 words.

b. Three short type questions carrying 8 marks out of five is to be answered. Model answers should be between 500 - 700 words.

c. Two very short type questions carrying 5 marks out of four is to be answered. Model answers should be between 300 - 500 words.

The assignment Exam shall be the distribution for papers carry 30 marks.

d. Two essay type carrying 15 marks out of five is to be answered. Model answers should be between 700 - 1000 words or student may submit record/assignment at DDCE as per the questions uploaded in the website. (Both in off-line and on-line)

8. In case of P.G. Dept. M.S. Law College the teacher offering the course shall be responsible completely for the evaluation (setting papers, conducting unit test, term end test, seminars, presentation, guidance of dissertations and projects etc.).

9. The Departmental Teacher Council, Teacher Council of P.G. Dept. of Law & M.S. Law College and teacher Council of DDCE along with concerned Heads of P.G. Depts. of the University shall act as the Board of Study for the courses offered. They may invite external members.

10. Each Dept shall have a designated Teacher in-charge of Examination to be decided by the Head, Principal , or Director as the case may be.

11. The Evaluation would be sole responsibility of Teacher offering the course (i.e. setting& evaluating for Unit test / Quiz / Presentation or Seminar term end / Practical / Dissertation / Project etc.)

12. The Dept. Law College, DDCE shall prepare the result and handover the same (Tabulation Register.) to Controller of Examinations (both soft & hard) for preparation of certificates and mark sheets. The Head of the Dept. / Principal, Director may issue Mark sheet cum Provisional result sheet to the candidates.

13. Suitable modifications may be made for P.G. Courses offered by the DDCE, Utkal University under approval of its Advisory Council and the Vice Chancellor.

EXAMINATION SYSTEM

The DDCE , Utkal University is a constituent college of the Utkal University. All Degree / Diploma Examinations are conducted by the Controller of Examinations, Utkal University. Normal examination schedule has been indicated in the Academic Calendar (PG.........). The Controller of Examinations, Utkal University publishes a general schedule of all University Examinations in leading local dailies. The detailed Program of various examinations are also communicated to all affiliated colleges of the University. DDCE shall be the Centre of Examination for all courses. For BA/B.Com. additional centers are arranged in select affiliated colleges.

Centres of Examination are indicated along with the course details. The Controller of Examinations and the Director, DDCE at their discretion may change the centre of examination of any student. At the time of admission, the students are **required to fill up their examination forms online.** They are required to deposit the Examination Fees as per instruction from DDCE. For all other examinations, forms are filled up online six months before the scheduled date. Before the commencement of the examination, the DDCE issues admit card specifying centre of examination online. Student is required to download the same. In case of any discrepancy, the student is required to report to the DDCE in person. Change of examination centre is allowed only on the event of the death of parent / legal guardian and / or Transfer of self or parents. Besides the usual fees payable to the University, a student has to pay a sum of Rs. 100/- to the DDCE for centre change . Such request will be entertained one month before the commencement of the examination. Permission for change of centre is given purely on the discretion of the Director, DDCE and / or Controller of Examinations, Utkal University. A student has to carry the DDCE Identity Card to the centre of examination.

Candidates, who are booked under malpractice have to fill-up the repeat exam. form with an undertaking without waiting for the award of punishment.

Arrangement for down loading admits card has been introduced. Please visit www.ddceutkal.ac.in. Arrangement for Online form fill up is under process. **PLEASE NOTE**

DDCE WOULD NOT ISSUE any individual communication regarding examination. **PLEASE DOWNLOAD ADMIT CARD & PROGRAMME.**

CERTIFICATION

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Provisional Certificates and Mark Sheets are issued by the Controller of Examinations. After publication of result, DDCE would dispatch these along with the C.L.C. by registered post to the concerned student. Issuance of C.L.C. is always subject to clearance of all dues. Original Degrees / Diplomas are issued by the Controller of Examinations. One may download mark sheet from our website.

Students discontinuing before completion of any course are to apply for C.L.C. in prescribed forms, to the DDCE .

CENTRE FOR DISTANCE AND ONLINE EDUCATION, UTKAL UNIVERSITY

PROGRAMME PROJECT REPORT-2023

MASTER OF ARTS IN ECONOMICS

(COURSE CODE-010304)

PROJECT PROGRAM REPORT – 2023
MASTER OF ARTS IN ECONOMICS
(Course Code— 10304)

OBJECTIVE- Economics is a primary social science and now it is also accepted as a science subject. Economics is core to the study of all professional courses like Engineering, Management, Law and even Medicine. The objective of the course includes the following:

➤ To create skilled manpower for employment in the areas of economic policy, banking, insurance, business and other fields.
➤ To promote research in social science field.
➤ To enhance the employability of students through add-on knowledge of Economics.

ELIGIBILITY: Any graduate who has studied Economics at graduate level including BA/ B. Com/ B. Tech/B.A. LLB/ B. Sc. LLB/ B. Com LLB etc. Bank officials and Corporate Executives with at least three years experience may be granted waiver of the discretion of DDCE.

No. of Seats: 200

Course Duration: 2 Academic Years (Four Semesters):

Fees Structure

	At Admission	Second Year
Admission Processing Fees	Rs. 600	
Course Fees	Rs. 8400	Rs.8400
Corpus Fund	Rs. 3000	--
Exam. Fees	Rs. 3880	Rs. 3880

MASTER OF ARTS IN ECONOMICS
Course Code–10304
COURSE STRUCTURE

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark	Assignment	Theory	Credit	Total Credit/ Marks
1st YEAR	1st Semester	Core	ECO-1.1	History of Economic Thought	100	30	70	4	16/400
		Core	ECO-1.2	Principles of Public Finance and Fiscal Policy	100	30	70	4	
		Core	ECO-1.3	Microeconomic Theory	100	30	70	4	
		Core	ECO-1.4	Macroeconomic Theory	100	30	70	4	
	2nd Semester	Core	ECO-2.1	Economics of Development and Growth	100	30	70	4	20/500
		Core	ECO-2.2	International Trade	100	30	70	4	
		Core	ECO-2.3	Economics of Agriculture	100	30	70	4	
		Core	ECO-2.4	Problems of Indian Agriculture	100	30	70	4	
		Core	ECO-2.5	Budgetary System with Special reference to India	100	30	70	4	
2nd YEAR	3rd Semester	Elective Discipline Subject (Any Three)	ECO-3.1	Mathematical Economics	100	30	70	4	20/500
			ECO-3.2	Econometrics	100	30	70	4	
			ECO-3.3	International Monetary Management	100	30	70	4	
			ECO-3.4	Planning and Regional Economics	100	30	70	4	
			ECO-3.5	Rural Development	100	30	70	4	
			ECO-3.6	International Economics	100	30	70	4	
		Free Elective Discipline (Any Two)	MCM-2.2	Organizational Behaviour	100	30	70	4	
			MSW-4.2	Women in India	100	30	70	4	
			PAD-2.3	Development Administration	100	30	70	4	
	4th Semester	Core	ECO-4.1	Regional Economics	100	30	70	4	16/400
		Core	ECO-4.2	Research Methodology	100	30	70	4	

	Core	ECO-4.3	Essay Writing Viva/ Project Viva	200			8	
			TOTAL	**1800**				**72/1800**

FACULTY:

Mr.Prabhat Kumar Mohapatra, (MA Economics,UGC-NET) is working as Academic Consultant and Associate Coordinator,MS. Smitarani Prusty(MAEconomics) serving as Co-cordinator and Mr. Krushna Chandra Sethi (MA economics, UGC-NET) is also working, Co-cordinator. Noted academicians and faculty drawn from the Department of Analytical and Applied Economics, Utkal University and other university as guest faculty.

MODE: The Course is offered under the Distance mode. CHOICE BASED CREDIT SEMESTER (CBCS) is followed. One Personal Contact Program (classes) of 7 to10 days duration shall be held for each semester covering theory and project component as per syllabi. Students can meet teachers for guidance, counseling and doubt clearance.

SELECTION PROCESS

- First come first serve
- All eligible SC/ST student shall be admitted provided they take admission within due date.

RESERVATION

- 22.50% of seats shall be reserved for Scheduled Tribe Students.
- 16.25% of seats shall be reserved for Scheduled Caste students.*(Vide Notification Government of Odisha Department of Higher Education No. 11710 / HE: Bhubaneswar, the 1st June, 2015. HE-FE-III-Admn.-64/14)*
- Reservation policy of PG Council, Utkal University shall be applicable.
- All reserved category students have to full fill admission criteria and also take admission in due date.

DOCUMENTS REQUIRED FOR ADMISSION

- A set of self attested copies of mark sheets and certificates from 10th class onwards along with originals are required for verification.
- Original C.L.C. and Migration Certificate (for the Candidates from other than Utkal University).
- Caste certificate for SC & ST candidates.
- Each candidate is required to carry a photo Identity card (Aadhar Card/Driving license / PAN Card / Voter's I Card or Identity card issued by employer /

educational institute etc.) for the online test for Management and Computer Science Programme.

MODEL REGULATION FOR POST GRADUATE PROGRAMME DDCE
UNDER CBCS (WITH EFFECT FROM 2017)

1. **DURATION**

1.1 At least four semester in two years . In case of professional courses the duration may be more.

1.2 Odd semester is from June to December (i.e., 1st & 3rd semester). The examination shall be held normally in the month of November - December.

1.3 Even semester is from January to June (i.e., 2nd & 4th semester). The examination shall be held normally in the month of May - June.

1.4 A student would be required to complete the course within four academic years from the date of admission.

2. **CREDIT DISTRIBUTION**

A.THEORY PAPER

Teaching Hours	Students input outside class	Credit Point
40 hours	80-100 hours	4
30 hours	40-60 hours	3
20 hours	20-40 hours	1

B.PRACTICAL PAPERS

Teaching Hours	Students input outside class	Credit Point
40 hours	30-40 hours	3
30 hours	20-30 hours	2
20 hours	10-20 hours	1

C.DISSERTATION PAPER

Contact hour with the teacher	Students input outside class	Credit Point
20 hours	100 or more hours	4

D.SEMESTER- 90 DAYS OF TEACHING AND EVALUATION

E. Minimum Credit Point required for Post Graduate Degree – 72

F. DISTRIBUTION OF CREDIT POINTS

Hard core course	Core Elective Courses	Allied Elective Courses	Free Elective Courses	Audit Courses
32	16	16	08	16

- **Hard core courses** are to be pursued from the P.G. Department where a student has taken admission (Compulsory courses)
- **Core Elective Courses** are to be pursued from the P.G. Department where a student has taken admission (Special Paper course)

- **Core Elective Courses** are to be pursued from the P.G. Department where a student has taken admission (Special Paper course)
- **Allied Elective courses** can be pursued from allied department. Each P.G. Department would prepare the list of allied departments.
- **Free Elective** courses can be pursued in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. The student may pursue such course in his own department also.
- **Audit courses** are those which the student pursues under any department without opting to go through any examination in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. No credit would be awarded for audit courses. However the certificate shall specify course completion. In case the student opts to go through examination process credit shall be assigned, but shall not be taken into account for awarding cumulative grade point average.

3.1 GRADING SYSTEM

Grade		Mark Secured from 100	Points
Outstanding	'O'	100-90	10
Excellent	'E'	89-80	9
Very Good	'A'	79-70	8
Good	'B'	69-60	7
Fair	'C'	59-50	6
Pass	'D'	49-36	5
Failed	'F'	Below 36	0

N.B. A Candidate is required to obtain at least 36% / Grade D in each theory paper/ Project / practical / viva / assignment etc. and in aggregate in order to pass the University Examination.

3.2 A transitory letter grade I (carrying points 2) shall be introduced for cases where the results are incomplete. This grade shall automatically be converted into appropriate grade(s) as and when the results are complete.

3.3 A student's level of competence shall be categorized by a GRADE POINT AVERAGE to be specified as :

SGPA - Semester Grade Point Average
CGPA - Cumulative Grade Point Average
(a) POINT - Integer equivalent of each letter grade
(b) CREDIT - Integer signifying the relative emphasis of individual course item(s) in a semester as indicated by the Course structure and syllabus.
CREDIT POINT - (b) X (a) for each course item
CREDIT INDEX - Σ CREDIT POINT of course items in
GRADE POINT AVERAGE - $\dfrac{\text{CREDIT INDEX}}{\Sigma \text{CREDIT}}$

SEMESTER GRADE POINT AVERAGE (SGPA) = $\dfrac{\text{CREDIT INDEX}}{\Sigma \text{CREDIT}}$ for a Semester

CUMULATIVE GRADE POINT AVERAGE(CGPA) =

$\dfrac{\text{CREDIT INDEX of all previous Semester upto a Semester}}{\Sigma \text{CREDIT}}$

3.4 In addition to the points marks/ percentage would also be awarded and shall also be reflected in the Mark Sheet.

3.5 The details of grading system under class 4.1 to 4.4 shall be printed on the backside of University Mark-sheet.

4. REPEAT EXAMINATION

4.1 A student has to clear back papers (i.e., in the paper/papers one has failed) by appearing at subsequent two semester examinations.

4.2 A student may appear improvement (repeat) in any number of papers in the immediate subsequent examination. The higher marks shall be retained.

4.3 Repeat and improvement has to be completed with 5-Yrs from the date of admission. In case of three year duration, the course may be completed within 5 years.

4.4 There shall not be any distinction between repeat and improvement.

5. HARD CASE RULE

5.1 2% of grace mark on the aggregate mark subject to maximum of 5 (five) marks in single paper shall be given. This shall be applicable in each semester.

5.2 .5 (point five percent) grace mark can be given for award of B Grade in each semester provided grace mark under 6.1 has not been awarded.

6. UNIVERSITY EXAM / PRACTICAL EXAM MARK DISTRIBUTION

6.1 Semester end University Examination shall be of 100 marks for all papers.

6.2 Distribution of marks and duration of examinations.

Paper	University exam		Practical exam		Assignment exam		Total	
	Mark	Duration	Mark	Duration	Mark	Duration	Mark	Duration
Theory Paper	70	3 hours	--	--	30	1 hours	100	4 hours
Theory With Practical Paper	50	2 hours	20	1 hours	30	1 hours	100	4 hours

7. UNIVERSITY AND ASSIGNMMNET EXAMIANTION QUESTION PATTERN

7.1 There shall be three types of questions – Essay/Descriptive, short answer & very short answer.

The Theory Exam shall be the distribution for papers carry 70 marks.

a. Three essay type carrying 12 marks out of five is to be answered. Model answers should be between 700 - 1000 words.

b. Three short type questions carrying 8 marks out of five is to be answered. Model answers should be between 500 - 700 words.

c. Two very short type questions carrying 5 marks out of four is to be answered. Model answers should be between 300 - 500 words.

The assignment Exam shall be the distribution for papers carry 30 marks.

d. Two essay type carrying 15 marks out of five is to be answered. Model answers should be between 700 - 1000 words or student may submit record/assignment at DDCE as per the questions uploaded in the website. (Both in off-line and on-line)

8. In case of P.G. Dept. M.S. Law College the teacher offering the course shall be responsible completely for the evaluation (setting papers, conducting unit test, term end test, seminars, presentation, guidance of dissertations and projects etc.).

9. The Departmental Teacher Council, Teacher Council of P.G. Dept. of Law & M.S. Law College and teacher Council of DDCE along with concerned Heads of P.G. Depts. of the University shall act as the Board of Study for the courses offered. They may invite external members.

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Provisional Certificates and Mark Sheets are issued by the Controller of Examinations. After publication of result, DDCE would dispatch these along with the C.L.C. by registered post to the concerned student. Issuance of C.L.C. is always subject to clearance of all dues. Original Degrees / Diplomas are issued by the Controller of Examinations. One may download mark sheet from our website.

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CENTRE FOR DISTANCE AND ONLINE EDUCATION, UTKAL UNIVERSITY

PROGRAMME PROJECT REPORT-2023

MASTER OF ARTS IN SOCIOLOGY
(COURSE CODE-010320)

PROJECT PROGRAM REPORT – 2023
POST GRADUATE COURSE MASTER OF ARTS IN SOCIOLOGY
(COURSE CODE–010320)

OBJECTIVE

- To provide advanced level Teaching- Learning facility in the discipline of Sociology.
- To impart skill and knowledge base in sociology to students to equip them for career in NGO Sector, Development Administration and Policy making etc.
- To offer education to policy makers, corporate citizens, socio-political activist and others to enable them to understand the society, social dynamics and complexities and to enhance their professional competency.
- To promote research and academics in the field of Sociology.

ELIGIBILITY: Any graduate with Sociology as a subject at graduation from Utkal University or any other University recognized by Utkal University is eligible to take admission. People working in social sector with more than 5 years experience may be granted waiver of the discretion of DDCE.

No. of Seats: 200

Course Duration: 2 Academic Years (Four Semesters):

Fees Structure

	At Admission	Second Year
Cost of the Form	Rs. 600	
Course Fees	Rs. 8400	Rs.8400
Corpus Fund	Rs. 3000	--
Exam. Fees	Rs. 3880	Rs. 3880

MASTER OF ARTS IN SOCIOLOGY
Course Code–010320
COURSE STRUCTURE

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core	SOC-1.1	Introduction to Sociology	100
		Core	SOC-1.2	Perspectives of Indian Society-I	100
		Core	SOC-1.3	Classical Sociological Theory	100
		Core	SOC-1.4	Research Methodology-I	100
	2nd	Core	SOC-2.1	Modern Sociological Theory	100

		Core	SOC-2.2	Perspectives of Indian Society-II	100
		Core	SOC-2.3	Research Methodology-II	100
		Core	SOC-2.4	Sociology of Globalization	100
		Core	SOC-2.5	Rural Sociology	100
2nd YEAR	3rd Semester	Elective Discipline Specific Any Three	SOC-3.1	Gender Studies	100
			SOC-3.2	Sociology of Health	100
			SOC-3.3	Sociology of Environment	100
			SOC-3.4	Sociology of Movements	100
			SOC-3.5	Sociology of NGOs	100
			SOC-3.6	Sociology of Education	100
			SOC-3.7	Sociology of Ageing	100
		Elective Discipline Free Any Two	MCM-2.2	Organizational Behaviour	100
			PAD-2.3	Development Administration	100
			PAD-4.3	Disaster Management	100
			HIS-3.3.3	Nationalist Movement In India	100
			ENG-3.4.3	Basics of English Written Communication	100
	4th Semester	Core	SOC-4.1	Sociology of Development	100
		Core	SOC-4.2	Urban Sociology	100
		Core	SOC-4.3	Political Sociology	100
		Core	SOC-4.4	Rural Development	100
				TOTAL	**1800**

FACULTY: Dr. Pralap Kumar Sethy,(M.A,M.Phil,Ph.D,NET) is working as Academic Consultant/ Associate Coordinator for the Programme. **Mrs. Suchitra Hota** (M.A, NET) and **Mr. Lohit Kumar Das** (MA,M.Phil,NET) are working as Co-Coordinators for the Progrramme. Noted academicians and faculty members are drawn from the Department of Sociology, Utkal University and other colleges as guest faculties.

MODE: The Course is offered under the Distance mode. CHOICE BASED CREDIT SEMESTER (CBCS) is followed. One Personal Contact Program (classes) of 7 to10 days duration shall be held for each semester covering theory and project component as per syllabi. Students can meet teachers for guidance, counselling and doubt clearance.

SELECTION PROCESS

➤ First come first serve

> All eligible SC/ST student shall be admitted provided they take admission within due date.

RESERVATION

> 22.50% of seats shall be reserved for Scheduled Tribe Students.
> 16.25% of seats shall be reserved for Scheduled Caste students.*(Vide Notification Government of Odisha Department of Higher Education No. 11710 / HE: Bhubaneswar, the 1st June, 2015. HE-FE-III-Admn.-64/14)*
> Reservation policy of PG Council, Utkal University shall be applicable.
> All reserved category students have to full fill admission criteria and also take admission in due date.

DOCUMENTS REQUIRED FOR ADMISSION

> A set of self attested copies of mark sheets and certificates from 10th class onwards along with originals are required for verification.
> Original C.L.C. and Migration Certificate (for the Candidates from other than Utkal University).
> Caste certificate for SC & ST candidates.
> Each candidate is required to carry a photo identity card (Aadhar Card/Driving license / PAN Card / Voter's I Card or Identity card issued by employer / educational institute etc.) for the online test for Management and Computer Science Programme.

MODEL REGULATION FOR POST GRADUATE PROGRAMME DDCE
UNDER CBCS (WITH EFFECT FROM 2017)

1. **DURATION**

1.1 At least two years of four semester in toto. In case of professional courses the duration may be more.
1.2 Odd semester is from June to December (i.e., 1st & 3rd semester). The examination shall be held normally in the month of November - December.
1.3 Even semester is from January to June (i.e., 2nd & 4th semester). The examination shall be held normally in the month of May - June.
1.4 A student would be required to complete the course within four academic years from the date of admission.

2. **CREDIT DISTRIBUTION**
A.THEORY PAPER

Teaching Hours	Students input outside class	Credit Point
40 hours	80-100 hours	4
30 hours	40-60 hours	3
20 hours	20-40 hours	1

B.PRACTICAL PAPERS

Teaching Hours	Students input outside class	Credit Point
40 hours	30-40 hours	3
30 hours	20-30 hours	2

20 hours	10-20 hours	1

C. DISSERTATION PAPER

Contact hour with the teacher	Students input outside class	Credit Point
20 hours	100 or more hours	4

D. SEMESTER- 90 DAYS OF TEACHING AND EVALUATION

E. Minimum Credit Point required for Post Graduate Degree – 72

F. DISTRIBUTION OF CREDIT POINTS

Hard core course	Core Elective Courses	Allied Elective Courses	Free Elective Courses	Audit Courses
32	16	16	08	16

- **Hard core courses** are to be pursued from the P.G. Department where a student has taken admission (Compulsory courses)
- **Core Elective Courses** are to be pursued from the P.G. Department where a student has taken admission (Special Paper course)
- **Allied Elective courses** can be pursued from allied department. Each P.G. Department would prepare the list of allied departments.
- **Free Elective courses** can be pursued in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. The student may pursue such course in his own department also.
- **Audit courses** are those which the student pursues under any department without opting to go through any examination in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. No credit would be awarded for audit courses. However the certificate shall specify course completion. In case the student opts to go through examination process credit shall be assigned, but shall not be taken into account for awarding cumulative grade point average.

3.1 GRADING SYSTEM

Grade		Mark Secured from 100	Points
Outstanding	'O'	100-90	10
Excellent	'E'	89-80	9
Very Good	'A'	79-70	8
Good	'B'	69-60	7
Fair	'C'	59-50	6
Pass	'D'	49-36	5
Failed	'F'	Below 36	0

N.B. A Candidate is required to obtain at least 36% / Grade D in each theory paper/ Project / practical / viva / assignment etc. and in aggregate in order to pass the University Examination.

3.2 A transitory letter grade I (carrying points 2) shall be introduced for cases where the results are incomplete. This grade shall automatically be converted into appropriate grade(s) as and when the results are complete.

3.3 A student's level of competence shall be categorized by a GRADE POINT AVERAGE to be specified as :

SGPA - Semester Grade Point Average
CGPA - Cumulative Grade Point Average
(a) POINT - Integer equivalent of each letter grade
(b) CREDIT - Integer signifying the relative emphasis of individual course item(s) in a semester as indicated by the Course structure and syllabus.

CREDIT POINT - (b) X (a) for each course item
CREDIT INDEX - Σ CREDIT POINT of course items in

$$\text{GRADE POINT AVERAGE} = \frac{\text{CREDIT INDEX}}{\Sigma \text{CREDIT}}$$

$$\text{SEMESTER GRADE POINT AVERAGE (SGPA)} = \frac{\text{CREDIT INDEX}}{\Sigma \text{CREDIT}} \text{ for a Semester}$$

$$\text{CUMULATIVE GRADE POINT AVERAGE(CGPA)} = \frac{\text{CREDIT INDEX of all previous Semester upto a Semester}}{\Sigma \text{CREDIT}}$$

3.4 In addition to the points marks/ percentage would also be awarded and shall also be reflected in the Mark Sheet.

3.5 The details of grading system under class 4.1 to 4.4 shall be printed on the backside of University Mark-sheet.

4. REPEAT EXAMINATION

4.1 A student has to clear back papers (i.e., in the paper/papers one has failed) by appearing at subsequent two semester examinations.

4.2 A student may appear improvement (repeat) in any number of papers in the immediate subsequent examination. The higher marks shall be retained.

4.3 Repeat and improvement has to be completed with 4-Yrs from the date of admission. In case of three year duration, the course may be completed within 5 years.

4.4 There shall not be any distinction between repeat and improvement.

5. HARD CASE RULE

5.1 2% of grace mark on the aggregate mark subject to maximum of 5 (five) marks in single paper shall be given. This shall be applicable in each semester.

5.2 .5 (point five percent) grace mark can be given for award of B Grade in each semester provided grace mark under 6.1 has not been awarded.

6. UNIVERSITY EXAM / PRACTICAL EXAM MARK DISTRIBUTION

6.1 Semester end University Examination shall be of 100 marks for all papers.

6.2 Distribution of marks and duration of examinations.

Paper	University exam		Practical exam		Assignment exam		Total	
	Mark	Duration	Mark	Duration	Mark	Duration	Mark	Duration
Theory Paper	70	3 hours	--	--	30	1 hours	100	4 hours
Theory With Practical Paper	50	2 hours	20	1 hours	30	1 hours	100	4 hours

7. UNIVERSITY EXAMIANTION QUESTION PATTERN

7.1 There shall be three types of questions – Essay/Descriptive, short answer & very short answer.

The following shall be the distribution for papers carry 70 marks theory exam.

a. Three essay type carrying 12 marks out of five is to be answered. Model answers should be between 700 - 1000 words.

b. Three short type questions carrying 8 marks out of five is to be answered. Model answers should be between 500 - 700 words.

c. Two very short type questions carrying 5 marks out of four is to be answered. Model answers should be between 300 - 500 words.

The following shall be the distribution for papers carry 30 marks assignment exam.

a. Two essay type carrying 15 marks out of five is to be answered. Model answers should be between 700 - 1000 words.

8. In case of P.G. Dept. M.S. Law College the teacher offering the course shall be responsible completely for the evaluation (setting papers, conducting unit test, term end test, seminars, presentation, guidance of dissertations and projects etc.).

9. The Departmental Teacher Council, Teacher Council of P.G. Dept. of Law & M.S. Law College and teacher Council of DDCE along with concerned Heads of P.G. Depts. of the University shall act as the Board of Study for the courses offered. They may invite external members.

10. Each Dept shall have a designated Teacher in-charge of Examination to be decided by the Head, Principal, or Director as the case may be.

11. The Evaluation would be sole responsibility of Teacher offering the course (i.e. setting& evaluating for Unit test / Quiz / Presentation or Seminar term end / Practical / Dissertation / Project etc.)

12. The Dept. Law College, DDCE shall prepare the result and handover the same (Tabulation Register.) to Controller of Examinations (both soft & hard) for preparation of certificates and mark sheets. The Head of the Dept. / Principal, Director may issue Mark sheet cum Provisional result sheet to the candidates.

13. Suitable modifications may be made for P.G. Courses offered by the DDCE, Utkal University under approval of its Advisory Council and the Vice Chancellor.

EXAMINATION SYSTEM

The DDCE , Utkal University is a constituent college of the Utkal University. All Degree / Diploma Examinations are conducted by the Controller of Examinations, Utkal University. Normal examination schedule has been indicated in the Academic Calendar (PG..........). The Controller of Examinations, Utkal University publishes a general schedule of all University Examinations in leading local dailies. The detailed Program of various examinations are also communicated to all affiliated colleges of the University. DDCE shall be the Centre of Examination for all courses. For BA/B.Com. additional centers are arranged in select affiliated colleges.

Centres of Examination are indicated along with the course details. The Controller of Examinations and the Director, DDCE at their discretion may change the centre of examination of any student. At the time of admission, the students are **required to fill up their examination forms online.** They are required to deposit the Examination Fees as per instruction from DDCE. For all other examinations, forms are filled up online six months before the scheduled date. Before the commencement of the examination, the DDCE issues admit card specifying centre of examination online. Student is required to download the same. In case of any discrepancy, the student is required to report to the DDCE in person. Change of examination centre is allowed only on the event of the death of parent / legal guardian and / or Transfer of self or parents. Besides the usual fees payable to the University, a student has to pay a sum of Rs. 100/- to the DDCE for centre change . Such request will be entertained one month before the commencement of the examination. Permission for change of centre is given purely on the discretion of the Director, DDCE and / or Controller of Examinations, Utkal University. A student has to carry the DDCE Identity Card to the centre of examination.

Candidates, who are booked under malpractice have to fill-up the repeat exam. form with an undertaking without waiting for the award of punishment.

Arrangement for down loading admits card has been introduced. Please visit www.ddceutkal.ac.in. Arrangement for Online form fill up is under process. **PLEASE NOTE DDCE WOULD NOT ISSUE** any individual communication regarding examination. **PLEASE DOWNLOAD ADMIT CARD & PROGRAMME.**

CERTIFICATION

The University Registration Number is issued by the DDCE on behalf of the Controller of Examinations, Utkal University . Students passing out the qualifying examination from Boards other than C.H.S.E., Orissa and OSTEC are required to submit Migration Certificate along with the application form. Migration Certificate is issued by the Controller of Examinations, Utkal University on payment of prescribed fees and the application form are to be deposited for obtaining the same.

Provisional Certificates and Mark Sheets are issued by the Controller of Examinations. After publication of result, DDCE would dispatch these along with the C.L.C. by registered post to the concerned student. Issuance of C.L.C. is always subject to clearance of all dues. Original Degrees / Diplomas are issued by the Controller of Examinations. One may download mark sheet from our website.

Students discontinuing before completion of any course are to apply for C.L.C. in prescribed forms, to the DDCE .

DUPLICATE REGISTRATION NO., CLC & IDENTITY CARD

For duplicate Registration Number a candidate is to pay Rs. 70/-. For duplicate CLC an affidavit is required and a fee of Rs. 200/- is to be paid.

Identity Card will be issued to the student on completion of admission process. Duplicate Identity Card will be issued on payment of Rs. 50/-. If a student applies for CLC after 5 Years from the normal duration of the course he / she has to deposit Rs.500/- and produce an affidavit with all relevant information / declaration.

CENTRE FOR DISTANCE AND ONLINE EDUCATION, UTKAL UNIVERSITY

PROGRAMME PROJECT REPORT-2023

MASTER OF SOCIAL WORK
(COURSE CODE-010326)

PROJECT PROGRAM REPORT – 2023
MASTER OF SOCIAL WORK
(COURSE CODE-010326)

OBJECTIVE

- To equip all those who are interested in social work with the necessary knowledge and skill.
- To produce professional social workers.
- To promote teaching- learning and research in the field of social work.

ELIGIBILITY: Any graduate from Utkal University or any other University recognized by Utkal University is eligible to take admission.

No. of Seats: 200

Course Duration: 2 Academic Years (Four Semesters):

Fees Structure

	At Admission	Second Year
Admission Processing Fees	Rs. 600	
Course Fees	Rs. 8400	Rs.8400
Corpus Fund	Rs. 3000	--
Exam. Fees	Rs. 3880	Rs. 3880

MASTER OF SOCIAL WORK
Course Code-010326
COURSE STRUCTURE

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core	MSW-1.1	History and Field of Social Work	100
		Core	MSW-1.2	Man and Society	100
		Core	MSW-1.3	Human Growth and Development- Developmental Psychology	100
		Core	MSW-1.4	Social Work Research and Statistics	100
	2nd Semester	Core	MSW-2.1	Social Work Methods	100
		Core	MSW-2.2	Social Work Administration	100
		Core	MSW-2.3	Social Problems, Social Policy, Social Legislation and Social Development	100
		Core	MSW-2.4	Social Work with Weaker Section	100

		Core	MSW-2.5	Concurrent field work	100
2nd YEAR	3rd Semester	Group-A	MSW-3.1	Labour Welfare	100
			MSW-3.2	Family & Child Welfare	100
			MSW-3.3	Women in India	100
		Group-B	MSW-3.5	Community Development	100
			MSW-3.6	Correctional Social Work	100
			MSW-3.7	Study of NGOs	100
		Elective Discipline Free Any Two	MCM-2.2	Organizational Behaviour	100
			ENG-3.4.3	Basics of English Written Communication	100
			PAD-4.3	Disaster Management	100
	4th Semester	Core	MSW-4.1	Studies in Rural Development	100
		Core	MSW-4.2	Human Rights & Duties	100
		Core	MSW-4.3	Dissertation with Viva-Voce	200
				TOTAL	**1800**

FACULTY: Dr. Renuka Kumar, (MSW, Ph.D) is working as Academic Consultant/ Associate Coordinator and Dr. Biswaranjan Ghadai (MSW, M Phil, Ph.D) is working as Co-Coordinator for the programme. Noted academicians and faculty members are drawn from the Department of Social Work, Utkal University and other Social Work colleges as guest faculties.

MODE: The Course is offered under the Distance mode. CHOICE BASED CREDIT SEMESTER (CBCS) is followed. One Personal Contact Program (classes) of 7 to10 days duration shall be held for each semester covering theory and project component as per syllabi. Students can meet teachers for guidance, counselling and doubt clearance.

SELECTION PROCESS

- First come first serve
- All eligible SC/ST student shall be admitted provided they take admission within due date.

RESERVATION

- 22.50% of seats shall be reserved for Scheduled Tribe Students.
- 16.25% of seats shall be reserved for Scheduled Caste students.*(Vide Notification Government of Odisha Department of Higher Education No. 11710 / HE: Bhubaneswar, the 1st June, 2015. HE-FE-III-Admn.-64/14)*
- Reservation policy of PG Council, Utkal University shall be applicable.

DOCUMENTS REQUIRED FOR ADMISSION

- ➤ A set of self attested copies of mark sheets and certificates from 10th class onwards along with originals are required for verification.
- ➤ Original C.L.C. and Migration Certificate (for the Candidates from other than Utkal University).
- ➤ Caste certificate for SC & ST candidates.
- ➤ Each candidate is required to carry a photo identity card (Aadhar Card/Driving license / PAN Card / Voter's I Card or Identity card issued by employer / educational institute etc.) for the online test for Management and Computer Science Programme.

MODEL REGULATION FOR POST GRADUATE PROGRAMME DDCE
UNDER CBCS (WITH EFFECT FROM 2017)

1. **DURATION**

1.1 At least four semester in two years . In case of professional courses the duration may be more.

1.2 Odd semester is from June to December (i.e., 1st & 3rd semester). The examination shall be held normally in the month of November - December.

1.3 Even semester is from January to June (i.e., 2nd & 4th semester). The examination shall be held normally in the month of May - June.

1.4 A student would be required to complete the course within four academic years from the date of admission.

2. **CREDIT DISTRIBUTION**

A.THEORY PAPER

Teaching Hours	Students input outside class	Credit Point
40 hours	80-100 hours	4
30 hours	40-60 hours	3
20 hours	20-40 hours	1

B.PRACTICAL PAPERS

Teaching Hours	Students input outside class	Credit Point
40 hours	30-40 hours	3
30 hours	20-30 hours	2
20 hours	10-20 hours	1

C.DISSERTATION PAPER

Contact hour with the teacher	Students input outside class	Credit Point
20 hours	100 or more hours	4

D.SEMESTER- 90 DAYS OF TEACHING AND EVALUATION

E. Minimum Credit Point required for Post Graduate Degree – 72

F. DISTRIBUTION OF CREDIT POINTS

Hard core course	Core Elective Courses	Allied Elective Courses	Free Elective Courses	Audit Courses
32	16	16	08	16

- Hard core courses are to be pursued from the P.G. Department where a student has taken admission (Compulsory courses)
- Core Elective Courses are to be pursued from the P.G. Department where a student has taken admission (Special Paper course)
- Allied Elective courses can be pursued from allied department. Each P.G. Department would prepare the list of allied departments.
- Free Elective courses can be pursued in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. The student may pursue such course in his own department also.
- Audit courses are those which the student pursues under any department without opting to go through any examination in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. No credit would be awarded for audit courses. However the certificate shall specify course completion. In case the student opts to go through examination process credit shall be assigned, but shall not be taken into account for awarding cumulative grade point average.

3.1 GRADING SYSTEM

Grade		Mark Secured from 100	Points
Outstanding	'O'	100-90	10
Excellent	'E'	89-80	9
Very Good	'A'	79-70	8
Good	'B'	69-60	7
Fair	'C'	59-50	6
Pass	'D'	49-36	5
Failed	'F'	Below 36	0

N.B. A Candidate is required to obtain at least 36% / Grade D in each theory paper/ Project / practical / viva / assignment etc. and in aggregate in order to pass the University Examination.

3.2 A transitory letter grade I (carrying points 2) shall be introduced for cases where the results are incomplete. This grade shall automatically be converted into appropriate grade(s) as and when the results are complete.

3.3 A student's level of competence shall be categorized by a GRADE POINT AVERAGE to be specified as :

SGPA - Semester Grade Point Average
CGPA - Cumulative Grade Point Average
(a) POINT - Integer equivalent of each letter grade
(b) CREDIT - Integer signifying the relative emphasis of individual course item(s) in a semester as indicated by the Course structure and syllabus.
CREDIT POINT - (b) X (a) for each course item
CREDIT INDEX - Σ CREDIT POINT of course items in
GRADE POINT AVERAGE - $\dfrac{\text{CREDIT INDEX}}{\Sigma\text{CREDIT}}$

SEMESTER GRADE POINT AVERAGE (SGPA) = CREDIT INDEX   for a Semester

$$\text{CUMULATIVE GRADE POINT AVERAGE(CGPA)} = \frac{\Sigma CREDIT}{}$$

$$\frac{\text{CREDIT INDEX of all previous Semester upto a Semester}}{\Sigma CREDIT}$$

3.4 In addition to the points marks/ percentage would also be awarded and shall also be reflected in the Mark Sheet.

3.5 The details of grading system under class 4.1 to 4.4 shall be printed on the backside of University Mark-sheet.

4. REPEAT EXAMINATION

4.1 A student has to clear back papers (i.e., in the paper/papers one has failed) by appearing at subsequent two semester examinations.

4.2 A student may appear improvement (repeat) in any number of papers in the immediate subsequent examination. The higher marks shall be retained.

4.3 Repeat and improvement has to be completed with 5-Yrs from the date of admission. In case of three year duration, the course may be completed within 5 years.

4.4 There shall not be any distinction between repeat and improvement.

5. HARD CASE RULE

5.1 2% of grace mark on the aggregate mark subject to maximum of 5 (five) marks in single paper shall be given. This shall be applicable in each semester.

5.2 .5 (point five percent) grace mark can be given for award of B Grade in each semester provided grace mark under 6.1 has not been awarded.

6. UNIVERSITY EXAM / PRACTICAL EXAM MARK DISTRIBUTION

6.1 Semester end University Examination shall be of 100 marks for all papers.

6.2 Distribution of marks and duration of examinations.

Paper	University exam		Practical exam		Assignment exam		Total	
	Mark	Duration	Mark	Duration	Mark	Duration	Mark	Duration
Theory Paper	70	3 hours	--	--	30	1 hours	100	4 hours
Theory With Practical Paper	50	2 hours	20	1 hours	30	1 hours	100	4 hours

7. UNIVERSITY AND ASSIGNMMNET EXAMIANTION QUESTION PATTERN

7.1 There shall be three types of questions – Essay/Descriptive, short answer & very short answer.

The Theory Exam shall be the distribution for papers carry 70 marks.

a. Three essay type carrying 12 marks out of five is to be answered. Model answers should be between 700 - 1000 words.

b. Three short type questions carrying 8 marks out of five is to be answered. Model answers should be between 500 - 700 words.

c. Two very short type questions carrying 5 marks out of four is to be answered. Model answers should be between 300 - 500 words.

The assignment Exam shall be the distribution for papers carry 30 marks.

d. Two essay type carrying 15 marks out of five is to be answered. Model answers should be between 700 - 1000 words or student may submit record/assignment at DDCE as per the questions uploaded in the website. (Both in off-line and on-line)

8. In case of P.G. Dept. M.S. Law College the teacher offering the course shall be responsible completely for the evaluation (setting papers, conducting unit test, term end test, seminars, presentation, guidance of dissertations and projects etc.).

9. The Departmental Teacher Council, Teacher Council of P.G. Dept. of Law & M.S. Law College and teacher Council of DDCE along with concerned Heads of P.G. Depts. of the University shall act as the Board of Study for the courses offered. They may invite external members.

10. Each Dept shall have a designated Teacher in-charge of Examination to be decided by the Head, Principal, or Director as the case may be.

11. The Evaluation would be sole responsibility of Teacher offering the course (i.e. setting & evaluating for Unit test / Quiz / Presentation or Seminar term end / Practical / Dissertation / Project etc.)

12. The Dept. Law College, DDCE shall prepare the result and handover the same (Tabulation Register.) to Controller of Examinations (both soft & hard) for preparation of certificates and mark sheets. The Head of the Dept. / Principal, Director may issue Mark sheet cum Provisional result sheet to the candidates.

13. Suitable modifications may be made for P.G. Courses offered by the DDCE, Utkal University under approval of its Advisory Council and the Vice Chancellor.

EXAMINATION SYSTEM

The DDCE , Utkal University is a constituent college of the Utkal University. All Degree / Diploma Examinations are conducted by the Controller of Examinations, Utkal University. Normal examination schedule has been indicated in the Academic Calendar (PG..........). The Controller of Examinations, Utkal University publishes a general schedule of all University Examinations in leading local dailies. The detailed Program of various examinations are also communicated to all affiliated colleges of

the University. DDCE shall be the Centre of Examination for all courses. For BA/B.Com additional centers are arranged in select affiliated colleges.

Centres of Examination are indicated along with the course details. The Controller of Examinations and the Director, DDCE at their discretion may change the centre of examination of any student. At the time of admission, the students are required to fill up their examination forms online. They are required to deposit the Examination Fees as per instruction from DDCE. For all other examinations, forms are filled up online six months before the scheduled date. Before the commencement of the examination, the DDCE issues admit card specifying centre of examination online. Student is required to download the same. In case of any discrepancy, the student is required to report to the DDCE in person. Change of examination centre is allowed only on the event of the death of parent / legal guardian and / or Transfer of self or parents. Besides the usual fees payable to the University, a student has to pay a sum of Rs. 100/- to the DDCE for centre change. Such request will be entertained one month before the commencement of the examination. Permission for change of centre is given purely on the discretion of the Director, DDCE and / or Controller of Examinations, Utkal University. A student has to carry the DDCE Identity Card to the centre of examination.

Candidates, who are booked under malpractice have to fill-up the repeat exam. form with an undertaking without waiting for the award of punishment.

Arrangement for down loading admits card has been introduced. Please visit www.ddceutkal.ac.in. Arrangement for Online form fill up is under process. PLEASE NOTE DDCE WOULD NOT ISSUE any individual communication regarding examination. PLEASE DOWNLOAD ADMIT CARD & PROGRAMME.

CERTIFICATION

The University Registration Number is issued by the DDCE on behalf of the Controller of Examinations, Utkal University. Students passing out the qualifying examination from Boards other than C.H.S.E., Orissa and OSTEC are required to submit Migration Certificate along with the application form. Migration Certificate is issued by the Controller of Examinations, Utkal University on payment of prescribed fees and the application form are to be deposited for obtaining the same.

Provisional Certificates and Mark Sheets are issued by the Controller of Examinations. After publication of result, DDCE would dispatch these along with the C.L.C. by registered post to the concerned student. Issuance of C.L.C. is always

subject to clearance of all dues. Original Degrees / Diplomas are issued by the Controller of Examinations. One may download mark sheet from our website.

Students discontinuing before completion of any course are to apply for C.L.C. in prescribed forms, to the DDCE.

CENTRE FOR DISTANCE AND ONLINE EDUCATION, UTKAL UNIVERSITY

PROGRAMME PROJECT REPORT-2023

MASTER OF ARTS IN EDUCATION

(COURSE CODE-010305)

PROJECT PROGRAM REPORT – 2023
MASTER OF ARTS IN EDUCATION
(COURSE CODE-010305)

OBJECTIVE

> To provide Post Graduate level course in Education. The focus is on Education as a Liberal Art and Social Science.
> To equip Education Honours students for career in teaching and research
> To equip persons across disciplines as educational administrators, educators and policy makers.
> To provide a deep understanding on Education.

ELIGIBILITY: Any graduate from Utkal University or Any other University with Education as a subject (Hons /Pass / Elective) at graduation level; those with B.Ed/ D.EL. ED is also eligible; those who are in teaching profession with at least 5 years experience may be granted waived of the discretion of DDCE.

No. of Seats: 600

Course Duration: 2 Academic Years (Four Semesters):

FEES STRUCTURE

	At Admission	Second Year
Cost of the Form	Rs. 600	
Course Fees	Rs. 8400	Rs.8400
Corpus Fund	Rs. 3000	--
Exam. Fees	Rs. 3880	Rs. 3880

MASTER OF ARTS IN EDUCATION
Course Code-010305
Course Structure

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core	EDU-1.1	Philosophical Foundation of Education	100
		Core	EDU-1.2	Sociological Foundation of Education	100
		Core	EDU-1.3	Advance Educational Psychology	100
		Core	EDU-1.4	Teachers Education	100
	2nd Semester	Core	EDU-2.1	Modern Trends in Methods of Teaching : English/ Odia/ History/Math/Science/Geography Theory	100
		Core	EDU-2.2	Educational Technology	100
		Core	EDU-2.3	Methods of Educational Research and Statistics	100

		Core	EDU-2.4	Educational Planning and Management	100
		Core	EDU-2.5	Comparative Education: UK/USA/India	100
2nd YEAR	3rd Semester	GROUP-A	EDU-3.1	Modern Trends in Methods of Teaching : English/ Odia/ History/Math/Science/Geography Theory	100
			EDU-3.2	Special Education	100
			EDU-3.3	Guidance and Counselling	100
		GROUP-B	EDU-3.4	Modern Educational Thinkers	100
			EDU-3.5	Distance Education	100
			EDU-3.6	Early Childhood Care Education	100
		Elective Discipline Free Any Two	MCM-2.2	Organizational Behaviour	100
			PAD-2.3	Development Administration	100
			SOC-3.1	Women in India	100
	4th Semester	Core	EDU-4.1	Curriculum Planning & Development	100
		Core	EDU-4.2	Tools & Technique of Education Measurement & Evaluation	100
		Core	EDU-4.3	Dissertation with Viva-Voce	200
				TOTAL	**1800**

Faculty: Dr. Diptansu Bhusan Pati, M.A, Ph.D and Ms. Anita Nath, B.Ed, M.A, M.Phill are working as Academic Consultant/Associate Coordinator for the programme. Mr. Abhaya Parida, B.Ed, M.A, M.Phill is working as co-coordinator for the programme. Noted academicians and faculty members are invited from RIE, NCERT, and Colleges of Utkal University and other universities as a guest faculty.

Mode: The Course is offered under the Distance mode. CHOICE BASED CREDIT SEMESTER (CBCS) is followed. One Personal Contact Program (PCP classes) of 7 to10 days duration shall be held for each semester covering theory, practical and project component as per syllabi. Students can meet teachers for guidance, counseling and doubt clearance.

SELECTION PROCESS

➢ First come first serve
➢ All eligible SC/ST student shall be admitted provided they take admission within due date.

RESERVATION

➢ 22.50% of seats shall be reserved for Scheduled Tribe Students.

- 16.25% of seats shall be reserved for Scheduled Caste students. *(Vide Notification Government of Odisha Department of Higher Education No. 11710 / HE: Bhubaneswar, the 1st June, 2015. HE-FE-III-Admn.-64/14)*
- Reservation policy of PG Council, Utkal University shall be applicable.
- All reserved category students have to full fill admission criteria and also take admission in due date.

DOCUMENTS REQUIRED FOR ADMISSION

- A set of self attested copies of mark sheets and certificates from 10th class onwards along with originals are required for verification.
- Original C.L.C. and Migration Certificate (for the Candidates from other than Utkal University).
- Caste certificate for SC & ST candidates.
- Each candidate is required to carry a photo identity card (Aadhar Card/Driving license / PAN Card / Voter's I Card or Identity card issued by employer / educational institute etc.) for the online test for Management and Computer Science Programme.

MODEL REGULATION FOR POST GRADUATE PROGRAMME DDCE
UNDER CBCS (WITH EFFECT FROM 2017)

1. **DURATION**

1.1 At least two years of four semester in toto. In case of professional courses the duration may be more.

1.2 Odd semester is from June to December (i.e., 1st & 3rd semester). The examination shall be held normally in the month of November - December.

1.3 Even semester is from January to June (i.e., 2nd & 4th semester). The examination shall be held normally in the month of May - June.

1.4 A student would be required to complete the course within four academic years from the date of admission.

2. **CREDIT DISTRIBUTION**

A.THEORY PAPER

Teaching Hours	Students input outside class	Credit Point
40 hours	80-100 hours	4
30 hours	40-60 hours	3
20 hours	20-40 hours	1

B.PRACTICAL PAPERS

Teaching Hours	Students input outside class	Credit Point
40 hours	30-40 hours	3
30 hours	20-30 hours	2
20 hours	10-20 hours	1

C.DISSERTATION PAPER

Contact hour with the teacher	Students input outside class	Credit Point
20 hours	100 or more hours	4

D.SEMESTER- 90 DAYS OF TEACHING AND EVALUATION

E. Minimum Credit Point required for Post Graduate Degree – 72

F. DISTRIBUTION OF CREDIT POINTS

Hard core course	Core Elective Courses	Allied Elective Courses	Free Elective Courses	Audit Courses
32	16	16	08	16

- Hard core courses are to be pursued from the P.G. Department where a student has taken admission (Compulsory courses)
- Core Elective Courses are to be pursued from the P.G. Department where a student has taken admission (Special Paper course)
- Allied Elective courses can be pursued from allied department. Each P.G. Department would prepare the list of allied departments.
- Free Elective courses can be pursued in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. The student may pursue such course in his own department also.
- Audit courses are those which the student pursues under any department without opting to go through any examination in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. No credit would be awarded for audit courses. However the certificate shall specify course completion. In case the student opts to go through examination process credit shall be assigned, but shall not be taken into account for awarding cumulative grade point average.

3.1 GRADING SYSTEM

Grade		Mark Secured from 100	Points
Outstanding	'O'	100-90	10
Excellent	'E'	89-80	9
Very Good	'A'	79-70	8
Good	'B'	69-60	7
Fair	'C'	59-50	6
Pass	'D'	49-36	5
Failed	'F'	Below 36	0

N.B. A Candidate is required to obtain at least 36% / Grade D in each theory paper/ Project / practical / viva / assignment etc. and in aggregate in order to pass the University Examination.

3.2 A transitory letter grade I (carrying points 2) shall be introduced for cases where the results are incomplete. This grade shall automatically be converted into appropriate grade(s) as and when the results are complete.

3.3 A student's level of competence shall be categorized by a GRADE POINT AVERAGE to be specified as :

SGPA - Semester Grade Point Average
CGPA - Cumulative Grade Point Average
(a) POINT - Integer equivalent of each letter grade

(b) **CREDIT** - Integer signifying the relative emphasis of individual course item(s) in a semester as indicated by the Course structure and syllabus.

CREDIT POINT - (b) X (a) for each course item

CREDIT INDEX - Σ CREDIT POINT of course items in

GRADE POINT AVERAGE - $\frac{\text{CREDIT INDEX}}{\Sigma \text{CREDIT}}$

SEMESTER GRADE POINT AVERAGE (SGPA) = $\frac{\text{CREDIT INDEX}}{\Sigma \text{CREDIT}}$ for a Semester

CUMULATIVE GRADE POINT AVERAGE(CGPA) =

$\frac{\text{CREDIT INDEX of all previous Semesterupto a Semester}}{\Sigma \text{CREDIT}}$

3.4 In addition to the points marks/ percentage would also be awarded and shall also be reflected in the Mark Sheet.

3.5 The details of grading system under class 4.1 to 4.4 shall be printed on the backside of University Mark-sheet.

4. **REPEAT EXAMINATION**

4.1 A student has to clear back papers (i.e., in the paper/papers one has failed) by appearing at subsequent two semester examinations.

4.2 A student may appear improvement (repeat) in any number of papers in the immediate subsequent examination. The higher marks shall be retained.

4.3 Repeat and improvement has to be completed with 4-Yrs from the date of admission. In case of three year duration, the course may be completed within 5 years.

4.4 There shall not be any distinction between repeat and improvement.

5. **HARD CASE RULE**

5.1 2% of grace mark on the aggregate mark subject to maximum of 5 (five) marks in single paper shall be given. This shall be applicable in each semester.

5.2 .5 (point five percent) grace mark can be given for award of B Grade in each semester provided grace mark under 6.1 has not been awarded.

6. **UNIVERSITY EXAM / PRACTICAL EXAM MARK DISTRIBUTION**

6.1 Semester end University Examination shall be of 100 marks for all papers.

6.2 Distribution of marks and duration of examinations.

Paper	University exam		Practical exam		Assignment exam		Total	
	Mark	Duration	Mark	Duration	Mark	Duration	Mark	Duration
Theory Paper	70	3 hours	--	--	30	1 hours	100	4 hours

Theory With Practical Paper	50	2 hours	20	1 hours	30	1 hours	100	4 hours

7. UNIVERSITY EXAMIANTION QUESTION PATTERN

7.1 There shall be three types of questions – Essay/Descriptive, short answer & very short answer.

The following shall be the distribution for papers carry 70 marks theory exam.

a. Three essay type carrying 12 marks out of five is to be answered. Model answers should be between 700 - 1000 words.

b. Three short type questions carrying 8 marks out of five is to be answered. Model answers should be between 500 - 700 words.

c. Two very short type questions carrying 5 marks out of four is to be answered. Model answers should be between 300 - 500 words.

The following shall be the distribution for papers carry 30 marks assignment exam.

a. Two essay type carrying 15 marks out of five is to be answered. Model answers should be between 700 - 1000 words.

8. In case of P.G. Dept. M.S. Law College the teacher offering the course shall be responsible completely for the evaluation (setting papers, conducting unit test, term end test, seminars, presentation, guidance of dissertations and projects etc.).

9. The Departmental Teacher Council, Teacher Council of P.G. Dept. of Law & M.S. Law College and teacher Council of DDCE along with concerned Heads of P.G. Depts. of the University shall act as the Board of Study for the courses offered. They may invite external members.

10. Each Dept shall have a designated Teacher in-charge of Examination to be decided by the Head, Principal , or Director as the case may be.

11. The Evaluation would be sole responsiblity of Teacher offering the course (i.e. setting& evaluating for Unit test / Quiz / Presentation or Seminar term end / Practical / Dissertation / Project etc.)

12. The Dept. Law College, DDCE shall prepare the result and handover the same (Tabulation Register.) to Controller of Examinations (both soft & hard) for preparation of certificates and mark sheets. The Head of the Dept. / Principal, Director may issue Mark sheet cum Provisional result sheet to the candidates..

13. Suitable modifications may be made for P.G. Courses offered by the DDCE, Utkal University under approval of its Advisory Council and the Vice Chancellor.

EXAMINATION SYSTEM

The DDCE , Utkal University is a constituent college of the Utkal University. All Degree / Diploma Examinations are conducted by the Controller of Examinations, Utkal University. Normal examination schedule has been indicated in the Academic Calendar (PG.........). The Controller of Examinations, Utkal University publishes a general schedule of all University Examinations in leading local dailies. The detailed Program of various examinations are also communicated to all affiliated colleges of the University. DDCE shall be the Centre of Examination for all courses. For BA/B.Com. additional centers are arranged in select affiliated colleges.

Centre's of Examination are indicated along with the course details. The Controller of Examinations and the Director, DDCE at their discretion may change the centre of examination of any student. At the time of admission, the students are **required to fill up their examination forms online.** They are required to deposit the Examination Fees as per instruction from DDCE. For all other examinations, forms are filled up online six months before the scheduled date. Before the commencement of the examination, the DDCE issues admit card specifying centre of examination online. Student is required to download the same. In case of any discrepancy, the student is required to report to the DDCE in person. Change of examination centre is allowed only on the event of the death of parent / legal guardian and / or Transfer of self or parents. Besides the usual fees payable to the University, a student has to pay a sum of Rs. 100/- to the DDCE for centre change . Such request will be entertained one month before the commencement of the examination. Permission for change of centre is given purely on the discretion of the Director, DDCE and / or Controller of Examinations, Utkal University. A student has to carry the DDCE Identity Card to the centre of examination.

Candidates, who are booked under malpractice have to fill-up the repeat exam. form with an undertaking without waiting for the award of punishment.

Arrangement for down loading admits card has been introduced. Please visit www.ddceutkal.ac.in. Arrangement for Online form fill up is under process. **PLEASE NOTE DDCE WOULD NOT ISSUE** any individual communication regarding examination. **PLEASE DOWNLOAD ADMIT CARD & PROGRAMME.**

CERTIFICATION

The UniversityRegistration Number is issued by the DDCE on behalf of the Controller of Examinations, Utkal University . Students passing out the qualifying examination from Boards other than C.H.S.E., Orissa and OSTEC are required to

submit Migration Certificate along with the application form. Migration Certificate is issued by the Controller of Examinations, Utkal University on payment of prescribed fees and the application form are to be deposited for obtaining the same.

Provisional Certificates and Mark Sheets are issued by the Controller of Examinations. After publication of result, DDCE would dispatch these along with the C.L.C. by registered post to the concerned student. Issuance of C.L.C. is always subject to clearance of all dues. Original Degrees / Diplomas are issued by the Controller of Examinations. One may download mark sheet from our website.

Students discontinuing before completion of any course are to apply for C.L.C. in prescribed forms, to the DDCE.

DUPLICATE REGISTRATION NO., CLC & IDENTITY CARD

For duplicate Registration Number a candidate is to pay Rs. 70/-. For duplicate CLC an affidavit is required and a fee of Rs. 200/- is to be paid.

Identity Card will be issued to the student on completion of admission process. Duplicate Identity Card will be issued on payment of Rs. 50/-. If a student applies for CLC after 5 Years from the normal duration of the course he / she has to deposit Rs.500/- and produce an affidavit with all relevant information / declaration.

CENTRE FOR DISTANCE AND ONLINE EDUCATION, UTKAL UNIVERSITY

PROGRAMME PROJECT REPORT-2023

MASTER OF COMMERCE

(COURSE CODE-030300)

DIRECTOR
Centre For Distance and Online Education
Utkal University, Vanivihar, Bhubaneswar-751007

PROJECT PROGRAM REPORT – 2023
POST GRADUATE COURSE MASTER OF COMMERCE
(COURSE CODE–030300)

OBJECTIVE

- To equip student with knowledge and skill in the field of Trade and Commerce, Accounts, Finance, Marketing, Management and other related domains.
- To provide Post Graduate Education and to promote research in Commerce.
- To generally serve the society and meet national and international goals of sustainable development through education in Commerce.

ELIGIBILITY: B.Com, BBA from Utkal University or any other University recognized by Utkal University, Chartered Accountants, Company Secretaries and Cost Accountants are eligible for admission. Experience with 5 years experience in corporate-Banking sector may be granted waiver of the discretion of DDCE.

No. of Seats: 200

Course Duration: 2 Academic Years (Four Semesters):

Fees Structure

	At Admission	Second Year
Cost of the Form	Rs. 600	
Course Fees	Rs. 8400	Rs.8400
Corpus Fund	Rs. 3000	--
Exam. Fees	Rs. 3880	Rs. 3880

MASTER OF COMMERCE
Course Code–030300
COURSE STRUCTURE

Year / Semester		Category		Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core		MCM-1.1	Management Concepts and Practices	100
		Core		MCM-1.2	Quantitative Methods for Management	100
		Core		MCM-1.3	Business Economics & Environment	100
		Core		MCM-1.4	Financial Management	100
	2nd Semester	Core		MCM-2.1	Corporate Financial Accounting	100
		Core		MCM-2.2	Organization Behaviour	100
		Core		MCM-2.3	Marketing Management	100
		Core		MCM-2.4	Managerial Economics	100
		Core		MCM-2.5	Entrepreneurship Development	100
2nd YEAR	3rd Semester	Elective Subject Discipline Select Any One Group	GROUP A	MCM-3.1.1	Advance Accounting	100
				MCM-3.1.2	Cost and Management Accounting	100
				MCM-3.1.3	Corporate Tax Planning	100
			B	MCM-3.2.1	Financial Markets and Institution	100
				MCM-3.2.2	Derivative and Risk Management	100
				MCM-3.2.3	Security Analysis & Portfolio Management	100
			C	MCM-3.3.1	Human Resources Planning & Development	100
				MCM-3.3.2	Consumer Behavior and Advertisement Management	100
				MCM-3.3.3	Merchant Banking and Financial services	100
		Elective Discipline Free Any Two		ECO-2.5	Budgetary System with special reference to India	100
				MCM-3.5	Business Ethics & Corporate Governance	100
				PAD-4.3	Disaster Management	100
	4 Semester	Core		MCM-4.1	Banking and Insurance Management	100
		Core		MCM-4.4	Research Methodology	100
		Core		MCM 4.3	Essay Writing Viva/ Project Viva	100
					TOTAL	**1800**

Group A-Accounting, Group B-Finance, Group C- Management

FACULTY: The faculty is drawn from the P.G. Departments of the Utkal University and other universities and colleges of Bhubaneswar. Dr. Biswa Ranjan Mishra, Asst. Professor, Dr Tanmoy Ku Satpathy, Academic Consultant & Associate Coordinator Dept of Commerce (M.COM, MBA & PHD). M/s Mamatanjali Parida, Co- Coordinator Dept of Commerce.

MODE: The Course is offered under the Distance mode. CHOICE BASED CREDIT SEMESTER (CBCS) is followed. One Personal Contact Program (classes) of 7 to10 days duration shall be held for each semester covering theory and project component as per syllabi. Students can meet teachers for guidance, counseling and doubt clearance.

SELECTION PROCESS

➢ First come first serve
➢ All eligible SC/ST student shall be admitted provided they take admission within due date.

RESERVATION

➢ 22.50% of seats shall be reserved for Scheduled Tribe Students.
➢ 16.25% of seats shall be reserved for Scheduled Caste students.*(Vide Notification Government of Odisha Department of Higher Education No. 11710 / HE: Bhubaneswar, the 1st June, 2015. HE-FE-III-Admn.-64/14)*
➢ Reservation policy of PG Council, Utkal University shall be applicable.
➢ All reserved category students have to full fill admission criteria and also take admission in due date.

DOCUMENTS REQUIRED FOR ADMISSION

➢ A set of self attested copies of mark sheets and certificates from 10th class onwards along with originals are required for verification.
➢ Original C.L.C. and Migration Certificate (for the Candidates from other than Utkal University).
➢ Caste certificate for SC & ST candidates.
➢ Each candidate is required to carry a photo identity card (Aadhaar Card/Driving license / PAN Card / Voter's I Card or Identity card issued by employer / educational institute etc.) for the online test for Management and Computer Science Programme.

MODEL REGULATION FOR POST GRADUATE PROGRAMME DDCE
UNDER CBCS (WITH EFFECT FROM 2017)

1. **DURATION**

1.1 At least two years of four semester in toto. In case of professional courses the duration may be more.
1.2 Odd semester is from June to December (i.e., 1st & 3rd semester). The examination shall be held normally in the month of November - December.
1.3 Even semester is from January to June (i.e., 2nd & 4th semester). The examination shall be held normally in the month of May - June.
1.4 A student would be required to complete the course within four academic years from the date of admission.

2. CREDIT DISTRIBUTION

A.THEORY PAPER

Teaching Hours	Students input outside class	Credit Point
40 hours	80-100 hours	4
30 hours	40-60 hours	3
20 hours	20-40 hours	1

B.PRACTICAL PAPERS

Teaching Hours	Students input outside class	Credit Point
40 hours	30-40 hours	3
30 hours	20-30 hours	2
20 hours	10-20 hours	1

C.DISSERTATION PAPER

Contact hour with the teacher	Students input outside class	Credit Point
20 hours	100 or more hours	4

D.SEMESTER- 90 DAYS OF TEACHING AND EVALUATION

E. Minimum Credit Point required for Post Graduate Degree – 72

F. DISTRIBUTION OF CREDIT POINTS

Hard core course	Core Elective Courses	Allied Elective Courses	Free Elective Courses	Audit Courses
32	16	16	08	16

- **Hard core courses** are to be pursued from the P.G. Department where a student has taken admission (Compulsory courses)
- **Core Elective Courses** are to be pursued from the P.G. Department where a student has taken admission (Special Paper course)
- **Allied Elective courses** can be pursued from allied department. Each P.G. Department would prepare the list of allied departments.
- **Free Elective courses** can be pursued in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. The student may pursue such course in his own department also.
- **Audit courses** are those which the student pursues under any department without opting to go through any examination in any P.G. Department or from DDCE, University Law College or such other educational institution to be decided by the P.G. Council. No credit would be awarded for audit courses. However the certificate shall specify course completion. In case the student opts to go through examination process credit shall be assigned, but shall not be taken into account for awarding cumulative grade point average.

3.1 GRADING SYSTEM

Grade		Mark Secured from 100	Points
Outstanding	'O'	100-90	10
Excellent	'E'	89-80	9
Very Good	'A'	79-70	8

Good	'B'	69-60	7
Fair	'C'	59-50	6
Pass	'D'	49-36	5
Failed	'F'	Below 36	0

N.B. A Candidate is required to obtain at least 36% / Grade D in each theory paper/ Project / practical / viva / assignment etc. and in aggregate in order to pass the University Examination.

3.2 A transitory letter grade I (carrying points 2) shall be introduced for cases where the results are incomplete. This grade shall automatically be converted into appropriate grade(s) as and when the results are complete.

3.3 A student's level of competence shall be categorized by a GRADE POINT AVERAGE to be specified as :

SGPA - Semester Grade Point Average
CGPA - Cumulative Grade Point Average
(a) POINT - Integer equivalent of each letter grade
(b) CREDIT - Integer signifying the relative emphasis of individual course item(s) in a semester as indicated by the Course structure and syllabus.

CREDIT POINT - (b) X (a) for each course item
CREDIT INDEX - Σ CREDIT POINT of course items in

$$\text{GRADE POINT AVERAGE} = \frac{\text{CREDIT INDEX}}{\Sigma \text{CREDIT}}$$

$$\text{SEMESTER GRADE POINT AVERAGE (SGPA)} = \frac{\text{CREDIT INDEX}}{\Sigma \text{CREDIT}} \text{ for a}$$
Semester

CUMULATIVE GRADE POINT AVERAGE(CGPA) =

$$\frac{\text{CREDIT INDEX of all previous Semester upto a Semester}}{\Sigma \text{CREDIT}}$$

3.4 In addition to the points marks/ percentage would also be awarded and shall also be reflected in the Mark Sheet.

3.5 The details of grading system under class 4.1 to 4.4 shall be printed on the backside of University Mark-sheet.

4. REPEAT EXAMINATION

4.1 A student has to clear back papers (i.e., in the paper/papers one has failed) by appearing at subsequent two semester examinations.

4.2 A student may appear improvement (repeat) in any number of papers in the immediate subsequent examination. The higher marks shall be retained.

4.3 Repeat and improvement has to be completed with 4-Yrs from the date of admission. In case of three year duration, the course may be completed within 5 years.

4.4 There shall not be any distinction between repeat and improvement.

5. HARD CASE RULE

5.1 2% of grace mark on the aggregate mark subject to maximum of 5 (five) marks in single paper shall be given. This shall be applicable in each semester.

5.2 .5 (point five percent) grace mark can be given for award of B Grade in each semester provided grace mark under 6.1 has not been awarded.

6. UNIVERSITY EXAM / PRACTICAL EXAM MARK DISTRIBUTION

6.1 Semester end University Examination shall be of 100 marks for all papers.

6.2 Distribution of marks and duration of examinations.

Paper	University exam		Practical exam		Assignment exam		Total	
	Mark	Duration	Mark	Duration	Mark	Duration	Mark	Duration
Theory Paper	70	3 hours	--	--	30	1 hours	100	4 hours
Theory With Practical Paper	50	2 hours	20	1 hours	30	1 hours	100	4 hours

7. UNIVERSITY EXAMIANTION QUESTION PATTERN

7.1 There shall be three types of questions – Essay/Descriptive, short answer & very short answer.

The following shall be the distribution for papers carry 70 marks theory exam.

a. Three essay type carrying 12 marks out of five is to be answered. Model answers should be between 700 - 1000 words.

b. Three short type questions carrying 8 marks out of five is to be answered. Model answers should be between 500 - 700 words.

c. Two very short type questions carrying 5 marks out of four is to be answered. Model answers should be between 300 - 500 words.

The following shall be the distribution for papers carry 30 marks assignment exam.

a. Two essay type carrying 15 marks out of five is to be answered. Model answers should be between 700 - 1000 words.

8. In case of P.G. Dept. M.S. Law College the teacher offering the course shall be responsible completely for the evaluation (setting papers, conducting unit test, term end test, seminars, presentation, guidance of dissertations and projects etc.).

9. The Departmental Teacher Council, Teacher Council of P.G. Dept. of Law & M.S. Law College and teacher Council of DDCE along with concerned Heads of P.G. Depts. of the University shall act as the Board of Study for the courses offered. They may invite external members.

10. Each Dept shall have a designated Teacher in-charge of Examination to be decided by the Head, Principal, or Director as the case may be.

11. The Evaluation would be sole responsibility of Teacher offering the course (i.e. setting& evaluating for Unit test / Quiz / Presentation or Seminar term end / Practical / Dissertation / Project etc.)

12. The Dept. Law College, DDCE shall prepare the result and handover the same (Tabulation Register.) to Controller of Examinations (both soft & hard) for preparation of certificates and mark sheets. The Head of the Dept. / Principal, Director may issue Mark sheet cum Provisional result sheet to the candidates.

13. Suitable modifications may be made for P.G. Courses offered by the DDCE, Utkal University under approval of its Advisory Council and the Vice Chancellor.

EXAMINATION SYSTEM

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Candidates, who are booked under malpractice have to fill-up the repeat exam. form with an undertaking without waiting for the award of punishment.

Arrangement for down loading admits card has been introduced. Please visit www.ddceutkal.ac.in. Arrangement for Online form fill up is under process. **PLEASE NOTE DDCE WOULD NOT ISSUE** any individual communication regarding examination. **PLEASE DOWNLOAD ADMIT CARD & PROGRAMME.**

CERTIFICATION

The University Registration Number is issued by the DDCE on behalf of the Controller of Examinations, Utkal University . Students passing out the qualifying examination from Boards other than C.H.S.E., Orissa and OSTEC are required to submit Migration Certificate along with the application form. Migration Certificate is issued by the Controller of Examinations, Utkal University on payment of prescribed fees and the application form are to be deposited for obtaining the same.

Provisional Certificates and Mark Sheets are issued by the Controller of Examinations. After publication of result, DDCE would dispatch these along with the C.L.C. by registered post to the concerned student. Issuance of C.L.C, is always subject to clearance of all dues. Original Degrees / Diplomas are issued by the Controller of Examinations. One may download mark sheet from our website.

Students discontinuing before completion of any course are to apply for C.L.C. in prescribed forms, to the DDCE .

DUPLICATE REGISTRATION NO., CLC & IDENTITY CARD

For duplicate Registration Number a candidate is to pay Rs. 70/-. For duplicate CLC an affidavit is required and a fee of Rs. 200/- is to be paid.

Identity Card will be issued to the student on completion of admission process. Duplicate Identity Card will be issued on payment of Rs. 50/-. If a student applies for CLC after 5 Years from the normal duration of the course he / she has to deposit Rs.500/- and produce an affidavit with all relevant information / declaration.